

NOTICE IS HEREBY GIVEN that the Village of Barneveld Board will meet on **Monday, March 3rd, 2025 at 7:00 p.m.** at the **Barneveld-Brigham Municipal Building, 403 E. County Hwy ID**, Barneveld, Wisconsin, to consider the agenda set forth below.

Agenda

1. Call to Order – State of Public Notice
2. Roll Call
3. Pledge of Allegiance
4. Consideration of approval of the minutes of the February 3rd, 2025 Village Board Meeting
5. Informal Public Comment
6. MSA Professional Services:
 - Project update on Well #3, Wellhouse and Ground Reservoir
 - Discussion/Consideration of Change Order #1 for Well #3 for Void Sealing
 - Discussion/Consideration of Pay Request #5 in the amount of \$67,450.00 to Portzen Construction Inc for Wellhouse #3
 - Discussion/Consideration of Change Order #2 for Wellhouse #3 and Ground Reservoir for Flow Switches
 - Update on current projects
7. Shari Sailing, Library Director, Library Annual Report and Library Updates
8. President's Report
9. Public Works Report
 - Discussion/Consideration of quotes for weed control for the Parks
 - Discussion/Consideration of Stop signs in Graelyn Subdivision
10. Police Chief's Report
 - Discussion/Consideration of security cameras for Memorial Park
11. Discussion/Consideration of Operator's License for Chloe Havens, Dakota Slawinski and Levi Bickford for Kwik Trip
12. Committee/Commission Reports
13. Discussion of having the Economic Development Committee review current loans
14. Clerk-Treasurer's Report including employee breakdowns and monthly receipts
 - Monthly bills (water, sewer and general) for consideration of payment
 - Discussion/Consideration of Park Reservation forms
15. Discussion/Consideration of moving September Meeting to Wednesday, September 10th, 2025 due to Holiday.
16. Future agenda items and business
17. Adjournment

This is a final agenda. This notice may be amended in order to comply with Wisconsin's Open Meetings law. If this notice is amended, the final notice will be posted no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

It is possible that members of and possibly a quorum of members of other government bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that upon reasonable notice all reasonable efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk at 608-924-6861 or 403 E. County ID, Barneveld, Wisconsin, or by fax at 608-924-3056.

Posted: February 27th, 2025 @ 1:30 p.m. By: Michelle Walker, Clerk-Treasurer

VILLAGE OF BARNEVELD BOARD MEETING

Monday, February 3rd, 2025

Barneveld-Brigham Municipal Building
403 E. County Hwy ID, Barneveld, WI 53507

#4

DRAFT SUBJECT TO APPROVAL

1. The meeting was called to order at 7:00 p.m. by President John Forbes. State of Public Notice was given and agendas were available.
2. Roll Call: Scott Leahy, Rhonda Hazen, Don Hugill, Mike Peterson, Brandon Watson and John Forbes. Absent: Chris Valcheff
3. Pledge of Allegiance
4. Announcement was made about closed session and switching agenda items 14 and 15.
5. Motion by B Watson/S Leahy to approve the minutes of the January 6th, 2025 Village Board Meeting. Motion carried.
6. Informal Public Comment – None
7. Rob Uphoff with MSA Professional Services
 - Updates on well #3 and ground reservoir
 - Updates on current projects
8. President's Report
9. Public Works Report
 - Motion by M Peterson/R Hazen to set Park Shelter rental fees of \$250 which includes a \$100 refundable deposit if left in appropriate condition following approval by Public Works, and a \$20 reservation fee for every two (2) hours for the multi sport court and baseball diamond. Motion carried.
 - Motion by M Peterson/ S Leahy to approve getting bids for N. Grove St., E. Main St. and Jenniton Ave. Project. Motion carried.
 - Motion by R Hazen/S Leahy to approve getting bids for Chip Sealing and Crack Filling for S. Jones, Douglas to S. Kenzie, S. Kenzie to E. Orbison, and Margi Ln. Motion carried.
10. Police Chief Report. Call response for January: Citations/Warnings – 20 and Service - 23
11. Motion by D Hugill/B Watson to approve Operators License for Emily Meyers for the Golden Eagle Bar & Grill. Motion carried.
12. Committee/Commission Reports
13. Clerk-Treasurer's Report
 - Motion by B Watson/D Hugill to approve the bills as presented. Motion carried.
 - Motion by M Peterson/S Leahy to approve new Friday office hours of 7:30am to 11:30am starting in April 2025. Motion carried.
15. Future agenda items and business – meeting with the DOT at 2:00 p.m. at the Barneveld-Brigham Municipal Building
14. Motion by R Hazen/S Leahy to go into Closed Session at 7:27 p.m. per Wisconsin State Statute 19.85(1)(e) "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Possible use of TIF Funds for development in TIF #2. Roll Call: S Leahy, R Hazen, D Hugill, M Peterson, B Watson and J Forbes. Motion by M Peterson/S Leahy to come out of Closed Session at 8:24 p.m. All motions carried.
16. Motion by B Watson/R Hazen to adjourn at 8:24 p.m. Motion carried.

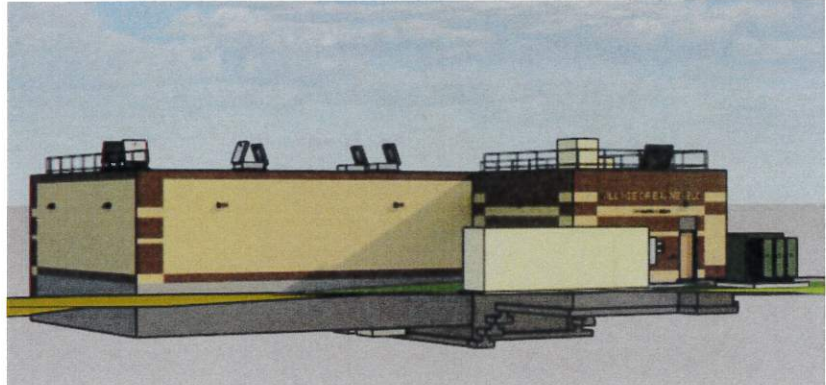
Village of Barneveld, WI

CLIENT LIAISON:

Rob Uphoff, P.E.
Phone: 608-355-8948
Cell: 608-963-7403
ruphoff@msa-ps.com

DATE:

February 26, 2025



WELLHOUSE #3 FACILITY: CONCEPTUAL RENDERING (NORTHWEST PERSPECTIVE)

PROJECT INFO:

Owner: Village of Barneveld
Well Contractor: Sam's Well Drilling
Wellhouse Contractor: Portzen Construction
MSA#: 00142047

FINAL WELL #3

WATER QUALITY:

Table 1. Final Well #3 Water Quality Results

Analyte	Measured Level	Limit or Classification
Hardness	300 mg/L	Hard
Iron, Total	0.034 mg/L	0.30 mg/L
Manganese, Total	19 ug/L	50 ug/L
Nitrate & Nitrite	No Detect	10 mg/L and 1 mg/L
VOC's	No Detect	Varies
PFAS	No Detect	Varies
Combined Radium	0-0.84 pCi/L	5.0 pCi/L

PROJECT STATUS:

MSA and Sam's Well Drilling have finalized a cost-change adjustment to the original contract for the additional work and material required to seal the bedrock cavern encountered during well construction. Sam's Well Drilling is requesting approval for the Change Order of \$38,730.56 for labor, equipment, and material to seal the void.

After change order processing, final project closeout can occur in the month of March 2025. All work for the construction of Final Well #3 is eligible for WI DNR Safe Drinking Water Loan funding program. A final change order will need to be processed at the time of final payment approval for the final cost adjustment for work completed on the project.

PROJECT UPDATE**WELLHOUSE #3 AND GROUND RESERVOIR****CURRENT CONTRACT PRICE SUMMARY:**

Total Eligible to Date:	\$1,485,372.50
Total Paid to Date:	\$1,417,922.50
Amount Due:	\$67,450.00
Balance to Finish (plus retainage):	\$4,502,407.63

PROJECT SCHEDULE, 2025:

Portzen Construction currently plans to re-mobilize the site in the first week of April. If March weather allows for earlier construction commencement, the foundation crew will be onsite by the middle of March. Upon resuming construction in mid-March or early April 2025, the contractor aims to complete the connecting watermain, water and sanitary sewer service, remaining concrete foundations, and concrete floors. Building masonry, doors, windows, roofing, electrical, plumbing, and mechanical systems are anticipated to be completed by late summer 2025.

During the fall, Portzen will focus on commissioning the installed systems, site restoration, and paving. The Winter of 2025/2026 is planned for the installation and commissioning of long-lead-time equipment including electrical controls/SCADA systems.

CRITICAL ITEMS & DELIVERY DATES:

In February, Portzen construction notified MSA that the standby backup power unit (dual fuel generator) has an anticipated delivery date of mid-August. The booster system manufacturer, Dakota Pump Systems, has completed fabrication of the booster pump system and plans to ship the system to Portzen for safe storage until summer of 2025 for installation. Control systems are approximately 40 weeks out at the time of this update.

CHANGE ORDER NO. 1: VOID SEALING

Owner: Village of Barneveld
Engineer: MSA Professional Services
Contractor: Sam's Well Drilling
Project: Wellhouse #3 and Ground Reservoir
Contract Name: Village of Barneveld – Final Well #3
Date Issued: 2/27/2025
Owner's Project No.:
Engineer's Project No.: 00142047
Contractor's Project No.:
Effective Date of Change Order: 3/3/2025

The Contract is modified as follows upon execution of this Change Order:

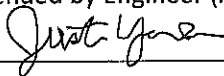
Description:

Payment for additional work and materials for sealing cavern of Well #3 encountered at a depth of 84'-86' below ground surface.

Attachments:

- Sam's Well Drilling Cost Breakdown

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ 391,975.00		Substantial Completion:	90 days
		Ready for final payment:	140 days
[Increase] [Decrease] from previously approved Change Orders No. 0 to No. [Number of previous Change Order]:		[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]:	
\$ 0.00		Substantial Completion:	No change
		Ready for final payment:	No change
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 391,975.00		Substantial Completion:	90 days
		Ready for final payment:	140 days
[Increase] [Decrease] this Change Order:		[Increase] [Decrease] this Change Order:	
\$ 38,730.56		Substantial Completion:	No change
		Ready for final payment:	No change
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 430,705.56		Substantial Completion:	90 days
		Ready for final payment:	140 days

Recommended by Engineer (if required)		Accepted by Contractor	
By:			
Title:	Graduate Engineer II		
Date:	2/26/2025		
Authorized by Owner		Approved by Funding Agency (if applicable)	
By:			
Title:			
Date:			

920.326.5193 Randolph
608.251.4318 Madison
800.321.5193
920.326.5209 Fax



PO Box 150
Randolph, WI 53956

Well Drilling

"Well Worth It"

Letter of Transmittal
CO # 001

Date: January 23, 2025

To: Justin Yanke
MSA Professional Services

Subject: Village of Barneveld Well #3 Void Sealing

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via the following items:

☐ Shop drawings ☐ Prints ☐ Plans ☐ RFI
☐ Copy of letter ☒ Change order ☐ Specifications ☐ Submittal

Document Type	Copies	No.	Description
Change Order	1	001	Change Order

THESE ARE TRANSMITTED as checked below:

☒ For approval ☐ Approved as submitted ☐ Resubmit ___ copies for approval
☐ For your use ☐ Approved as noted ☐ Submit ___ copies for distribution
☐ As requested ☐ Returned for corrections ☐ Return ___ corrected prints
☒ For review & comment ☐ Other
☐ FOR BIDS DUE ☐ PRINTS RETURNED AFTER LOAN TO US

REMARKS:

Copy to:

Signature: _____

Date: 1/23/2025

www.samswelldrilling.com

Providing Well Drilling for Over 50 Years

RESIDENTIAL, MUNICIPAL, IRRIGATION AND COMMERCIAL WATER WELL DRILLING, WELL INSPECTIONS WELL ABANDONMENTS

920.326.5193 Randolph
608.251.4318 Madison
800.321.5193
920.326.5209 Fax



PO Box 150
Randolph, WI 53956

Well Drilling

"Well Worth It"

Proposed Change Description:

- Large void was encountered at a depth of 84 feet to 86 feet. DNR would not allow void to be sealed with bentonite chips during grouting so the void needed to be sealed prior to advancing the upper drillhole.

Effect on Contract Sum and Contract Time:

\$38,730.56

Sam's Well Drilling is requesting an additional ~~\$38,730.56.00~~ for the additional labor and grout required to properly seal the void. See attached for breakdown of costs and grout invoices associated with this.

Please contact me if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Jake Redeker".

Jake Redeker
Sam's Well Drilling

www.samswelldrilling.com

Providing Well Drilling for Over 50 Years

RESIDENTIAL, MUNICIPAL, IRRIGATION AND COMMERCIAL WATER WELL DRILLING, WELL INSPECTIONS WELL ABANDONMENTS

Change Request Pricing Summary

Company: MSA Professional Services

Description/Scope:

Additional labor and material to seal upper void

For Credit[illegible]

Pre Tax-Material Subtotal:			
Tax	Tax Rate	#VALUE!	
Material Total		#VALUE!	
Labor Total		#VALUE!	
Equipment Total		#VALUE!	

[illegible]

Add on

[illegible]

Pre Tax-Material Subtotal:		\$4,959.90	
Tax	Tax Rate	50.00	
Material Total		\$4,959.90	
Labor Total		\$9,770.66	
Equipment Total		\$24,000.00	

Subtotal	\$38,730.56
Total	\$38,730.56

Total	\$38,730.56
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Subtotal	\$38,730.56
Total	\$38,730.56

To (Owner):	Village of Barneveld	Application Period: 2-28-25	Application Date: 2-24-2025
Project:	Barneveld Wellhouse #3	From (Contractor): Portzen Construction Inc	Notice to Proceed Date: 5-13-24
		Contract:	Via (Engineer) MSA Professionals
Owner's Contract No.:		Contractor's Project No.:	74-09
			Engineer's Project No.: 00142047 W/H

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
CO#1	18,780.13	
TOTALS	\$18,780.13	\$0.00
NET CHANGE BY CHANGE ORDERS	\$18,780.13	\$0.00

1. ORIGINAL CONTRACT PRICE
2. Net change by Change Orders
3. CURRENT CONTRACT PRICE (Line 1 ± 2)
4. TOTAL COMPLETED AND STORED TO DATE
(Column G on Progress Estimate)
5. RETAINAGE:
 - a. 5 % x \$ 1,464,050.00 Work Completed
 - b. 5 % x \$ 99,500.00 Stored Material
 - c. Total Retainage (Line 5a + Line 5b)
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)
8. AMOUNT DUE THIS APPLICATION
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column I on Progress Estimate + Line 5 above)

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account of Work done under the Contract; (2) the Contractor has no outstanding obligations to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (3) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

(Line 8 or other - attach explanation of other amount)

(Engineer)

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(Line 8 or other - attach explanation of other amount)

(Owner)

Funding Agency (if applicable)

Date: _____

Jayme Kluesner, CFO

✓ 100-100

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER/CLIENT:
Village of Barneveld
403 East County Highway ID Barneveld, WI 53507 United States

FROM CONTRACTOR:
Fortzen Construction, Inc.
205 Stone Valley Drive Dubuque, Iowa 52003 United States

PROJECT:
Barneveld Wellhouse #3
121 Garrett Drive
Barneveld, Wisconsin 53507

VIA ARCHITECT/ENGINEER:
Rob Uphoff (NSA Professional Services)
1230 South Boulevard Baraboo, Wisconsin 53913 United States

APPLICATION NO: 5
INVOICE NO: 5
PERIOD: 01/01/25 - 02/28/25
PROJECT NOS: 24-09
CONTRACT DATE: 05/13/24

DISTRIBUTION TO:

CONTRACT FOR: Village of Barneveld - Wellhouse #3 and Ground Reservoir

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

1. Original Contract Sum \$5,959,000.00
2. Net change by change orders \$18,780.13
3. Contract sum to date (line 1 ± 2) \$5,987,780.13
4. Total completed and stored to date (Column 5 on detail sheet) \$1,563,550.00
5. Retainage:
 - a. 5.00% of completed work \$73,202.50
 - b. 5.00% of stored material \$4,975.00
6. Total retainage (Line 5a + 5b or total in column 1 of detail sheet) \$78,177.50
7. Less previous certificates for payment (Line 6 from prior certificate) \$1,485,372.50
8. Current payment due \$1,417,922.50
9. Balance to finish, including retainage (Line 3 less Line 6) \$67,450.00

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:		\$0.00	\$0.00
Total approved this Month:		\$18,780.13	\$0.00
Totals:		\$18,780.13	\$0.00
Net changes by change order:		\$18,780.13	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Fortzen Construction, Inc.

By: *[Signature]*

Date: 2-24-2025

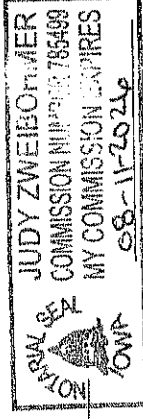
State of: Iowa

County of: Dubuque

Subscribed and sworn to before me this 24th day of February, 2025

Notary Public: Jason Zweiborn

My commission expires: 08-11-2026



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$67,450.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT/ENGINEER:

By: _____

Date: _____

This certificate is not negotiable. The amount certified is payable only to the contract named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

A	B	C			D	E		F	G		H	I
Item No.	Description of Work	Scheduled Value	Approved Changes	Revised Scheduled Value	Work Completed		Materials Presently Stored	Total Completed and Stored to Date (D + E + F)	% (G/C)	Balance to Finish (C-G)	Retainage	
					From Previous (D+E)	This Period						
Base Bid: 1. General Requirements												
1.1	Bonds	\$607,000.00	\$0.00	\$607,000.00	\$251,250.00	\$36,500.00	\$0.00	\$287,750.00	47.41%	\$319,250.00	\$14,387.50	
1.2	Permits & Builders Risk	\$39,000.00	\$0.00	\$39,000.00	\$39,000.00	\$0.00	\$0.00	\$39,000.00	100.00%	\$0.00	\$1,950.00	
1.3	Mobilization	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.00%	\$0.00	\$200.00	
1.4	Project Management/Supintendent	\$148,000.00	\$0.00	\$148,000.00	\$80,000.00	\$15,000.00	\$0.00	\$95,000.00	64.19%	\$53,000.00	\$4,750.00	
1.5	Construction Fence	\$286,000.00	\$0.00	\$286,000.00	\$80,000.00	\$15,000.00	\$0.00	\$95,000.00	33.22%	\$191,000.00	\$4,750.00	
1.6	Port-a-Potty	\$9,000.00	\$0.00	\$9,000.00	\$4,000.00	\$1,000.00	\$0.00	\$5,000.00	55.56%	\$4,000.00	\$250.00	
1.7	Job Trailer & Supplies	\$5,000.00	\$0.00	\$5,000.00	\$1,500.00	\$500.00	\$0.00	\$2,000.00	40.00%	\$3,000.00	\$100.00	
1.8	Trash Disposal	\$18,000.00	\$0.00	\$18,000.00	\$4,000.00	\$1,500.00	\$0.00	\$5,500.00	30.56%	\$12,500.00	\$275.00	
1.9	Surveying, Staking, & Testing	\$6,000.00	\$0.00	\$6,000.00	\$1,500.00	\$1,000.00	\$0.00	\$2,500.00	41.67%	\$3,500.00	\$125.00	
1.10	Project Sign	\$13,000.00	\$0.00	\$13,000.00	\$11,500.00	\$0.00	\$0.00	\$11,500.00	88.46%	\$1,500.00	\$575.00	
1.11	Safety	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	\$0.00	\$50.00	
1.12	Daily Cleaning	\$17,000.00	\$0.00	\$17,000.00	\$3,250.00	\$500.00	\$0.00	\$3,750.00	22.06%	\$13,250.00	\$187.50	
1.13	Final Cleaning	\$22,000.00	\$0.00	\$22,000.00	\$5,500.00	\$1,500.00	\$0.00	\$7,000.00	31.82%	\$15,000.00	\$350.00	
1.14	Temporary Utilities	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,000.00	\$0.00	
1.15	Procure Software	\$10,000.00	\$0.00	\$10,000.00	\$2,000.00	\$500.00	\$0.00	\$2,500.00	25.00%	\$7,500.00	\$125.00	
1.16	Erosion Control	\$9,000.00	\$0.00	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	100.00%	\$0.00	\$450.00	
Base Bid: 2. Sitework												
2.1	Site Work General - Wellhouse	\$11,000.00	\$0.00	\$11,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	45.45%	\$6,000.00	\$250.00	
2.2	Site Work General - Reservoir	\$800,000.00	\$0.00	\$800,000.00	\$419,800.00	\$22,000.00	\$0.00	\$435,800.00	54.48%	\$364,200.00	\$21,790.00	
2.3	Grading - Wellhouse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	
2.4	Grading - Reservoir	\$8,500.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,500.00	\$0.00	
2.5	Excavation/Backfill/Lean Concrete - Wellhouse	\$8,500.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$0.00	82.35%	\$1,500.00	\$350.00	
2.6	Excavation/Backfill/Lean Concrete - Reservoir	\$30,000.00	\$0.00	\$30,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	66.67%	\$10,000.00	\$1,000.00	
2.7	Sanitary	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$500.00	
		\$52,200.00	\$0.00	\$52,200.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	19.16%	\$42,200.00	\$500.00	
		\$273,800.00	\$0.00	\$273,800.00	\$273,800.00	\$0.00	\$0.00	\$273,800.00	100.00%	\$0.00	\$13,690.00	
		\$74,000.00	\$0.00	\$74,000.00	\$65,000.00	\$5,000.00	\$0.00	\$70,000.00	94.59%	\$4,000.00	\$3,500.00	

A	Item No.	B	C			D	E		F	G		H	I
			Scheduled Value	Approved Changes	Revised Scheduled Value		Work Completed From Previous (D+E)	This Period		Total Completed and Stored Date (D + E + F)	% (G/C)		
2.8		Storm	\$29,000.00	\$0.00	\$29,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	69.97%	\$9,000.00	\$1,000.00
2.9		Water	\$94,000.00	\$0.00	\$94,000.00	\$15,000.00	\$10,000.00	\$10,000.00	\$0.00	\$25,000.00	26.50%	\$69,000.00	\$1,250.00
2.10		Site Demo - Wellhouse	\$16,000.00	\$0.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,000.00	\$0.00
2.11		Paving & Subgrade	\$76,000.00	\$0.00	\$76,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$76,000.00	\$0.00
2.12		Site Bid - Well 2 - Chemical	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,000.00	\$0.00
2.13		Site Bid - Well 2 - Water	\$19,000.00	\$0.00	\$19,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$19,000.00	\$0.00
2.14		Seeding & Landscaping	\$24,000.00	\$0.00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$24,000.00	\$0.00
2.15		Asphalt & Markings	\$64,000.00	\$0.00	\$64,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$64,000.00	\$0.00
2.16		Selective Demo	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,000.00	\$0.00
2.17		Sanitary Sewer TV	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
Base Bid: 3. Concrete			\$967,000.00	\$0.00	\$967,000.00	\$728,000.00	\$0.00	\$0.00	\$0.00	\$728,000.00	75.28%	\$239,000.00	\$36,400.00
3.1		Footings - Wellhouse	\$40,000.00	\$0.00	\$40,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	12.50%	\$35,000.00	\$250.00
3.2		Footings/Slab - Reservoir	\$84,000.00	\$0.00	\$84,000.00	\$84,000.00	\$0.00	\$0.00	\$0.00	\$84,000.00	100.00%	\$0.00	\$4,200.00
3.3		Walls - Wellhouse	\$75,000.00	\$0.00	\$75,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	6.67%	\$70,000.00	\$250.00
3.4		Walls - Reservoir	\$251,000.00	\$0.00	\$251,000.00	\$251,000.00	\$0.00	\$0.00	\$0.00	\$251,000.00	100.00%	\$0.00	\$12,550.00
3.5		Slabs - Wellhouse	\$49,000.00	\$0.00	\$49,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$49,000.00	\$0.00
3.6		Elevated Slab - Reservoir	\$164,000.00	\$0.00	\$164,000.00	\$164,000.00	\$0.00	\$0.00	\$0.00	\$164,000.00	100.00%	\$0.00	\$8,200.00
3.7		Concrete Reinforcement Material - Wellhouse	\$33,500.00	\$0.00	\$33,500.00	\$33,500.00	\$0.00	\$0.00	\$0.00	\$33,500.00	100.00%	\$0.00	\$1,675.00
3.8		Concrete Reinforcement Material - Reservoir	\$95,500.00	\$0.00	\$95,500.00	\$95,500.00	\$0.00	\$0.00	\$0.00	\$95,500.00	100.00%	\$0.00	\$4,775.00
3.9		Concrete Reinforcement Labor - Wellhouse	\$31,000.00	\$0.00	\$31,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	6.45%	\$29,000.00	\$100.00
3.10		Concrete Reinforcement Labor - Reservoir	\$88,000.00	\$0.00	\$88,000.00	\$88,000.00	\$0.00	\$0.00	\$0.00	\$88,000.00	100.00%	\$0.00	\$4,400.00
3.11		Floor Finishing - Wellhouse	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,000.00	\$0.00
3.12		Precast - Includes Installation - Wellhouse	\$36,000.00	\$0.00	\$36,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$36,000.00	\$0.00
3.13		Grouting - Reservoir	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,000.00	\$0.00
Base Bid: 4. Masonry			\$529,000.00	\$0.00	\$529,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$529,000.00	\$0.00
4.1		Masonry - Wellhouse	\$423,200.00	\$0.00	\$423,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$423,200.00	\$0.00

A	Item No.	B	C			D		E		F	G		H	I
			Scheduled Value	Approved Changes	Revised Scheduled Value	From Previous (D+E)	Work Completed This Period				Total Completed and Stored to Date (D + E + F)	% (G/H)		
4.2	Masonry - Reservoir		\$105,800.00	\$0.00	\$105,800.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$105,800.00	\$0.00
	Base Bid: 5. Steel		\$93,000.00	\$0.00	\$93,000.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$93,000.00	\$0.00
5.1	Steel Material - Wellhouse		\$52,800.00	\$0.00	\$52,800.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$52,800.00	\$0.00
5.2	Steel Material - Reservoir		\$13,200.00	\$0.00	\$13,200.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$13,200.00	\$0.00
5.3	Steel Labor - Wellhouse		\$21,600.00	\$0.00	\$21,600.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$21,600.00	\$0.00
5.4	Steel Labor - Reservoir		\$5,400.00	\$0.00	\$5,400.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$5,400.00	\$0.00
	Base Bid: 6. Carpentry		\$52,000.00	\$0.00	\$52,000.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$52,000.00	\$0.00
6.1	Rough Carpentry - Wellhouse		\$22,100.00	\$0.00	\$22,100.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$22,100.00	\$0.00
6.2	Rough Carpentry - Reservoir		\$11,900.00	\$0.00	\$11,900.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$11,900.00	\$0.00
6.3	Hardware - Wellhouse		\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
6.4	Hardware - Reservoir		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
6.5	Casework		\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
	Base Bid: 7. Thermal		\$270,600.00	\$0.00	\$270,600.00	\$0.00	\$0.00		\$7,500.00	\$0.00	\$7,500.00	2.78%	\$262,500.00	\$375.00
7.1	Waterproofing - Wellhouse		\$21,500.00	\$0.00	\$21,500.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$21,500.00	\$0.00
7.2	Waterproofing - Reservoir		\$21,500.00	\$0.00	\$21,500.00	\$0.00	\$0.00		\$7,500.00	\$0.00	\$7,500.00	34.88%	\$14,000.00	\$375.00
7.3	Insulation - Wellhouse		\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$6,500.00	\$0.00
7.4	Insulation - Reservoir		\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
7.5	Air/Vapor Retarder - Wellhouse		\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$14,000.00	\$0.00
7.6	Air/Vapor Retarder - Reservoir		\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$14,000.00	\$0.00
7.7	Roofing - Wellhouse		\$60,800.00	\$0.00	\$60,800.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$60,800.00	\$0.00
7.8	Roofing - Reservoir		\$80,200.00	\$0.00	\$80,200.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$80,200.00	\$0.00
7.9	Roof Hatches - Wellhouse		\$7,250.00	\$0.00	\$7,250.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$7,250.00	\$0.00
7.10	Roof Hatches - Reservoir		\$21,750.00	\$0.00	\$21,750.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$21,750.00	\$0.00
7.11	Joint Sealants - Wellhouse		\$10,900.00	\$0.00	\$10,900.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$10,900.00	\$0.00
7.12	Joint Sealants - Reservoir		\$10,100.00	\$0.00	\$10,100.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$10,100.00	\$0.00
	Base Bid: 8. Openings		\$85,000.00	\$0.00	\$85,000.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$85,000.00	\$0.00

A	B	C			D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Approved Changes	Revised Scheduled Value	Work Completed		Materials Presently Stored	Total Completed and Stored to Date (D + E + F)	% (G/C)	Balance to Finish (C-G)	Retainage
					From Previous (D+E)	This Period					
8.1	Doors-Material	\$55,000.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$55,000.00	\$0.00
8.2	Doors-Labor	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$13,000.00	\$0.00
8.3	Glazing	\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,000.00	\$0.00
Base Bid: 9. Finishes		\$127,000.00	\$0.00	\$127,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$127,000.00	\$0.00
9.1	Painting - Wellhouse #3	\$120,900.00	\$0.00	\$120,900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$120,900.00	\$0.00
9.2	Painting - Wellhouse #2	\$1,900.00	\$0.00	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,900.00	\$0.00
9.3	Painting - Reservoir	\$4,200.00	\$0.00	\$4,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,200.00	\$0.00
Base Bid: 10. Specialties		\$33,000.00	\$0.00	\$33,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$33,000.00	\$0.00
10.1	Signage	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$30,000.00	\$0.00
10.2	Toilet & Bath Accessories	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
10.3	Fire Extinguishers	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
Base Bid: 11. Equipment		\$349,000.00	\$0.00	\$349,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$349,000.00	\$0.00
11.1	Chain Hoists & Trolley	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
11.2	Process Booster System	\$244,000.00	\$0.00	\$244,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$244,000.00	\$0.00
11.3	Submersible Well Pump	\$53,000.00	\$0.00	\$53,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$53,000.00	\$0.00
11.4	Liquid Chlorination System	\$37,000.00	\$0.00	\$37,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$37,000.00	\$0.00
Base Bid: 15. Mechanical		\$828,000.00	\$0.00	\$828,000.00	\$0.00	\$5,000.00	\$99,500.00	\$104,500.00	12.62%	\$723,500.00	\$5,225.00
12.1	Plumbing - Wellhouse	\$572,000.00	\$0.00	\$572,000.00	\$0.00	\$0.00	\$99,500.00	\$99,500.00	17.40%	\$472,500.00	\$4,975.00
12.2	Plumbing - Reservoir	\$78,000.00	\$0.00	\$78,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	6.41%	\$73,000.00	\$250.00
12.3	HVAC	\$106,000.00	\$0.00	\$106,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$106,000.00	\$0.00
12.4	Plumbing - Well 2 Chemical	\$58,000.00	\$0.00	\$58,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$58,000.00	\$0.00
12.5	Plumbing - Well 2 Water	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,000.00	\$0.00
12.6	Plumbing - Well #2 Generator	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
Base Bid: 16. Electrical		\$1,229,000.00	\$0.00	\$1,229,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,229,000.00	\$0.00
13.1	Electrical - Fixed Costs	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00
13.2	Electrical - Wellhouse #3 - Wellhouse	\$156,000.00	\$0.00	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$156,000.00	\$0.00

A	B	C			D	E		F	G		H	I
		Scheduled Value	Approved Changes	Revised Scheduled Value		Work Completed From Previous (D+E)	This Period		Total Completed and Started to Date (D + E + F)	% (G/C)		
Item No.	Description of Work										Balance to Finish (C-G)	Retainage
13 . 3	Electrical - Wellhouse #3 - Reservoir	\$22,000.00	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$22,000.00	\$0.00
13 . 4	Emergency Engine Generator	\$222,000.00	\$0.00	\$222,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$222,000.00	\$0.00
13 . 5	Wellhouse 2 - Generator	\$107,000.00	\$0.00	\$107,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$107,000.00	\$0.00
13 . 6	System Integration - Wellhouse #3	\$580,000.00	\$0.00	\$580,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$580,000.00	\$0.00
13 . 7	System Integration - Wellhouse #2	\$136,000.00	\$0.00	\$136,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$136,000.00	\$0.00
Base Bid: 27. Change Order #1		\$0.00	\$18,780.13	\$18,780.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,780.13	\$0.00
Grand Total:		\$5,965,000.00	\$18,780.13	\$5,983,780.13	\$1,593,050.00	\$71,000.00	\$71,000.00	\$99,500.00	\$1,963,550.00	26.11%	\$4,424,230.13	\$78,177.50

CHANGE ORDER NO. 2: FLOW SWITCHES

Owner:	Village of Barneveld	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	00142047
Contractor:	Portzen Construction	Contractor's Project No.:	24-09
Project:	Wellhouse #3 and Ground Reservoir		
Contract Name:	Village of Barneveld – Wellhouse #3 and Ground Reservoir		
Date Issued:	2/27/2025	Effective Date of Change Order:	3/3/2025

The Contract is modified as follows upon execution of this Change Order:

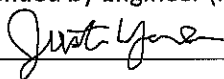
Description:

Substitution and relocation of facility discharge piping flow switches to thermal dispersion type in lieu of paddle type.

Attachments:

- PCO #6: Portzen Cost Breakdown

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 5,969,000.00	Original Contract Times: Substantial Completion: February 20, 2026 Ready for final payment: July 17, 2026
[Increase] [Decrease] from previously approved Change Orders No. 0 to No. 1 \$ 18,780.13	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: Substantial Completion: No change Ready for final payment: No change
Contract Price prior to this Change Order: \$ 5,987,780.13	Contract Times prior to this Change Order: Substantial Completion: February 20, 2026 Ready for final payment: July 17, 2026
[Increase] [Decrease] this Change Order: \$ 4,332.05	[Increase] [Decrease] this Change Order: Substantial Completion: No change Ready for final payment: No change
Contract Price incorporating this Change Order: \$ 5,992,112.18	Contract Times with all approved Change Orders: Substantial Completion: February 20, 2026 Ready for final payment: July 17, 2026

Recommended by Engineer (if required) By: <u></u> Title: <u>Graduate Engineer II</u> Date: <u>2/26/2025</u> Authorized by Owner By: _____ Title: _____ Date: _____	Accepted by Contractor _____ _____ Approved by Funding Agency (if applicable) _____ _____ _____
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PCO #006

Portzen Construction, Inc.
205 Stone Valley Drive
Dubuque, Iowa 52003
Phone: +15635577642

Project: 24-09 - Barneveld Wellhouse #3
121 Garrett Drive
Barneveld, Wisconsin 53507

Prime Contract Potential Change Order #006: CE #007 - Field Order #1 - Flow Switches

TO:	Village of Barneveld 403 East County Highway ID Barneveld, WI 53507	FROM:	Portzen Construction, Inc. 205 Stone Valley Drive Dubuque, Iowa 52003
PCO NUMBER/REVISION:	006 / 0	CONTRACT:	1 - Village of Barneveld - Wellhouse #3 and Ground Reservoir
REQUEST RECEIVED FROM:		CREATED BY:	Joe Klein (Portzen Construction, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	2/11/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$4,332.05

POTENTIAL CHANGE ORDER TITLE: CE #007 - Field Order #1 - Flow Switches

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #007 - Field Order #1 - Flow Switches

Below is pricing for Field Order #1 - Flow Switches

The attached quote from Altronex shows the credits and add ons.

ATTACHMENTS:

[00142047 WH#3 FO#1_Flow Switches_2025.1.31.pdf](#) , [_COR #1.pdf](#) , [_10504-C001_Booster Discharge Flow Switches.pdf](#)

#	Budget Code	Description	Amount
1	P-15400.M Plumbing Material (office only)	Add Field Tap	\$224.25
2	G-16700.Z Automation & Controls	Switches	\$3,572.00
Subtotal:			\$3,796.25
Overhead & Profit (15.00%):			\$535.80
Subcontractor Markup (5.00%):			\$0.00
Grand Total:			\$4,332.05

Rob Uphoff (MSA Professional Services)
1230 South Boulevard

Baraboo, Wisconsin 53913

Village of Barneveld
403 East County Highway ID Barneveld, WI
53507

Portzen Construction, Inc.
205 Stone Valley Drive

Dubuque, Iowa 52003

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



CONTRACTOR CHANGE ORDER REQUEST SUMMARY

Project Name: Barneveld Wellhouse #3 and Ground Reservoir

C.O.R. NO: 1

Project NO: 24-09

Date: 2/7/2025

Prime Contractor: Dubuque Plumbing

Description of Change: Provide (1) additional tap per Field Order #1

Dubuque Plumbing Costs

A	Labor	0	Hours	@	\$ 100.00	\$ -
B	Equipment					\$ -
C	Material					\$ 195.00
D	Sales Tax		\$ 195.00	@	0%	\$ -
E	Shipping					\$ -
F	Contractor's Mark-up on Material, Equip, & Labor		\$ 195.00	@	15%	\$ 29.25

H Contractor Costs And Mark-up \$ 224.25

Subcontractor Costs

J	Excavation					\$ -
K	Other Subcontractor Costs					\$ -
L	Contractor's Mark-Up on Subcontractor Cost		\$ -	@	10.0%	\$ -

M Subcontractor Cost and Mark-up \$ -

N Total Contractor Change Request (Lines I & M) \$ 224.25

Lee R. Mau, Project Manager
Dubuque Plumbing and Heating

Lee R. Mau

2/7/2025

Contractor Signature

Date



Project	Change Order Name	Reference/RFI	Change Order #
Barneveld, WI (E) Well 3 & Ground Reservoir 2024	Booster Discharge Flow Switches	Field Order 1	10504-C001

Dear Customer:

Thank you for your continued interest in SJE products, services and solutions. We are pleased to quote the following scope of work pertaining to the above-referenced project. Only the materials/services listed in the scope below.

Reason for change

The Engineer would like to change two of the flow switches from paddle type to thermal dispersion, due to low flow conditions

Scope of work

Credit Back

- FS-12-1-1 (Paddle switch).....(Credit \$500)
- FS-12-1-1 (Paddle switch).....(Credit \$500)

Proposed

- FS-12-1-1 (Thermal Dispersion).....(\$2,286)
 - 120VAC Powered
 - Dry Contact
 - 4" Probe
 - Setup and Configuration
- FS-12-1-1 (Thermal Dispersion).....(\$2,286)
 - 120VAC Powered
 - Dry Contact
 - 4" Probe
 - Setup and Configuration

Clarifications / Exclusions

NOTE: Customer Supplied Parts – Our scheduling team will issue a zero-cost PO for the parts approximately 14 days prior to the beginning of panel manufacturing. This change will not affect ship date and will help the factory maintain the inventory with customer-supplied parts. Please do not ship customer-supplied parts to the factory until you have received the zero-cost PO from us with shipment instructions.

Items specifically not included in this proposal

1. Sales or use tax.
2. Installation of equipment and job site labor other than as specified.
3. Receiving and storage of equipment on the job site.
4. Installation materials, brackets, wire, clamps, piping, junction boxes, etc., not specifically described in our material list.

- 5. Performance, payment or equipment bond of any kind.
- 6. Installation of any instruments.
- 7. Field Terminations.

Respectfully submitted by,



Kurt Atwood
Business Development Manager
katwood@lwallen.com
(608) 210-1455

Proposal Amount Includes freight \$ 3,572.00



FIELD ORDER NO.: 1

Owner:	Village of Barneveld	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	#00142047
Contractor:	Portzen Construction	Contractor's Project No.:	#24-09
Project:	Wellhouse #3 and Ground Reservoir		
Contract Name:	Village of Barneveld – Wellhouse #3 and Ground Reservoir		
Date Issued:	1/31/2025	Effective Date of Field Order:	1/31/2025

Contractor is hereby directed to promptly perform the Work described in this Field Order, issued in accordance with Paragraph 11.04 of the General Conditions, for minor changes in the Work without changes in Contract Price or Contract Times. If Contractor considers that a change in Contract Price or Contract Times is required, submit a Change Proposal before proceeding with this Work.

Reference:

Specification Section(s): 26 90 20 Instrumentation Devices, Section 2.03

Drawing(s) / Details (s): 06-E403, 30-M302

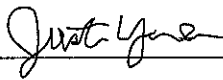
Description:

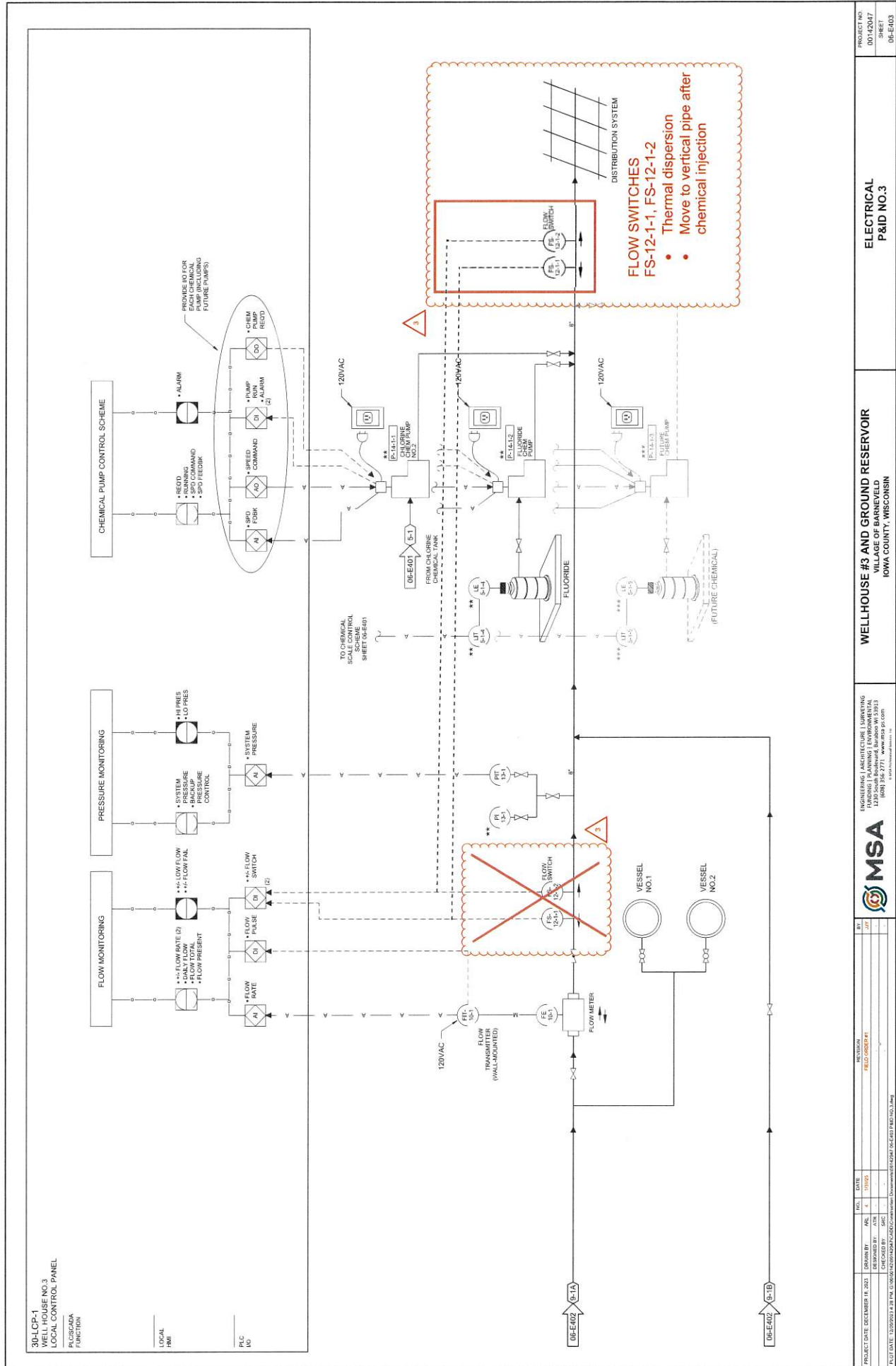
- Relocate flow switches to common boosted discharge vertical piping
 - Mount "Forward Flow" instrument 1'-0" AFF
 - Mount "Reverse Flow" instrument 2'-3" AFF
- Substitute FS-12-1-1 and FS-12-1-2 flow switches to the following models
 - Thermal Dispersion FCI FLT93B (2)

Attachments:

- Sheet 30-M302
- Sheet 06-E403

Issued by Engineer

By: Justin Yanke 
Title: Graduate Engineer II
Date: 1/31/2025



A. NO ATTEMPT HAS BEEN MADE TO SHOW ALL PIPE SUPPORTS, HANGER, ANCHORS, EXPANSION JOINTS, AND OTHER PIPING PRODUCTS REQUIRED FOR PIPING SUPPORT. THERMAL EXPANSION AND CONTRACTION, ABSENCE OF THESE PRODUCTS ON DRAWINGS DOES NOT IMPLY THE CORRECTION OF THE PROJECT SPECIFICATIONS. PROVIDING THEM IN ACCORDANCE WITH THE EQUIPMENT AND PROCESS. PIPING DIMENSIONS ARE SHOWN TO THE NEAREST 0.1". DETAILS AND DRAWINGS ARE DIAGRAMATIC. THE CONTRACTOR SHALL VERIFY DIMENSIONS WITH APPROVED SHOP DRAWINGS AND NOTIFY THE ENGINEER OF ANY DISCREPANCIES.

[illegible]

PROJECT DATE	DATE	BY	REVISIONS
DECEMBER 18, 2021	JUN 2	DRAWN BY	ADDENDUM #2
	4	DESIGNED BY	FIELD OFFICE #1
	10/2/21	CHECKED BY	
	ATR		

MSA
ENGINEERING | ARCHITECTURE | SURVEYING
FUNDING | PLANNING | ENVIRONMENTAL
1230 South Boulevard, Baraboo WI 53613
(608) 355-2771 www.msa-pe.com
© 2011 MSA Engineering & Architecture, Inc.

WELLHOUSE #3 AND GROUND RESERVOIR VILLAGE OF BARNEVELD IOWA COUNTY, WI	WELLHOUSE #3 FACILITY PROCESS MECHANICAL SECTIONS
--	--

PROJECT NO.
00142047
SHEET
30-M302



POLICE DEPARTMENT

403 E Business Hwy ID

Barneveld WI 53507

www.barneveldwi.com

#10

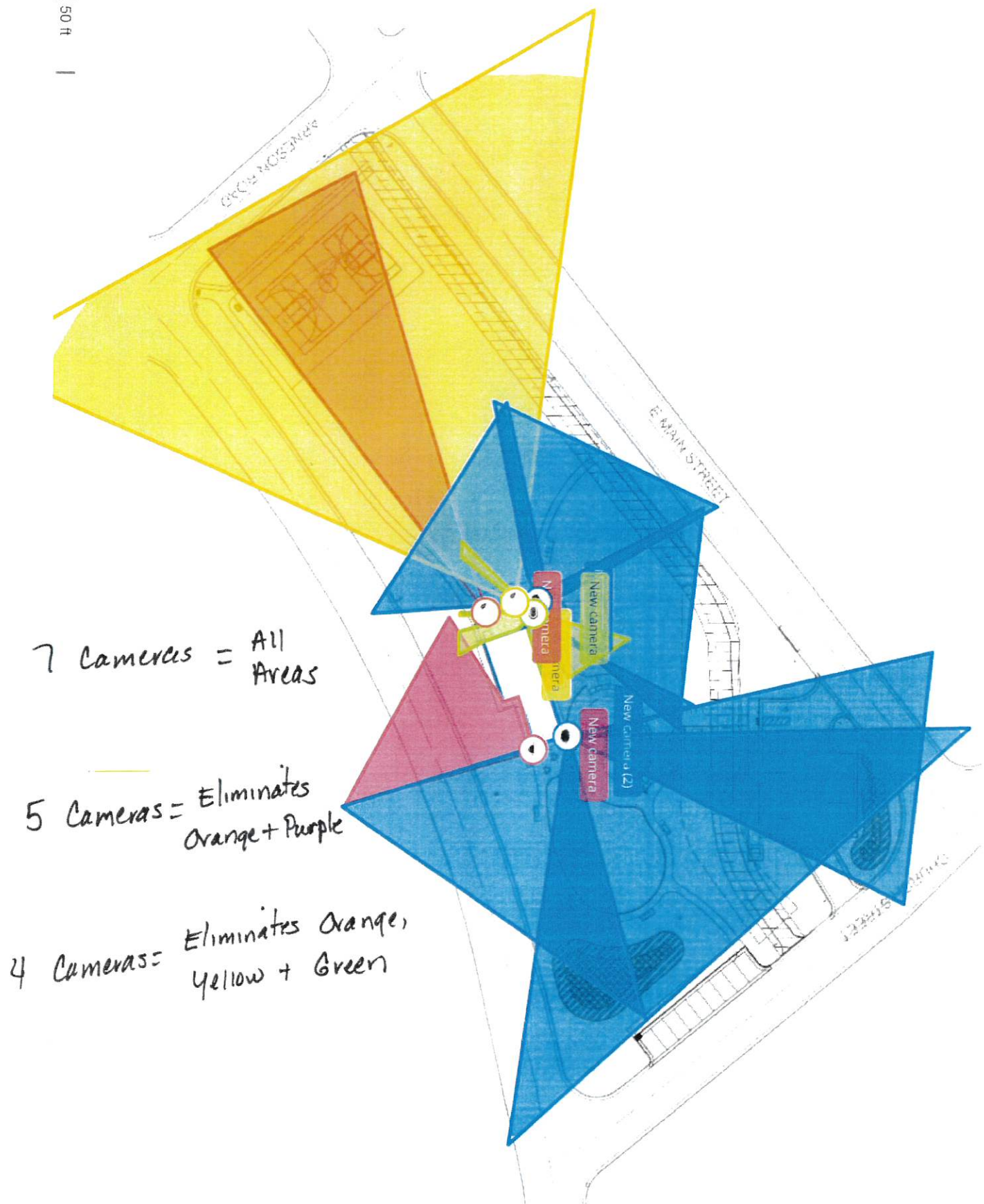
MONTHLY REPORT

February 2025

Citations and Warnings	Total
Warnings	6
Parking Citations	8
Traffic Citations	10

Incident Type	Total
911 Hangup/Misdial	1
Abandoned/Disabled Vehicle	1
Animal Complaint	1
Assist Citizen/Motorist	1
Assist Other Agency	1
Fraud Complaint	2
Juvenile Issue	1
School Check	7
Suspicious Activity/Person	1
Trespass	1
Welfare Check	1

Iowa County Handled Calls	Total
911 Hangup/Misdial	7



EMC

Phone. 608.822.3550
Fax. 608.822.3847

15,629.13

EMC

Phone. 608.822.3550
Fax. 608.822.3847

Energy Management Consultants, LLC - 1550 LaFollette St. - Fennimore, WI 53809 - 608.822.3550

EMC

Phone. 608.822.3550
Fax. 608.822.3847

Submitted To:

Jeremy Oyen

608-574-0118

Barneveld, WI,

Energy Management Consultants, LLC proposes to:

Furnish electronic controls and peripherals for the purpose of CCTV Installation, Design and Equipment set up prior to shipping.

Proposal #:

RNEVELDVILLAGEPARK-OPTION2CCTV02132025REV3

02/13/2025

[illegible]

10,989.88



Energy Management Consultants, LLC

1550 LaFollette St., P.O. Box 81

Fennimore, WI 53809

Phone. 608.822.3550

Fax. 608.822.3847

PROPOSAL - APPENDIX A

Exceptions:

This quote doesn't include any applicable shipping & handling or sales tax.

Our scope does not include furnishing or installing the following:

- Wiring of any voltages greater than 50VAC
- Installation of conduit where required by local code
- Furnishing or installing of any fire or smoke detecting devices, including fire or smoke dampers,
- Fire Dampers, Fire / Smoke Dampers with Actuators
- Cutting patching and painting
- Demolition Work including cutting patching and painting
- Permit Fee's or Bonding costs
- Lifts to access equipment over 12' AFF
- Relocation of cameras from existing locations to new locations

Proposal Approval (circle one): Equipment only/Equipment plus Labor

Signature: _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.

Authorized Signature: _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Energy Management Consultants, LLC - 1550 LaFollette St. - Fennimore, WI 53809 - 608.822.3550

Jeremy Oyen

From: Cody Bates <cody.bates@flocksafety.com>
Sent: Wednesday, January 15, 2025 9:10 AM
To: Jeremy Oyen
Subject: Re:
Attachments: Condor Overview - LE (1) (1) (1).PDF; Falcon Suite Overview (1) (1) (1).PDF; Wisconsin Customer Stories (1).pdf

Hi Chief,

Sorry for the delay here. Please see some follow up notes from our call:

Here are a couple quotes for LPR and Live Video cameras:

Product	Price	Quantity	Year 1	Year 2
Falcon ALPR	\$3,000/cam	2	\$6,000	\$6,000
Installation (one time fee)	\$650/cam	2	\$1,300	\$0
Sum			\$7,300	\$6,000

Product	Price	Quantity	Year 1	Year 2
Live Video PTZ	\$3,000/cam	4	\$12,000	\$12,000
Installation (one time fee)	\$150	4	\$6,000	\$0
Sum			\$12,600	\$12,000

13,300 2 Cams
Per Year

Both LPR and Live Video are the same price, as seen above. You also would get access to the shared network of cameras statewide/nationwide, which will be very beneficial for your department.

I attached a few helpful resources for you to share with everyone involved.

I'd love to discuss our PPI - Pilot Program with you and other stakeholders if you are all available early next week. As mentioned, it's a risk free way to try some cameras out for a couple of months. Once they are installed, we will look to see/track success over a 60 day period, after 60 days hopefully we keep them in the ground and officially partner up, but if you don't want them or don't get the funding approved on them, we will come pick them up at no charge at all.

I've run this PPI with a ton of agencies in similar situations to yours. It could be very beneficial.

Let me know what you think and when we can all meet. I think it'd be worth a shot in trying them out!

Thanks,
Cody

On Mon, Jan 6, 2025 at 8:34 AM Jeremy Oyen <barneveldpd@mhtc.net> wrote:

#14

ACCOUNT NAME	ACCOUNT #		AS OF
General Operating	****24	\$794,612.78	1/31/2025
Tax Account	****91	\$1,355,155.96	1/31/2025
General Designated	****45	\$119,174.74	1/31/2025
Water	****32	\$319,513.81	1/31/2025
Water Depreciation	****61	\$37,335.61	1/31/2025
Sewer General Operating	****59	\$161,857.91	1/31/2025
Sewer DNR Equipment	****53	\$102,136.06	1/31/2025
Sewer System Special	****09	\$81,679.20	1/31/2025
Sewer Reserve Account	****96	\$174,957.61	1/31/2025
Economic Development Fund	****67	\$512,296.64	1/31/2025
Debt Service	****49	\$1,568.37	1/31/2025
Special Purpose Library Fund	****79	\$110,209.11	1/31/2025
Barneveld Santa Cop	****12	\$7,331.18	1/31/2025
Library Fund	****67	\$45,722.15	1/31/2025
Christmas Fund	****40	\$3,494.51	1/31/2025
Emergency Services	****75	\$19,018.67	1/31/2025
Memorial Park Fund	****15	\$199,492.13	1/31/2025
Park Dedication	****88	\$286,384.34	1/31/2025
Birch Lake Fund	****83	\$1,104.67	1/31/2025
TIF #1 Fund	****43	\$145,902.70	1/31/2025
TIF #2 Fund	****33	\$1,465,816.24	1/31/2025
Fair Day Fund	*****25	\$14,589.92	12/31/2024
Library Building Repair Fund	****57	\$16,441.11	1/31/2025
Total Deposit		\$5,975,795.42	

DEBT SERVICE	LOAN #	BALANCE	AS OF	MATURES
General Obligation Bonds - TIF		\$150,000.00	2/1/2025	2/1/2026
2022 Street Reconstruction		\$274,778.28	4/19/2024	4/19/2032
WWTF Upgrade - Sewer		\$680,657.72	2/5/2025	2/12/2031
TOTAL DEBT SERVICE		\$1,105,436.00		

PAY PERIOD 01/11/2025 thru 01/24/2025

EMPLOYEE	REG	TAKEN			HIRE DATE
		OT	AS	SICK	
		TOTAL	COMP	PAYOUT	
MIKE	84.5	7			04/23/2018
ERIC A	83	6			06/22/2020
JEFF					06/03/2024
MIKE R					
MICHELLE W	81.5	2		8	9-25-00
JEAN ANN	64				1-31-06
BRIANNA	74.25				10-28-24
JEREMY	80			8	12-05-11
ERIC D					05-31-12
JOE P					05-24-12
NATHANIEL F	40.25				03-21-19
SHARON T	23				4-15-19
AUTUMN	66.5			6.5	9-09-97
AGGIE					2-07-07
DANIELLE	26				2-11-22
SHARILYN	63.75				5/28/19

PAY PERIOD 01/25/2025 thru 02/07/2025

EMPLOYEE	REG	TAKEN			HIRE DATE
		OT	AS	SICK	
		TOTAL	COMP	PAYOUT	
MIKE	80	17			04/23/2018
ERIC A	80	13			06/22/2020
JEFF					06/03/2024
MIKE R					
MICHELLE W	80	6.75	6		9-25-00
JEAN ANN	64				1-31-06
BRIANNA	79.75	2.25	2		10-28-24
JEREMY	79				12-05-11
ERIC D					05-31-12
JOE P					05-24-12
NATHANIEL F	22				03-21-19
SHARON T	23				4-15-19
AUTUMN	60				9-09-97
AGGIE	32				2-07-07
DANIELLE	27				2-11-22
SHARILYN	64				5/28/19

2/25/2025 10:55 AM

Flexible Time Off Activity Detail

Page: 1

Active Employees - Comp. Hours

PAYRL

Transaction Date: From: 2/01/2025 Department: From:
Thru: 2/28/2025 Thru:

Last	First	Trans Date	Hours	Memo
SWENSON	JEAN ANN		0.00	Beginning Balance
			0.00	Resulting Balance
TURNER	BRIANNA		0.00	Beginning Balance
		2/10/2025	3.50	Calculate Payroll - 02/10/2025
		2/11/2025	-0.50	TO CORRECT 2-10-2025 PAYROLL
		2/24/2025	6.00	Calculate Payroll - 02/24/2025
			9.00	Resulting Balance
WALKER	MICHELLE L		8.25	Beginning Balance
		2/10/2025	9.00	Calculate Payroll - 02/10/2025
			17.25	Resulting Balance
WEIER	MICHAEL		0.00	Beginning Balance
			0.00	Resulting Balance

2/25/2025 10:56 AM

Flexible Time Off Activity Detail
Active Employees - PERSONAL HOURS

Page: 1
PAYRL

Transaction Date: From: 2/01/2025 Department: From:
Thru: 2/28/2025 Thru:

Last	First	Trans Date	Hours	Memo
ARNESON	ERIC		12.00	Beginning Balance
			12.00	Resulting Balance
COPUS	AUTUMN		9.75	Beginning Balance
			9.75	Resulting Balance
OYEN	JEREMY M		12.00	Beginning Balance
			12.00	Resulting Balance
SAILING	SHARILYN		3.75	Beginning Balance
			3.75	Resulting Balance
SWENSON	JEAN ANN		0.00	Beginning Balance
			0.00	Resulting Balance
WALKER	MICHELLE L		11.75	Beginning Balance
			11.75	Resulting Balance
WEIER	MICHAEL		11.00	Beginning Balance
			11.00	Resulting Balance

2/25/2025 10:56 AM

Flexible Time Off Activity Detail

Page: 1

Active Employees - Sick Hours

PAYRL

Transaction Date: From: 2/01/2025 Department: From:
Thru: 2/28/2025 Thru:

Last	First	Trans Date	Hours	Memo
ARNESON	ERIC		293.50	Beginning Balance
		2/28/2025	8.00	Auto Accrual - 02/28/2025
			301.50	Resulting Balance
COPUS	AUTUMN		320.00	Beginning Balance
			320.00	Resulting Balance
OYEN	JEREMY M		320.00	Beginning Balance
			320.00	Resulting Balance
SAILING	SHARILYN		238.75	Beginning Balance
		2/24/2025	-5.00	USED ON 2/12/25
		2/28/2025	6.50	Auto Accrual - 02/28/2025
			240.25	Resulting Balance
SWENSON	JEAN ANN		271.75	Beginning Balance
		2/10/2025	-64.00	used 1/27/25 - 2/6/25
		2/24/2025	-64.00	USED ON 2/10-2/20
		2/28/2025	6.50	Auto Accrual - 02/28/2025
			150.25	Resulting Balance
TURNER	BRIANNA		19.50	Beginning Balance
		2/28/2025	8.00	Auto Accrual - 02/28/2025
			27.50	Resulting Balance
WALKER	MICHELLE L		320.00	Beginning Balance
			320.00	Resulting Balance
WEIER	MICHAEL		259.50	Beginning Balance
		2/28/2025	8.00	Auto Accrual - 02/28/2025
			267.50	Resulting Balance

2/25/2025 10:56 AM

Flexible Time Off Activity Detail
Active Employees - Vacation HoursPage: 1
PAYRLTransaction Date: From: 2/01/2025 Department: From:
Thru: 2/28/2025 Thru:

Last	First	Trans Date	Hours	Memo
ARNESON	ERIC		73.00	Beginning Balance
			73.00	Resulting Balance
COPUS	AUTUMN		197.75	Beginning Balance
		2/10/2025	-3.50	Calculate Payroll - 02/10/2025
		2/24/2025	-8.50	USED ON 2/11/25
			185.75	Resulting Balance
OYEN	JEREMY M		156.00	Beginning Balance
			156.00	Resulting Balance
SAILING	SHARILYN		125.00	Beginning Balance
		2/24/2025	-25.25	USED ON 2/18, 2/19, 2/20
			99.75	Resulting Balance
SWENSON	JEAN ANN		0.00	Beginning Balance
			0.00	Resulting Balance
WALKER	MICHELLE L		236.75	Beginning Balance
			236.75	Resulting Balance
WEIER	MICHAEL		115.50	Beginning Balance
			115.50	Resulting Balance

2/27/2025 12:30 PM

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GENERAL FUND ACCOUNT

ALL Receipts

Posted From: 2/01/2025 From Account:
Thru: 2/28/2025 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
663	2/11/2025	ALLPAID SELLER'S PERMIT - EVERLIGHT SOLAR	50.00
664	2/18/2025	CHARTER COMMUNICATIONS FRANCHISE FEE PAYMENT	1,110.55
743964	2/01/2025	CAT LICENSE	10.00
743965	2/01/2025	DOG LICENSE	10.00
743966	2/01/2025	DOG LICENSE	20.00
743967	2/01/2025	DOG LICENSE	40.00
743968	2/01/2025	DOG LICENSE	20.00
743969	2/01/2025	SPECIAL ASSESSMENT LETTERS SPECIAL ASSESSMENT LETTER - 112 GARRETT	25.00
743970	2/01/2025	DOG LICENSE	20.00
743971	2/01/2025	CAT LICENSE	30.00
743972	2/01/2025	SPECIAL ASSESSMENT LETTERS SPECIAL ASSESSMENT LETTER - HSC PROPERTI	25.00
743973	2/03/2025	DOG LICENSE	20.00
743974	2/03/2025	DOG LICENSE	20.00
743975	2/03/2025	DOG LICENSE	10.00
743976	2/05/2025	FRANCHISE FEE FRANCHISE FEES	1,624.29
743977	2/05/2025	MUNICIPAL COURT CITATIONS MUNICIPAL CITATIONS	329.94
743978	2/05/2025	DOG LICENSE	20.00
743979	2/11/2025	SPECIAL ASSESSMENT LETTERS SPECIAL ASSESSMENT LETTER-312 E ORBISON	25.00
743980	2/12/2025	BUILDING PERMIT FEES BUILDING PERMIT - 105 SAVANNAH CIRCLE	125.00
743981	2/12/2025	BUILDING PERMIT FEES BUILDING PERMIT - 102 ARNESON RD	125.00
743982	2/18/2025	SPECIAL ASSESSMENT LETTERS SPECIAL ASSESSMENT LETTER - JOHNSON	25.00
743983	2/18/2025	MHTC	825.00
743984	2/24/2025	DOG LICENSE	10.00
743985	2/24/2025	PARKING VIOLATIONS PARKING TICKET #F781ZRSSGT	25.00

GENERAL FUND ACCOUNT

ALL Receipts

Posted From: 2/01/2025 From Account:
Thru: 2/28/2025 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
743986	2/25/2025	DOG LICENSE	10.00
743987	2/26/2025	SPECIAL ASSESSMENT LETTERS SPECIAL ASSESSMENT LETTER-503 KARI KREST	25.00
743988	2/27/2025	BUILDING PERMIT FEES BUILDING PERMIT - 108 GRAELYN CIRCLE	3,370.60
743989	2/27/2025	DOG LICENSE	10.00
743990	2/27/2025	SPECIAL ASSESSMENT LETTERS SPECIAL ASSESSMENT LETTER - 313 CORBIN	25.00
Grand Total			7,985.38

BARNEVELD LIBRARY FUND

ALL Receipts

Posted From: 2/01/2025 From Account:
Thru: 2/28/2025 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
458	2/10/2025	VILLAGE OF BARNEVELD TAX LEVY	81,711.00
459	2/25/2025	COPY FEES COPIES/FEES	100.00
Grand Total			81,811.00

CHRISTMAS FUND ACCOUNT

ALL Receipts

Posted From: 2/01/2025 From Account:
Thru: 2/28/2025 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
858	2/10/2025	VILLAGE OF BARNEVELD CHRISTMAS FUND PAYROLL DATED 2/10/2025	500.00
859	1/31/2025	THE PEOPLES COMMUNITY BANK JANUARY INTEREST - CHRISTMAS FUND	18.58
859	1/31/2025	THE PEOPLES COMMUNITY BANK JANUARY INTEREST - CHRISTMAS FUND	-18.58
862	2/24/2025	VILLAGE OF BARNEVELD CHRISTMAS FUND PAYROLL DATED 2/24/2025	749.60
Grand Total			1,249.60

DEBT SERVICE

ALL Receipts

Posted From: 2/01/2025 From Account:
Thru: 2/28/2025 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
299	2/10/2025	VILLAGE OF BARNEVELD TAX LEVY - DEBT SERVICE	145,520.00
Grand Total			145,520.00

2/27/2025 12:32 PM

Reprint Receipt Register - Quick Report

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ACCT

EMERGENCY SERVICES

ALL Receipts

Posted From: 2/01/2025 From Account:
Thru: 2/28/2025 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
339	2/10/2025	VILLAGE OF BARNEVELD TAX LEVY - SECOND HALF	66,386.76
Grand Total			66,386.76

2/27/2025 12:32 PM

Reprint Receipt Register - Quick Report

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ACCT

MEMORIAL PARK FUND

ALL Receipts

Posted From: 2/01/2025 From Account:
Thru: 2/28/2025 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
106	2/05/2025	DONATIONS TO MEMORIAL PARK FAYE SULLIVAN	50.00
107	2/19/2025	DONATIONS TO MEMORIAL PARK ANITA SHORT	48.06
108	2/19/2025	DONATIONS TO MEMORIAL PARK BARNEVELD MASONIC LODGE	2,600.00
109	2/25/2025	DONATIONS TO MEMORIAL PARK	346.62
110	2/27/2025	DONATIONS TO MEMORIAL PARK HEATHER LUHMAN	25.00
Grand Total			3,069.68

2/27/2025 12:33 PM

Reprint Receipt Register - Quick Report

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ACCT

SPECIAL PURPOSE LIBRARY FUND

ALL Receipts

Posted From: 2/01/2025 From Account:
Thru: 2/28/2025 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
549	2/18/2025	COUNTY OF GRANT GRANT COUNTY ACT 150	66.32
Grand Total			66.32

2/27/2025 12:33 PM

Reprint Receipt Register - Quick Report

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ACCT

TIF #1 FUND

ALL Receipts

Posted From: 2/01/2025 From Account:
Thru: 2/28/2025 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
330	2/10/2025	VILLAGE OF BARNEVELD TAX INCREMENT	69,360.32
Grand Total			69,360.32

2/27/2025 12:32 PM

Reprint Receipt Register - Quick Report

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ACCT

SEWER O & M ACCOUNT

ALL Receipts

Posted From: 2/01/2025
Thru: 2/28/2025From Account:
Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
1331	2/04/2025	ALLPAID	165.17
1332	2/05/2025	ALLPAID	328.28
1333	2/07/2025	ALLPAID	72.98
		ALIXANDRIA JABER ACCOUNT #1219 2/4/2025	
1334	2/11/2025	ALLPAID	84.26
		ADAM FRYER ACCOUNT #1045 2/6/2025	
1335	2/12/2025	ALLPAID	268.78
1336	2/14/2025	ALLPAID	196.61
		DIANA AVALOS LEON ACCOUNT #1393 2/11/25	
1337	2/18/2025	ALLPAID	263.86
1338	2/19/2025	ALLPAID	69.00
		ROB WISE ACCOUNT #1491 2/14/2025	
1339	2/20/2025	ALLPAID	200.00
		MCKENZIE HRON ACCT #1561 2/17/2025	
1340	2/24/2025	ALLPAID	295.21
1341	3/04/2025	BARNEVELD UTILITIES	299.58
		SARA HINE ACCT#1528 2/22/25	
1341	3/04/2025	BARNEVELD UTILITIES	-299.58
		SARA HINE ACCT#1528 2/22/25	
1343	2/26/2025	ALLPAID	299.58
1344	2/27/2025	ALLPAID	295.57
UTILITY	2/05/2025	Utility Receipts - SEWER - 02/05/2025	9,354.69
UTILITY	2/19/2025	Utility Receipts - SEWER - 02/19/2025	9,255.47
UTILITY	2/26/2025	Utility Receipts - SEWER - 02/26/2025	3,087.53
UTILITY	2/26/2025	Utility Receipts - SEWER - 02/26/2025	10,808.65
		Grand Total	35,045.64

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ACCT

TIF #2 FUND

ALL Receipts

Posted From: 2/01/2025
Thru: 2/28/2025From Account:
Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
85	2/10/2025	VILLAGE OF BARNEVELD TAX INCREMENT	315,974.80
		Grand Total	315,974.80

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ACCT

WATER O & M ACCOUNT

ALL Receipts

Posted From: 2/01/2025 From Account:
Thru: 2/28/2025 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
627	2/10/2025	MISC. REVENUE UNITED ELECTRIC - BULK WATER SALES	52.25
628	2/18/2025	INTERCON CONSTRUCTION INC BULK WATER-INTERCON 01/2025	618.05
UTILITY	2/05/2025	Utility Receipts - WATER - 02/05/2025	6,770.74
UTILITY	2/05/2025	Utility Receipts - PUBLIC FIRE - 02/05/2025	2,056.71
UTILITY	2/19/2025	Utility Receipts - PUBLIC FIRE - 02/19/2025	2,463.79
UTILITY	2/19/2025	Utility Receipts - WATER - 02/19/2025	5,618.60
UTILITY	2/26/2025	Utility Receipts - PUBLIC FIRE - 02/26/2025	830.97
UTILITY	2/26/2025	Utility Receipts - WATER - 02/26/2025	1,762.31
UTILITY	2/26/2025	Utility Receipts - PUBLIC FIRE - 02/26/2025	2,758.07
UTILITY	2/26/2025	Utility Receipts - WATER - 02/26/2025	6,421.57
Grand Total			29,353.06

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GENERAL FUND ACCOUNT

ALL Checks

Posted From: 2/05/2025 From Account:
Thru: 2/28/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	2/20/2025	STATE OF WISCONSIN - GROUP INSURANCE	13,860.20
	Manual Check	MARCH COVERAGE	
ACH	2/05/2025	POSTAGE	600.00
	Manual Check	POSTAGE 2/5/2025	
ACH	2/10/2025	UNITED STATES TREASURY	3,329.03
	Manual Check	US TAXES	
ACH	2/10/2025	GREAT-WEST	1,614.74
	Manual Check	VILLAGE SHARE	
ACH	2/18/2025	DELTA DENTAL OF WISCONSIN	168.66
	Manual Check	INVOICE #2307557, 2304433 & 2304254	
ACH	2/24/2025	GREAT-WEST	1,792.70
	Manual Check	VILLAGE SHARE	
ACH	2/24/2025	UNITED STATES TREASURY	3,631.74
	Manual Check	US TAXES	
ACH	2/25/2025	WIS DEPT OF REVENUE	1,256.24
	Manual Check	FEBRUARY TAX DEPOSIT	
26018	2/05/2025	KWIK TRIP INC	468.28
		ACCOUNT #00427134	
26019	2/20/2025	AT&T MOBILITY	69.21
		ACCOUNT #287315037837	
26020	2/20/2025	INSIGHT	372.23
		ID #8373159	
26021	2/20/2025	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	888.06
		ACCOUNT #0012770006	
26022	2/20/2025	PREMIER COOPERATIVE	74.94
26023	2/20/2025	RITCHIE IMPLEMENT	399.97
		INVOICE #83403B - RANGER	
26024	2/20/2025	TOWN & COUNTRY SANITATION	7,032.56
		ID #481410042130	
26025	2/20/2025	VISA	1,338.64
V4175	2/10/2025	ARNESON, ERIC	1,436.48
	Manual Check	Pay period 01/25/2025 to 02/07/2025	
V4176	2/10/2025	BEVER, DANIELLE	263.31
	Manual Check	Pay period 01/25/2025 to 02/07/2025	
V4177	2/10/2025	COPUS, AUTUMN	922.80
	Manual Check	Pay period 01/25/2025 to 02/07/2025	

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GENERAL FUND ACCOUNT

ALL Checks

Posted From: 2/05/2025 From Account:

Thru: 2/28/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
V4178	2/10/2025	FORREST, NATHANIAL	415.91
	Manual Check	Pay period 01/25/2025 to 02/07/2025	
V4179	2/10/2025	OYEN, JEREMY M	1,611.05
	Manual Check	Pay period 01/25/2025 to 02/07/2025	
V4180	2/10/2025	SAILING, SHARILYN	785.29
	Manual Check	Pay period 01/25/2025 to 02/07/2025	
V4181	2/10/2025	SCHULENBURG, AGNES M	378.92
	Manual Check	Pay period 01/12/2025 to 02/08/2025	
V4182	2/10/2025	SWENSON, JEAN ANN	827.43
	Manual Check	Pay period 01/25/2025 to 02/07/2025	
V4183	2/10/2025	THOUSAND, SHARON	229.82
	Manual Check	Pay period 01/25/2025 to 02/07/2025	
V4184	2/10/2025	TURNER, BRIANNA	1,131.34
	Manual Check	Pay period 01/25/2025 to 02/07/2025	
V4185	2/10/2025	WALKER, MICHELLE L	1,399.35
	Manual Check	Pay period 01/25/2025 to 02/07/2025	
V4186	2/10/2025	WEIER, MICHAEL	1,937.94
	Manual Check	Pay period 01/25/2025 to 02/07/2025	
V4187	2/24/2025	ARNESON, ERIC	1,674.55
	Manual Check	Pay period 02/08/2025 to 02/21/2025	
V4188	2/24/2025	BEVER, DANIELLE	263.31
	Manual Check	Pay period 02/08/2025 to 02/21/2025	
V4189	2/24/2025	COPUS, AUTUMN	1,093.54
	Manual Check	Pay period 02/08/2025 to 02/21/2025	
V4190	2/24/2025	OYEN, JEREMY M	1,531.97
	Manual Check	Pay period 02/08/2025 to 02/21/2025	
V4191	2/24/2025	RANNEY, MICHAEL	469.26
	Manual Check	Pay period 12/28/2024 to 02/21/2025	
V4192	2/24/2025	SAILING, SHARILYN	785.29
	Manual Check	Pay period 02/08/2025 to 02/21/2025	
V4193	2/24/2025	SWENSON, JEAN ANN	827.43
	Manual Check	Pay period 02/08/2025 to 02/21/2025	
V4194	2/24/2025	THOUSAND, SHARON	239.81
	Manual Check	Pay period 02/08/2025 to 02/21/2025	
V4195	2/24/2025	TURNER, BRIANNA	1,094.21
	Manual Check	Pay period 02/08/2025 to 02/21/2025	
V4196	2/24/2025	WALKER, MICHELLE L	1,341.21
	Manual Check	Pay period 02/08/2025 to 02/21/2025	

GENERAL FUND ACCOUNT

ALL Checks

Posted From: 2/05/2025 From Account:
Thru: 2/28/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
V4197	2/24/2025	WEIER, MICHAEL	2,525.59
	Manual Check	Pay period 02/08/2025 to 02/21/2025	
ONLINE TRANS	2/10/2025	VILLAGE OF BARNEVELD	500.00
	Manual Check	PAYROLL POSTED 2/10/2025	
ONLINE TRANS	2/24/2025	VILLAGE OF BARNEVELD	749.60
	Manual Check	PAYROLL POSTED 2/24/2025	
Grand Total			61,332.61

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SEWER O & M ACCOUNT

ALL Checks

Posted From: 2/05/2025 From Account:
Thru: 2/28/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
6847	2/05/2025	MSA PROFESSIONAL SERVICES, INC.	337.50
	Previous Year Expense	INVOICE #R00142061 OPERATION ASSISTANT	
6848	2/05/2025	BARNEVELD UTILITIES	72.98
		ALIXANDRIA JABER ACCT #1219 2/4/25	
6849	2/19/2025	BARNEVELD UTILITIES	982.79
6850	2/20/2025	JEFFERSON CTY LAND & WATER CONSERVATION DEPT	108.42
		PHOSPHORUS MULTIDISCHARGER VARIANCE PYMT	
6851	2/20/2025	WALWORTH COUNTY LURM	85.80
		PHOSPHORUS MULTIDISCHARGER VARIANCE PYMT	
Grand Total			1,587.49

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SPECIAL PURPOSE LIBRARY FUND

ALL Checks

Posted From: 2/05/2025 From Account:
Thru: 2/28/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
2892	2/20/2025	BAKER & TAYLOR, INC	550.76
		INV#2038858273 BOOKS (7)	
2893	2/20/2025	BUREAU VERITAS NATIONAL ELIVATOR INSPECTION	96.92
		INV#RI25002080 ELEVATOR INSPECTION	
2894	2/20/2025	CENTER POINT LARGE PRINT	61.42
	Previous Year Expense	INV#22137377	
2895	2/20/2025	DEPARTMENT OF ADMINISTRATION	600.00
		INVOICE#505-0000097089-TEACH SERVICES	
2896	2/20/2025	RICOH USA, INC	31.04
		INV#5070880866 COPIES	
2897	2/20/2025	VISA	388.58
		ZOOM SUBSCRIPTION	
2898	2/20/2025	WILLOW LANE EDUCATION	143.60
	Previous Year Expense	INVOICE#ARU0380898 BOOKS (6)	
Grand Total			1,872.32

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ACCT

TAX ACCOUNT

ALL Checks

Posted From: 2/05/2025 From Account:
Thru: 2/28/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
2702	2/10/2025	BARNEVELD SCHOOL DISTRICT FEBRUARY SETTLEMENT - BARNEVELD SCHOOL	457,464.72
2703	2/10/2025	IOWA COUNTY TREASURER FEBRUARY SETTLEMENT - COUNTY	260,437.46
2704	2/10/2025	SOUTHWEST WISCONSIN TECHNICAL COLLEGE FEBRUARY SETTLEMENT - SWTC	46,110.71
2705	2/10/2025	VILLAGE OF BARNEVELD DEBT LEVY	145,520.00
2706	2/10/2025	VILLAGE OF BARNEVELD LIBRARY LEVY	81,711.00
2707	2/10/2025	VILLAGE OF BARNEVELD EMERGENCY LEVY - SECOND HALF	66,386.76
2708	2/10/2025	VILLAGE OF BARNEVELD TIF #2 INCREMENT	315,974.80
2709	2/10/2025	VILLAGE OF BARNEVELD TIF #1 INCREMENT	69,360.32
Grand Total			1,442,965.77

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ALL Checks by Payee

ACCT

GENERAL FUND ACCOUNT

Dated From: 3/04/2025

From Account:

Thru: 3/04/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	3/04/2025	AMY HUGILL 2/18/2025 ELECTION	70.00
	3/04/2025	BARNEVELD HEATING LLC REPLACEMENT FOR BLOWER MOTER FOR SHOP	550.00
	3/04/2025	BURKE TRUCK & EQUIPMENT, INC	481.06
	3/04/2025	DEB PIQUETTE 2/18/2025 ELECTION	70.00
	3/04/2025	ELSIE JANE MURPHY 2/18/2025 ELECTION	70.00
Previous Year Expense	3/04/2025	IOWA COUNTY HIGHWAY DEPARTMENT PROJECT 330-17-01 GRAELYN PARK FILL	646.62
	3/04/2025	JOANN MANTEUFEL 2/18/2025 ELECTION	70.00
	3/04/2025	JOE IGNATIUS 2/18/2025 ELECTION	70.00
	3/04/2025	LINDA CORY 2/18/2025 ELECTION	70.00
	3/04/2025	MARY OJIBWAY 2/18/2025 ELECTION	105.00
	3/04/2025	MICHELLE WALKER COSTCO/TARGET - ELECTION LUNCH/DINNER	26.25
	3/04/2025	MSA PROFESSIONAL SERVICES, INC.	4,113.42
	3/04/2025	NORTH WOODS SUPERIOR CHEMICAL CORPORATION INVOICE #410091 - ORGANIX GELS	110.11
	3/04/2025	PEGGY JONES 2/18/2025 ELECTION	105.00
	3/04/2025	PREMIER COOPERATIVE INV #0030199 - 4 NEW TIRES - PETERBILT	3,478.28
	3/04/2025	PROFESSIONAL PEST CONTROL INC INVOICE #841575	92.00
	3/04/2025	REGISTRATION FEE TRUST REPLACEMENT TITLE FOR 2014 DODGE RAM	4.00
	3/04/2025	RHYME INVOICE #AR808040	98.44
	3/04/2025	SHARON THOUSAND 2/18/2025 ELECTION	70.00

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ALL Checks by Payee
GENERAL FUND ACCOUNTPage: 2
ACCTDated From: 3/04/2025 From Account:
Thru: 3/04/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	3/04/2025	STAFFORD ROSENBAUM LLP	1,326.00
	3/04/2025	TOWN OF BRIGHAM	300.00
		MARCH 2025 SALT SHED RENTAL	
	3/04/2025	WANDA OWENS	70.00
		2/18/2025 ELECTION	
		Grand Total	11,996.18

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ALL Checks by Payee
BARNEVELD LIBRARY FUNDPage: 1
ACCTDated From: 3/04/2025 From Account:
Thru: 3/04/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	3/04/2025	WRIGHTS FEED SERVICE INC	49.68
		INVOICE #856566 SOFTNER SALT	
		Grand Total	49.68

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ALL Checks by Payee
SEWER O & M ACCOUNTPage: 1
ACCTDated From: 3/04/2025 From Account:
Thru: 3/04/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	3/04/2025	BARNEVELD UTILITIES	1,191.63
	3/04/2025	LV LABS WW LLC	1,362.50
	3/04/2025	MSA PROFESSIONAL SERVICES, INC.	1,216.00
	3/04/2025	VILLAGE OF BARNEVELD	6,942.00
		MARCH DEPOSIT	
		Grand Total	10,712.13

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ALL Checks by Payee

ACCT

SPECIAL PURPOSE LIBRARY FUND

Dated From: 3/04/2025

From Account:

Thru: 3/04/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	3/04/2025	BAKER & TAYLOR, INC INV#2038892935 BOOKS(1)	8.02
	3/04/2025	COUNTY OF LAFAYETTE COUNTY PAYMENTS	9.47
	3/04/2025	JEFFERSON FIRE & SAFETY, INC. INVOICE# IN323868 SERVICE CALL, FUEL	103.75
	3/04/2025	RICOH USA, INC INV#108980262 RENT	104.19
		Grand Total	225.43

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ALL Checks by Payee

ACCT

WATER O & M ACCOUNT

Dated From: 3/04/2025

From Account:

Thru: 3/04/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	3/04/2025	BADGER WELDING SUPPLIES, INC INVOICE #3868332 - CARBON DIOXIDE	37.00
	3/04/2025	MARTELLE WATER TREATMENT INC	233.60
	3/04/2025	MSA PROFESSIONAL SERVICES, INC.	1,374.75
	3/04/2025	WI STATE LABORATORY OF HYGIENE INVOICE #799716 - FLUORIDE	31.00
	3/04/2025	WISCONSIN DNR - OPERATOR CERTIFICATION OPERATOR CERTIFICATION - M WEIER	45.00
		Grand Total	1,721.35



BIRCH LAKE PARK RENTAL/RESERVATION POLICY

Birch Lake Park is open May 1st—October 1st

Park shelters are available for private group ^{use} on a rental basis by residents, civic groups, commercial groups and non-residents. The policies that follow are needed to insure the proper use and control of the shelters/facilities so that all people may equally enjoy them. You are responsible for reviewing all the information provided.

RESERVATION PROCEDURES

Reservations will occur on a first come, first serve basis and can be made the first working day in January for the calendar year.

Reservation inquiries may be made by contacting the Village office 608-924-6861 or by e-mail at barneveld2@mhtc.net. Reservation forms may be found on the village website, reserving directly through HeyReserve online booking, or in person at the Village Office. An official reservation form accompanied by the full rental fee plus deposit of **\$250** must be submitted to schedule a reservation. Office hours are Mon-Thurs 8a.m.-4:30p.m. Fri 7:30a.m.-11:30a.m. The office may be closed between 12p.m. and 1p.m. for the lunch hour.

FEES	Shelter Rental	Refundable Deposit
Full Day	\$150	\$100

A deposit is required with the rental fee of the shelter/facilities. The person renting the shelter/facilities must be a minimum of 21 years of age. That person is responsible for any mess left or damage that was done during the use of the shelter/facilities.

If there is clean-up to do or damage which needs to be repaired, you will forfeit your deposit and possibly be billed for costs that exceed the amount of the deposit.

Clean-up\$50 per hour

Damage (labor for village staff)\$50 per hour

If any clean-up or repair require work to be done by a third party, a copy of the bill will be sent as billed

The Village of Barneveld is not responsible for lost or damaged personal items. The Village of Barneveld is not responsible for injuries unless, caused by negligence of the Village.

If any Village property is damaged please contact Mike Weier at the Village Public Works Department 608-574-4593. Resolutions of any damages/cleanup will be handled on a case-by-case basis.

AMENITIES

Your reservation includes use of both shelters. **00 picnic tables** are also provided in each shelter as well as electrical outlet/hookups for Crockpots and Nesco's. There is also a boat launch/beach for swimming or fishing, park, playground, **sand volleyball court** and baseball diamond, however the renter does not have exclusive use. If the renter would like to reserve the baseball diamond, they may do so at a rate of \$10/hour to ensure availability (please see Birch Lake Baseball Diamond Reservation Form).

RENTAL/RESERVATION REMINDER

A rental/reservation reminder will be sent to you approximately 24 hours prior to your rental/reservation date. The "contact person" listed on the official reservation form must coincide with that person's proper address, must be a minimum of 21 years of age, and is solely responsible for supervision of the rental/reservation. If discrepancies are discovered, the Village of Barneveld reserves the right to deny your request. Receipt holders will not assign, transfer, or sublet the use of the facilities.

GROUP SIZE

There is no maximum capacity for these Shelters. However please be mindful that if bad weather permits, the shelter will only accommodate so many. Youth groups shall be chaperoned on a ratio of one (1) adult for each ten (10) or fewer youth under the age of 18, and child care centers shall follow the Wisconsin DCF protocol for ratio per DCF-P-2436.

RENTAL/RESERVATION HOURS OF USE

The hours available for the rental/reservation of the shelters are: 9:00a.m.—Midnight

The rental fee includes any time frame within the available rental hours daily. Please contact the Village office to inquire about availability or visit

HeyReserve online booking to view calendar.

OUTDOOR TENTS/PERSONAL COOKING DEVICES

No outdoor tents are allowed. Personal cooking devices are not allowed in the parks. This includes, but is not limited to, deep fat fryers and personal grills. Roasters, Crockpots and/or Nesco's permitted. If you have any questions or would like permission to use personal grills, please call the Village Office—608-924-6861 and we will direct your call to the necessary party.

GENERAL RULES

- Driving/parking motorized vehicles on grass is prohibited
- Firearms are prohibited in the park
- Selling merchandise, including intoxicating beverages is prohibited without a permit
- Fireworks are prohibited at all times
- Excessive noise is prohibited (no amplified music without a permit)
- No fires are allowed in the park
- Moving park equipment is prohibited (applies to moving picnic tables from the shelter area to another area of the park)
- Please clean-up after yourselves and leave the shelter/park how you found it
- The park closes at Midnight daily. All rental users must have the shelter/facilities cleaned up and exit the park by this time.

SET UP

Decorations are allowed; however, should not cause damage to the facility or litter in the park. If it is necessary for your group to mount items, please use drafting tape only. The use of pins, tacks or nails on any structure or picnic table is strictly prohibited.

CANCELLATION/REFUND POLICY

If a shelter reservation is cancelled at least seven (7) days in advance, the refundable deposit plus a 50% refund of rental fee will be issued.

If a shelter reservation is called with less than seven (7) days notice, the refundable deposit will be issued however the rental fee will be forfeited.

ALCOHOL

By law, private groups are not allowed to sell alcohol at any public facility and are not eligible to apply to the Village for a permit. Any activity operating with the intent of distributing alcoholic beverages free of charge must state their intent on the reservation form. Alcohol can only be displayed and served in the interior portion of the park shelters. **All beverages must be served in cans, plastic bottles, or plastic cups only. NO GLASS.**

PARK USERS

Please be aware that any public park remains open to the public during your rental/reservation. Other activities, sporting/rec events, and parking congestion may occur. If you have questions regarding other scheduled park activities, please inquire with the Village Office.

EMERGENCIES

If you have an emergency or questions regarding the Shelter please call Mike Weier—the Public Works Director—608-574-4593.

CONCLUSION OF THE RENTAL/RESERVATION

After your rental/reservation, your group is required to return the shelter/park area to the original condition including:

- Placing all waste material in the trash receptacles
- Placing trash into the dumpsters
- Removing any hangings, decorations, tablecloths, etc.
- General cleaning of any spills or soiled area. DO NOT pour hot coffee on grass

Our Public Works Department will assess the final condition of the shelter and surrounding areas after your event, noting that public use may also have occurred. Any extreme issues may result in future rental/reservation restrictions and loss of security deposit/payment for clean-up and/or damage.



403 E Cty Hwy ID

Barneveld, WI 53507

608-924-6861

barneveld@mhtc.net / barneveld2@mhtc.net

BIRCH LAKE PARK SHELTER RESERVATION APPLICATION

4254 Cty Rd T. Barneveld, WI 53507

Applicant Information (responsible party) **must be 21 years or older*

Name _____

Address _____

City/State/Zip _____

Email _____

Phone _____

Date(s) of Reservation _____ Time of Reservation _____

Purpose of Rental _____ Estimated Attendance _____

What would you like your Reservation Sign to say _____

Fees	Shelter Rental (both shelters)	Refundable Deposit
	\$150	\$100
Total fees _____	\$250 _____	

Cancellation Policy

If a shelter reservation is cancelled at least seven (7) days in advance, the refundable deposit plus a 50% refund of fee will be issued.

If a shelter reservation is called with less than seven (7) days notice, the refundable deposit will be issued however the fee will be forfeited.

Agreement and Waiver

A deposit is required with the rental fee of the shelter/facilities. The person renting the shelter/facilities is responsible for any mess left or damage that was done during the use of the shelter/facilities.

If there is clean-up to do or damage which needs to be repaired, you will forfeit your deposit and possibly be billed for costs that exceed the amount of the deposit.

Clean-up.....\$50 per hour

Damage (labor for village staff).....\$50 per hour

If any clean-up or repair require work to be done by a third party, a copy of the bill will be sent as billed

The Village of Barneveld is not responsible for lost or damaged personal items. I further agree not to hold the Village of Barneveld responsible for injuries unless, caused by negligence of the Village.

By signing this reservation, you hereby agree to abide by the rules as stated and to the conditions and agreements listed above.

Signature _____ Date _____

FEES DUE AT TIME OF BOOKING AND MUST ACCOMPANY THIS FORM



403 E Cty Hwy ID

Barneveld, WI 53507

608-924-6861

barneveld@mhtc.net / barneveld2@mhtc.net

BASEBALL DIAMOND RESERVATION FORM

Birch Lake Park— 4254 Cty Rd T. Barneveld, WI 53507

Applicant Information (responsible party)

Name _____

Address _____

City/State/Zip _____

Email _____

Phone _____

Date(s) of Reservation _____

Time of Reservation _____

8:00 A.M.—Midnight

Fees \$10/hr

Total fees _____

Cancellation Policy

Shelter cancellation policies apply if reserving with use of shelters.

If not reserving with use of shelters: refunds may be given with cancellations up to twenty four (24) hours prior to reservation date.

Agreement and Waiver

I agree to respect the village property, clean up after myself and leave the baseball diamond how I found it.

The Village of Barneveld is not responsible for lost or damaged personal items. I further agree not to hold the Village of Barneveld responsible for injuries unless, caused by negligence of the Village.

By signing this reservation, you hereby agree to abide by the rules as stated and to the conditions and agreements listed above.

Signature _____ Date _____

FEEs DUE AT TIME OF RESERVATION AND MUST ACCOMPANY THIS FORM



MEMORIAL PARK RENTAL/RESERVATION POLICY

Memorial Park is open May 1st—October 1st

Park shelters are available for private group ^{use} on a rental basis by residents, civic groups, commercial groups and non-residents. The policies that follow are needed to insure the proper use and control of the shelter(s)/facilities so that all people may equally enjoy them. You are responsible for reviewing all the information provided.

RESERVATION PROCEDURES

Reservations will occur on a first come, first serve basis and can be made the first working day in January for the calendar year.

Reservation inquiries may be made by contacting the Village office 608-924-6861 or by e-mail at barneveld2@mhtc.net. Reservation forms may be found on the village website, reserving directly through HeyReserve online booking, or in person at the Village Office. An official reservation form accompanied by the full rental fee plus deposit of **\$250** must be submitted to schedule a reservation. Office hours are Mon-Thurs 8a.m.-4:30p.m. Fri 7:30a.m.-11:30a.m. The office may be closed between 12p.m. and 1p.m. for the lunch hour.

FEES	Shelter Rental	Refundable Deposit
Full Day	\$150	\$100

A deposit is required with the rental fee of the shelter/facilities. The person renting the shelter/facilities must be a minimum of 21 years of age. That person is responsible for any mess left or damage that was done during the use of the shelter/facilities.

If there is clean-up to do or damage which needs to be repaired, you will forfeit your deposit and possibly be billed for costs that exceed the amount of the deposit.

Clean-up.....\$50 per hour

Damage (labor for village staff).....\$50 per hour

If any clean-up or repair require work to be done by a third party, a copy of the bill will be sent as billed

The Village of Barneveld is not responsible for lost or damaged personal items. The Village of Barneveld is not responsible for injuries unless, caused by negligence of the Village.

If any Village property is damaged please contact Mike Weier at the Village Public Works Department 608-574-4593. Resolutions of any damages/cleanup will be handled on a case-by-case basis.

AMENITIES

The 3 season space allows renters to choose to have an indoor/outdoor gathering. Your rental includes exclusive use of indoor bathrooms and a kitchenette. **00 picnic tables** are provided in the 3 season space. The kitchenette will have a refrigerator and electrical outlets/hookups for Crockpots and Nesco's, however the renter is responsible for providing all necessary serving equipment/utensils etc. The park also offers a multi-sport court, playground and splash pad, however the Renter does not have exclusive use. If the renter would like to reserve the multi-sport court, they may do so at a rate of \$10/hour to ensure availability (please see Memorial Park Multi-Sport Court Reservation Form).

RENTAL/RESERVATION REMINDER

A rental/reservation reminder will be sent to you approximately 24 hours prior to your rental/reservation date which will also include a one time access code to the shelter/kitchenette that is only usable on your rental date. The "contact person" listed on the official reservation form must coincide with that person's proper address, must be a minimum of 21 years of age, and is solely responsible for supervision of the rental/reservation. If discrepancies are discovered, the Village of Barneveld reserves the right to deny your request. Receipt holders will not assign, transfer, or sublet the use of the facilities.

GROUP SIZE

The maximum capacity for inside the shelter is 80 people, however you can utilize space around/outside the shelter. Please plan accordingly in regards to your group size and possible weather conditions. Youth groups shall be chaperoned at a ratio of one (1) adult for each ten (10) or fewer youth under the age of 18, and child care centers shall follow the Wisconsin DCF protocol for ratio per DCF-P-2436.

RENTAL/RESERVATION HOURS OF USE

The hours available for the rental/reservation of the shelter is: 9:00a.m.—10:00p.m

The rental fee includes any time frame within the available rental hours daily. Please contact the Village office to inquire about availability or visit HeyReserve online booking to view calendar.

OUTDOOR TENTS/PERSONAL COOKING DEVICES

No outdoor tents are allowed. Personal cooking devices are not allowed in the parks. This includes, but is not limited to, deep fat fryers and personal grills. Roasters, Crockpots and/or Nesco's permitted. If you have any questions or would like permission to use personal grills, please call the Village Office—608-924-6861 and we will direct your call to the necessary party.

GENERAL RULES

- Pets must be on a leash at all times
- No pets allowed in kitchenette/splashpad area
- Driving/parking motorized vehicles on grass is prohibited
- Firearms are prohibited in the park
- Selling merchandise, including intoxicating beverages is prohibited without a permit
- Fireworks are prohibited at all times
- Excessive noise is prohibited (no amplified music without a permit)
- No fires are allowed in the park
- Moving park equipment is prohibited (applies to moving picnic tables from the shelter area to another area of the park)
- Please clean-up after yourselves and leave the shelter/park how you found it
- The park closes at 10:00 P.M. daily. All rental users must have the shelter/facilities cleaned up and exit the park by this time.

SET UP

Decorations are allowed; however, should not cause damage to the facility or litter in the park. If it is necessary for your group to mount items, please use drafting tape only. The use of pins, tacks or nails on any structure or picnic table is strictly prohibited.

CANCELLATION/REFUND POLICY

If a shelter reservation is cancelled at least seven (7) days in advance, the refundable deposit plus a 50% refund of fee will be issued.

If a shelter reservation is called with less than seven (7) days notice, the refundable deposit will be issued however the fee will be forfeited.

ALCOHOL

By law, private groups are not allowed to sell alcohol at any public facility and are not eligible to apply to the Village for a permit. Any activity operating with the intent of distributing alcoholic beverages free of charge must state their intent on the reservation form. Alcohol can only be displayed and served in the interior portion of the park shelters. **All beverages must be served in cans, plastic bottles, or plastic cups only. NO GLASS.**

PARK USERS

Please be aware that any public park remains open to the public during your rental/reservation. Other activities, sporting/rec events, and parking congestion may occur. If you have questions regarding other scheduled park activities, please inquire with the Village Office.

EMERGENCIES

If you have an emergency or questions regarding the Shelter please call Mike Weier—the Public Works Director—608-574-4593.

CONCLUSION OF THE RENTAL/RESERVATION

After your rental/reservation, your group is required to return the shelter/park area to the original condition including:

- Placing all waste material in the trash receptacles
- Removing any hangings, decorations, tablecloths, etc.
- Removing all items from and cleaning the kitchenette
- General cleaning of any spills or soiled area. DO NOT pour hot coffee on grass

Our Public Works Department will assess the final condition of the shelter and surrounding areas after your event, noting that public use may also have occurred. Any extreme issues may result in future rental/reservation restrictions and loss of security deposit/payment for clean-up and/or damage.



403 E Cty Hwy ID

Barneveld, WI 53507

608-924-6861

barneveld@mhtc.net / barneveld2@mhtc.net

MEMORIAL PARK SHELTER RESERVATION APPLICATION

311 E Cty Hwy ID, Barneveld, WI 53507

Applicant Information (responsible party) **must be 21 years or older*

Name _____

Address _____

City/State/Zip _____

Email _____

Phone _____

Date(s) of Reservation _____ Time of Reservation _____

Purpose of Rental _____ Estimated Attendance _____

What would you like your Reservation Sign to say _____

Fees	Shelter Rental	Refundable Deposit
	\$150	\$100
Total fees _____	\$250 _____	

Cancellation Policy

If a shelter reservation is cancelled at least seven (7) days in advance, the refundable deposit plus a 50% refund of fee will be issued.

If a shelter reservation is called with less than seven (7) days notice, the refundable deposit will be issued however the fee will be forfeited.

Agreement and Waiver

A deposit is required with the rental fee of the shelter/facilities. The person renting the shelter/facilities is responsible for any mess left or damage that was done during the use of the shelter/facilities.

If there is clean-up to do or damage which needs to be repaired, you will forfeit your deposit and possibly be billed for costs that exceed the amount of the deposit.

Clean-up.....\$50 per hour

Damage (labor for village staff).....\$50 per hour

If any clean-up or repair require work to be done by a third party, a copy of the bill will be sent as billed

The Village of Barneveld is not responsible for lost or damaged personal items. I further agree not to hold the Village of Barneveld responsible for injuries unless, caused by negligence of the Village.

By signing this reservation, you hereby agree to abide by the rules as stated and to the conditions and agreements listed above.

Signature _____ Date _____

FEES DUE AT TIME OF BOOKING AND MUST ACCOMPANY THIS FORM



403 E Cty Hwy ID

Barneveld, WI 53507

608-924-6861

barneveld@mhtc.net / barneveld2@mhtc.net

MULTI-SPORT COURT RESERVATION FORM

Memorial Park—311 E Cty Hwy ID. Barneveld, WI 53507

Applicant Information (responsible party)

Name _____

Address _____

City/State/Zip _____

Email _____

Phone _____

Date(s) of Reservation _____

Time of Reservation _____

8:00 A.M.—10:00 P.M.

Fees \$10/hr

Total fees _____

Cancellation Policy

Shelter cancellation policies apply if reserving with use of shelter.

If not reserving with use of shelter: refunds may be given with cancellations up to twenty four (24) hours prior to reservation date.

Agreement and Waiver

I agree to respect the village property, clean up after myself and leave the baseball diamond how I found it.

The Village of Barneveld is not responsible for lost or damaged personal items. I further agree not to hold the Village of Barneveld responsible for injuries unless, caused by negligence of the Village.

By signing this reservation, you hereby agree to abide by the rules as stated and to the conditions and agreements listed above.

Signature _____ Date _____

FEES DUE AT TIME OF RESERVATION AND MUST ACCOMPANY THIS FORM