



**BALDWIN PARK COMMITTEE MEETING AGENDA
JUNE 18, 2026 7:00 P.M.**

Call to Order

Pledge of Allegiance

Additions/Corrections to Agenda

Additions/Corrections to Minutes from April 16, 2026

PLAT:

Tabled Items:

New Business:

- a.) Park Committee Applicant
- b.) Discuss additional cameras at Young Park
- c.) Scoreboard Update
- d.) Storage for ballfield at Young Park - Tom Rush

Old Business:

City Council Updates – City Council Liaison Tom Rush

Other Business:

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the City of Baldwin Park Committee. This document does not claim to be complete and is subject to change. A quorum of the City of Baldwin City Council may be present. One copy of the agenda and one copy of the packet materials are available for review by the public. The meeting will be video and audio recorded for transcription purposes only.



PARK COMMITTEE MEETING MINUTES

APRIL 16, 2026

Call Meeting to Order: The Baldwin Park Committee Meeting was called to order by Chair Mary Larson at 7:00 pm.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Present: Chair Mary Larson, Committee members Robb Rydmark and Rosie Walker.

Absent: Committee member Lester Kriesel, alternate member Jackie Faddler and City Planner Dan Licht

Also present: City Council Liaison Tom Rush

Approval of Agenda:

Add under New Business: Split rail fence at Young Park

Rosie Walker made a motion to approve the agenda as amended. Robb Rydmark seconded. All in favor. Motion carried.

Approval of Minutes from February 19, 2026:

Rosie Walker made a motion to approve the February 19, 2026 Park Committee meeting minutes as written. Robb Rydmark seconded. All in favor. Motion carried.

PLAT: None.

Tabled Items:

Election of Officers:

Mary Larson opened nominations for Vice Chair.

Mary Larson nominated Rosie Walker for Vice Chair of the Park Committee. There were no other nominations. Robb Rydmark seconded the nomination for Rosie Walker as Vice Chair of the Park Committee. All in favor. Motion carried. Rosie Walker accepted the nomination.

Young Park and Goose Lake Trail Signs

The Deputy Clerk reached out to Gopher Sign Company and received a quote of \$438 which includes freight. Gopher Sign Company sent a sample of what their signs look like. Gopher Sign does not have someone on staff to design the map, but did give information on who they have worked with previously. The cost for someone to design the sign would be around \$400.

Minuteman has already started the design process and will have a charge based on the number of hours they have already spent on the design. The design currently costs \$175. Ordering 8 signs and the design would cost \$285. The Park Committee discussed making changes to the map design.

Rosie Walker made a motion to approve Minuteman to complete the map design and purchase 8 signs for \$285. Robb Rydmark seconded. All in favor. Motion carried.

New Business:

City Council Approved Appointments

The City Council at their meeting on March 4, 2026 approved the appointment of Rosie Walker to the Park Committee. The City Council also accepted the re-appointment of Robb Rydmark.

Discuss Applications

The Park Committee discussed the three applications received for the Park Committee vacancies. The current needs are to fill one full time seat ending in 2028 and one alternate seat ending in 2028.

Mary Larson motioned to approve Mark Oleen to fill a term ending in 2028 and Josh Weber to fill the alternate seat ending in 2028. Robb Rydmark seconded. All in favor. Motion carried.

Scoreboard for Young Park

The Park Committee discussed scoreboards at their last meeting. There are 3 different sizes of scoreboards to look at. The Deputy Clerk spoke with the Public Works Department on the amp size and where this would be located. Public Works indicated that power spaces are available for a scoreboard, however the Park Committee should consider that the scoreboard will be approximately 250 feet from the power source which would require electrical installation in underground trenching.

Tom Rush suggested getting quotes for trenching from Boe Electric and Hubbard Electric.

This is for discussion only at this time.

Sandy Lake Beach Recommendations

Over the winter, Sandy Lake Beach was destroyed by a vehicle getting stuck in the mud going down to the lake. City Council has approved for the gate to be closed year-round. The beach needs to be fixed and the Public Works department is looking for ideas from the Park Committee on what the beach should look like.

The Park Committee discussed adding two picnic tables, a garbage can, and a split rail fence.

Split Rail Fence at Young Park

Public Works is requesting a split rail fence be put up along the side of the portable toilets at Young Park to stop ATV's from going through the area.

Rosie Walker motioned to approve \$300 for split rail fence at Young Park. Mary Larson seconded. All in favor. Motion carried.

Old Business: None

Comprehensive Plan: None

Park Updates, City Council Liaison Tom Rush:

City Council Liaison Tom Rush updated the Park Committee on recent City Council actions and discussions.

Other Business: None.

Adjourn Meeting –

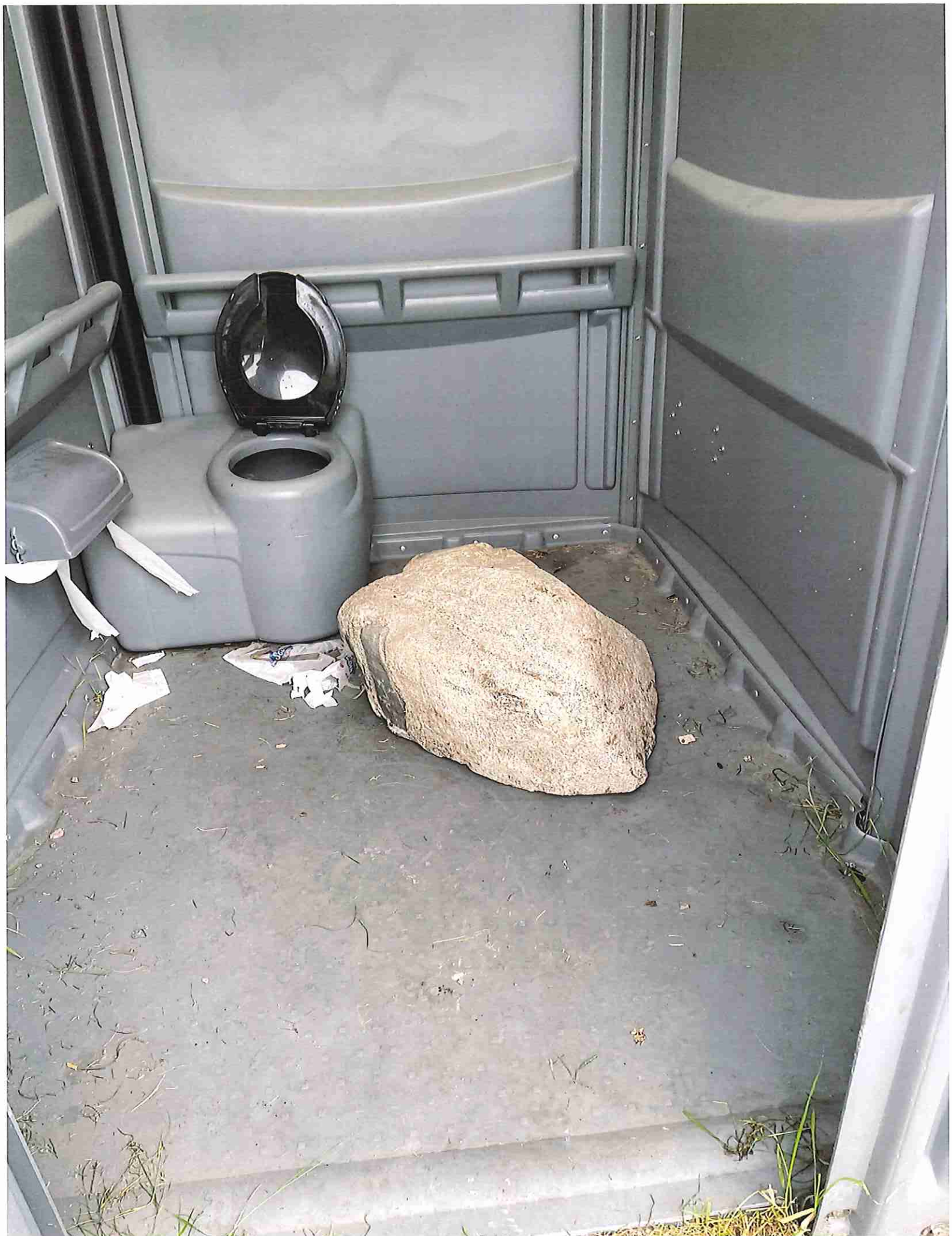
Rosie Walker made a motion to adjourn the Park Committee meeting at 8:28 pm. Robb Rydmark seconded. All in favor. Motion carried.

Submitted by: Kayla Nielsen
Deputy Clerk/Treasurer

Approved by: Mary Larson
Chair

Date

Attendees: None.







QUOTATION

106 Max Hurt Drive
Murray KY 42071

Toll-Free: 1-800-323-7745
varsityscoreboards.com

BILL TO:

Kayla Nielsen

deputy.clerk@baldwinmn.gov
(763) 389-8931

City of Baldwin

30239 128th St NW Baldwin, MN 55371

SHIP TO:**DETAILS**

Quote Number: 39215373346

Prepared By: Jamie Lynn Johle

PO Number:

Created On: April 20, 2026

PART #	DESCRIPTION	QTY.	LIST PRICE (\$)	EXTENDED PRICE (\$)
8' x 4' BASEBALL SCOREBOARD				
• 15" LED digits with Protective Shields • Home/Guest score up to 99, Innings up to 9				
3314-22	• 2" Round - Ball, Strike, Out Indicators • Galvanized steel cabinet with powder coat finish • Wireless scoreboard controller • 5 - Year Limited Warranty	1	\$3,735.00	\$3,735.00
PWPK4	INTERNAL POWER PACK - FOR LCD CONTROLLER	1	\$105.00	\$105.00

Subtotal: \$3,840.00

Shipping & Handling: \$497.00

Fuel Surcharge: \$149.10

Quote Total: \$4,486.10

NOTES

Click [HERE](#) if you would like an installation quote.

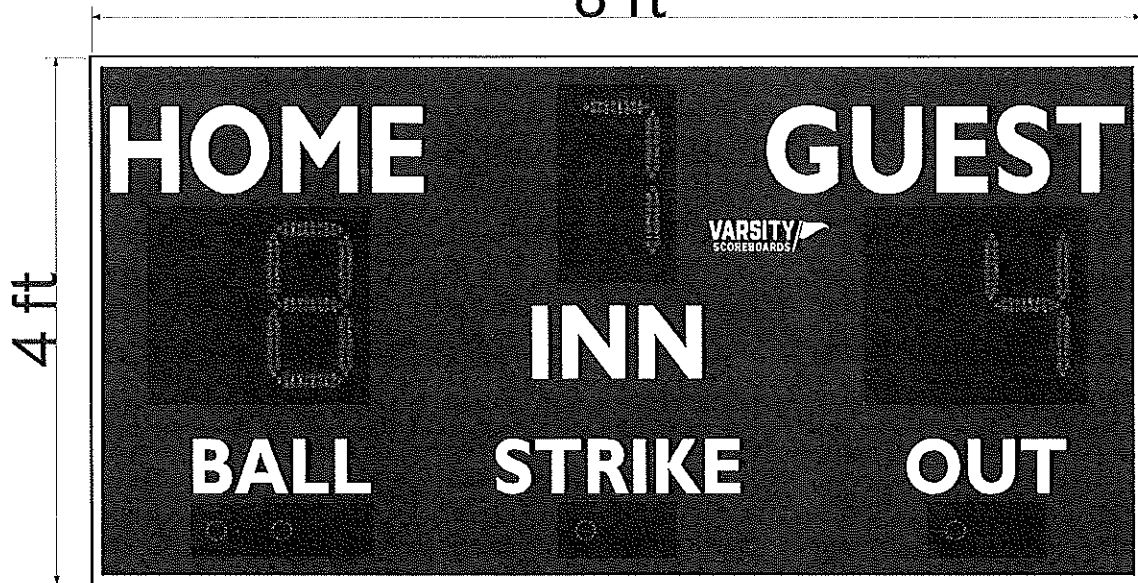
ADDITIONAL OPTIONS: CONTROLLER CARRY CASE \$165 EACH

Quote valid for 30 days. Installation and electrical work not included. Visa, Mastercard, American Express, personal checks, and ACH Check Forms accepted for your convenience.

Please review these graphics carefully. Changes requested after acceptance of this quote may result in additional charges. Colors are for proofing only and may vary on different printers, monitors, and finished products.

MODEL - 3314

8 ft



Logo creation fee may apply. If you have any questions concerning this quotation or if there is anything else I can do for you, please give me a call. Thank you for the opportunity to quote on your project.

Sincerely,

JAMIE LYNN JOHLE, Sales Associate
jamielynn.johle@varsityscoreboards.com

TEL: 800.323.7745

VARSITY
SCOREBOARDS



April 21, 2026

Varsity Scoreboards Installation Quote **City of Baldwin / Young Park / Baldwin, MN**

\$10,550.00

Installation cost only. Products are not included.

State sales tax will be added to the installation quote if no valid exemption form is provided.

Qty. of (1) 3314-22 (8' X 4' baseball scoreboard)

City of Baldwin's responsibilities:

- Determine and communicate to the installers the specific location for the new scoreboard.
- Locate and mark underground utilities in the area of the new scoreboard location.
- Ensure that the installation site is clear and accessible with a lift device such as a bucket truck. **SEE NOTE 4/5**
- Provide a 120VAC/20A/60Hz grounded circuit at the base of one of the upright columns at the new scoreboard location. **SEE NOTE 3**
- Paint new beams/columns if desired.

Varsity Scoreboards/Installer's responsibilities:

- Dig and pour 2 new concrete footers that abide by local requirements.
- Provide and install 2 new I-beams and set them in concrete footers at the new scoreboard location. **SEE NOTE 2**
- Lift and mount the scoreboard on new beams/columns.
- Route conduit to make final 120V power connections into the scoreboard. **SEE NOTE 3**
- Test the scoreboard to ensure that it functions properly. Demonstrate it to the owners.
- Cleanup of site and disposal of packaging and trash.

April 21, 2026

NOTES/ BID QUALIFICATIONS:

1. This quote assumes that standard wireless controls will be used; no control cable is required or provided for installation.
2. This quote includes digging new footer holes and providing/setting two beams/columns at the new scoreboard location. Assume that the embedded column process is sufficient, meaning a 24"-36" diameter round footer hole is dug out with an auger, then an 8" beam/column is lowered into the hole 7'-8' deep, then the footer is filled up around the column with concrete. If local codes/guidelines require deeper or bigger footers, or if rock is encountered underground at the site, the cost for additional equipment and labor required will be billed to the City of Baldwin.
3. This quote assumes that the City of Baldwin will be responsible for providing a 120VAC/20A/60Hz grounded circuit to the base of one of the columns at the new scoreboard location from a nearby power source. If the circuit is not in place at the time of the installation, the installers will use a temporary power source such as a generator to test/demonstrate the scoreboard, then the responsibility of making the final power connections will fall to the City of Baldwin.
4. This quote assumes the installation area is accessible with a lift truck so that no damage will be done to the grounds. Varsity Scoreboards/Installers will not be responsible for ground restoration, track restoration, turf restoration, or tow fees if equipment gets stuck. Wet and saturated ground can make access difficult and delay schedules. Installers will check with representatives of the City of Baldwin before attempting to get a lift truck to the site.
5. This quote assumes the installers will have free and clear access to the site and an uninterrupted work schedule for installing the scoreboard.
6. On site security/night watchman by others is not included. Varsity Scoreboards will not be responsible for stolen materials or equipment delivered to the work site.
7. This quote does not include the cost of union labor or prevailing wages. If union labor or prevailing wage is required, the additional cost of labor will be billed to the City of Baldwin.
8. This quote does not include the cost of any permits, PE stamped drawings, additional city/state contractor licensing for the installers, or fees to acquire those. If your organization, city, or county requires any permits or PE stamped drawings, then Varsity Scoreboards will provide you with product specifications for your organization to acquire them locally. This installation quote is calculated using our standard beam/column size and footer method, which may differ from what a locally sourced PE stamped drawing requires. If a PE stamped drawing is obtained locally and differs from Varsity Scoreboards' standard installation method, or if additional city/state contractor licensing for the installers is required, this quote shall be deemed invalid, and Varsity Scoreboards reserves the right to issue a revised quote.
9. The projected target date for completion would be the summer/fall of 2026 if weather and ground conditions allow.
10. Quote total of **\$10,550.00** is valid for 30 days after April 21, 2026. If you accept the above conditions, please sign, date, and return this form to us as soon as possible.

Signature

Date