



PLANNING COMMISSION MEETING MINUTES

APRIL 22, 2026

Call to Order: Chair Clarence Mattson called the Baldwin Planning Commission meeting to order at 7:00 pm.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Roll Call: Present: Chair Clarence Mattson, Vice Chair Teresa Barnes, Commissioners Mary Larson, Ed Stofferahn, Abby Newland, and Bruce West.

Also present: City Planner, Dan Licht, and City Council Liaison, Jay Swanson.

All claim forms were filled out and returned to the Deputy Clerk.

Approval of the Agenda:

Add under Old Business: Discuss the hiring process

Commissioner West motioned to approve the agenda as amended. Commissioner Larson seconded. All in favor. Motion carried.

Approval of the Minutes:

Planning Commission meeting of March 25, 2026

Commissioner Stofferahn motioned to approve the minutes as amended. Commissioner Larson seconded. All in favor. Motion carried.

City Planner Licht arrived at 7:06 pm.

Public Hearings:

Matt Haugen - 28748 Elk Lake Road E:

City Planner Licht presented the planning report. Matthew Haugen owns the property at 28748 Elk Lake Road East, which is developed with a 720 square foot single living dwelling built in 1960. Mr. Haugen is proposing to construct an addition with living space and an attached garage onto the existing building. The proposed construction encroaches within the side yard setback as required by Section 900-51-8.A of the Zoning Ordinance. Mr. Haugen has applied for a variance to allow construction of the proposed addition.

Matt Haugen, 28748 Elk Lake Road East, was in attendance. Mr. Haugen stated he has owned this cabin for 8 years and would like to make this his primary residence.

Commissioner Barnes asked if there was a basement on this property. Mr. Haugen stated there is a small utility room.

Chair Mattson opened the public hearing at 7:13 pm.

Commissioner Larson motioned to close the public hearing at 7:13 pm.

Commissioner West seconded. All in favor. Motion carried.

Commissioner Stofferahn has a concern about emergency vehicles getting to the back of the property in an emergency. Commissioner West stated it would be more difficult to attack a fire with the smaller setbacks, however not impossible.

Chair Mattson is concerned this is a want and not a need.

Commissioner Barnes stated the hardship for the variance is caused by ordinance changes after the property was platted.

Commissioner Larson stated a garage is needed to make the property a full-time residence.

Discussion was had about the size of the garage and existing lot conditions.

Commissioner Barnes motioned to approve a variance to allow construction of an attached garage with living space at 28748 Elk Lake Road E subject to the three conditions listed by city staff. Commissioner Larson seconded. Motion failed with a 3-3 vote.

The variance request will proceed to the City Council on May 6th, 2026 without a recommendation from the Planning Commission.

New Business: None.

Old Business:

Discuss Hiring Process

Chair Mattson asked the commissioners if they would be interested in interviewing the applicants for the Planning Commission Vacancy. Two of the applicants have applied before and already interviewed. Commissioner West suggested that all applicants go through the interview process. Commissioner Larson agreed.

Deputy Clerk will send interview questions and applications to all Planning Commission members.

City Council Liaison Update:

Mayor Swanson updated the Planning Commission on recent City Council discussions.

Commissioner Update:

Chair Mattson commended the Planning Commission for a great discussion.

Commissioner Barnes asked Mayor Swanson about the status of the Public Works Maintenance position.

Chair Mattson noted that Lakeville has implemented a one-year freeze on new growth due to rapid development. City Planner Licht stated the decision was taken preemptively to address legislative bills. Lakeville does have a three-to-four-year supply of platted lots, ensuring that building will continue.

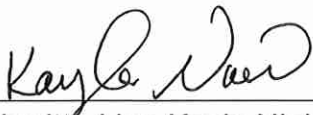
City Staff Update:

City Planner Licht updated the Planning Commission on the future of the Comprehensive Plan.

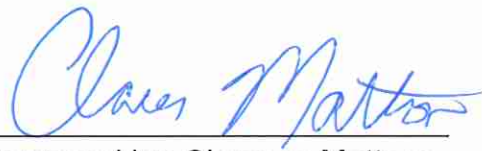
Miscellaneous Information and Communications: None.

Adjourn:

Commissioner Stofferahn motioned to adjourn the April 22, 2026 Planning Commission meeting at 8:10 pm. Commissioner Larson seconded. All in favor. Motion carried.



Submitted by: Kayla Nielsen
Deputy Clerk/Treasurer



Approved by: Clarence Mattson
Chair

5/27/26

Date

Attendees: Matt Haugen