



BALDWIN CITY COUNCIL REGULAR MEETING

APRIL 1st, 2026

Present – Mayor Jay Swanson, City Council; Tom Rush, Alan Walker, Scott Case, and Jeff Holm

Also Present – City Planning & Zoning Administrator; Dan Licht from The Planning Company (TPC)

Call to Order – The April 1st, 2026 regular meeting of the City of Baldwin was called to order by Mayor Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance

Prayer Request from Delmas Hines

Additions/Corrections to Agenda

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Rush/Walker unanimous to approve as amended.

April 2026 Preliminary Treasurer's Report – The Clerk/Treasurer reported a beginning balance of \$1,238,432.27, no receipts yet for the month of April, disbursements of \$36,621.34 leaving an unaudited ending balance of \$1,201,810.93.

Sheriff's Report – Deputy Wilson reported a total of 225 calls for service in the City of Baldwin for the month of March 2026. These calls consisted of 1 burglary, which was a washer and dryer from a storage garage, 1 theft, 3 motor vehicle accidents, 21 medicals, 45 traffic stops, 11 dog complaints and 28 additional patrols were performed. Rush discussed that there have been burn-outs done in Young Park parking lot and the home plate at the ballfield was stolen.

Swearing in of Fire Fighters Mike Duresky and Kelton Rintamaki.

Discuss/Approve/Disapprove Additional \$345.00 Electrical Quote for Fire Dance - Rush/Walker unanimous to approve additional \$345.00 electrical quote for fire dance.

Discuss/Approve/Disapprove Leave of Absence (LOA) for Fire Fighter Danielle Artmann – Rush/Walker unanimous to approve LOA for Danielle Artmann.

Discuss/Approve/Disapprove Young Park Being Closed for Fire Department Training Event on May 19th from 5:00 p.m. to 9:30 p.m. – Rush/Walker unanimous to approve Young Park being closed on May 19th, 2026 from 5:00 p.m. to 9:30 p.m. for a Fire Department Training Event.

Discuss/Approve/Disapprove Leave of Absence (LOA) for Fire Department Captain Brian Torborg – Rush/Walker unanimous to approve LOA for Brian Torborg.

Discuss/Approve/Disapprove Resignation of Baldwin Fire Chief – This would be effective July 31st, 2026. Rush/Walker unanimous to approve Fire Chief Case resignation.

Jeff Holm arrived at 7:13 p.m.

Fire Department Report - Captain Torborg reported 31 calls for service in March 2026. There were 25 calls for Baldwin and 6 calls for Blue Hill. These calls consisted of 4 fires, 23 medicals, 1 mutual aid and 3 alarm/atmosphere.

Discuss/Approve/Disapprove Cemetery Park Day and Cleaning of Gravestones at Baldwin Cemetery – Holm/Rush unanimous to approve a resident cleaning of some very old gravestones at Baldwin Cemetery.

Public Comment Requests

Danielle McConaughay – 30277 126th Street N.W., Comments and questions about Resolution 26-06, Display of Minnesota State Flag.

Approval of Consent Agenda – Rush/Holm unanimous to approve consent agenda.

- Approve Clerk Vacation Leave of April 3rd through April 7th, 2026
- Approve Road Salt Contract Submission to Office of State Procurement
- Approve City Council Meeting Minutes for March 18th, 2026
- Approve Resolution 26-09 Accepting Donations for City Wide Easter Egg Hunt
- Approve Building Permits for January and February 2026
- Approve April – June 2026 Newsletter

Holm discussed adding more agenda items to the consent agenda.

Planning Items:

Discuss 2025 Building Permits – Roxanne Schreder with Rum River Consultants (RRC) presented a 2025 year-end report for the City of Baldwin. RRC completed 1367 inspections, closed 270 permits and issued 413 permits in 2025. For 2025 there were 23 new homes compared to 19 new homes in 2024.

Discuss/Approve/Disapprove Code Enforcement of Noncompliant Septic at PID# 01-000429-0110 – Rush/Case unanimous to approve code enforcement for PID# 01-000429-0110 for noncompliant septic.

Schedule Workshop with Rum River Consultants (RRC) – Rush/Walker unanimous to approve Monday, April 13th, 2026 at 7:00 p.m.

Discuss Future Ordinance Communications – City Council at its meeting on March 4th, 2026 requested City staff develop a communication plan to provide information to the residents regarding City ordinances. These are code enforcements that could be communicated on a rotating basis to increase awareness to Baldwin Residents. Licht from (TPC) discussed the topics that would be published on the City's website, social media accounts, newsletter and newspaper insert. City Planner, Licht, asked the City Council if there were any additional topics they wanted to add to the rotating list of topics that was provided to the City Council. Rush stated that headwalls would be a good topic to add to the list. Licht stated that headwalls, fences, and building permits should be added to the list to communicate the ordinances since new projects usually begin in the spring of the year.

Discuss Code Enforcements:

PID# 01-00516-0220 – Inoperable vehicles on property, The Planning Company (TPC) requests to send step 1 code enforcement letter.

PID# 01-00551-0210 – Dogs at large, The Planning Company (TPC) requests to send step 1 code enforcement letter.

PID# 01-00488-0105 – Shipping containers/junk/inoperable vehicles, The Planning Company (TPC) requests to send a step 1 code enforcement letter.

PID# 01-00418-0125 – Junk and debris/Outdoor Storage, The Planning Company (TPC) requests court summons.

PID# 01-00415-0340 – Junk and debris, burning garbage, unlicensed vehicle. The Planning Company (TPC) requests court summons.

PID# 01-00467-0145 – Semi/tractor/trailer parking, living in a semi-truck sleeper. The Planning Company (TPC) requests court summons.

Rush/Case unanimous to approve above code enforcement actions.

Discuss/Approve/Disapprove Resolution 26-10, Andy's Electric Site and Building Plan Review – Full Planning Report on file in the Clerk's office and online at Baldwinmn.gov under agenda/minutes/agenda packet. **Holm/Rush unanimous to approve** Resolution 26-10.

Discuss/Approve/Disapprove Ordinance Amendment 2026-04 for Accessory Buildings – Rush/Case approved, Holm disapproved, motion carried with a 4-1 vote.

Park Committee Report:

Discuss Damages at Sandy Lake Beach Area – Public Works observed damages at Sandy Lake Beach area. The Public Works Department is requesting direction from the City Council regarding restoration of the damaged area. Case stated this should be repaired in June. Holm discussed that the gate at Sandy Lake Beach should be locked year-round. **Rush/Case unanimous to approve** keeping the gate locked at Sandy Lake Beach year-round and obtaining quotes for the restoration of the beach grounds.

Discuss Rental of Young Park Ball Field – Rush discussed rental of the ball field at Young Park. The rental fee at Young Park ball field is currently \$500.00. Rush stated the costs of fertilization and other expenses have increased. **Rush/Walker unanimous to approve** raising the cost to rent Young Park ballfield to \$600.00 a year.

Discuss/Approve/Disapprove Quote for Cleaning of Portable Toilets at Parks – Monthly service charge will be \$400.00 a month. There was no increase in pricing from 2025. **Case/Walker unanimous to approve** \$400.00 a month for cleaning of portable toilets at city owned parks.

Discuss/Approve/Disapprove Plaque Purchase for Park Committee and Baldwin Cemetery Sexton Lester Kriesel with an Expenditure of \$65.00-\$80.00 – Rush stated that he likes the rosewood plaque with an expenditure of \$65.00-\$80.00. **Holm/Rush unanimous to approve** ordering of plaque.

Cemetery Update:

Discuss/Approve/Disapprove Layout of New Cemetery Map – Rush discussed color coding the Baldwin Cemetery map to indicate sold, buried and open plots. **Rush/Walker unanimous to table** until the April 15th, 2026 City Council meeting. The Clerk will get costs from the City Engineer to color code the new cemetery map. This map will be displayed at City Hall.

Discuss/Approve/Disapprove Cemetery Policy and Rates – Current gravesite pricing at Baldwin Cemetery is \$500.00 for residents of the City of Baldwin and \$700.00 for non-residents. City Staff obtained pricing for surrounding area cemeteries. **Holm/Rush unanimous to approve** \$750.00 for Baldwin residents and \$1500.00 for non-residents. **Holm and Rush took a friendly** that this would be effective May 1st, 2026.

Discuss/Approve/Disapprove Additional Sexton Time – **Case/Rush unanimous to approve** up to \$500.00 for additional pay for sexton to review map, cemetery and internal documents.

Tabled Items - None

New Business:

Discuss/Approve/Disapprove Adding Non-Sufficient Fund Charges and Discuss Bank Charges – **Case/Rush unanimous to approve** adding \$24.00 non-sufficient check charge to Baldwin fee schedule.

Discuss/Approve/Disapprove Electrical Quote for \$1044.28 – **Rush/Case unanimous to approve** electrical quote for \$1044.28 to replace parking lot light above Public Works service door, replace light above fuel tanks and repair fire department well conduit.

Discuss 2026 Gopher Bounty Reimbursement – On March 17th, 2026 the Sherburne County Board of Commissioners passed a resolution to no longer include Cities in the reimbursement program for gopher bounty as it is not supported by statute. Case is in favor of keeping the gopher bounty reimbursement that the city currently has of \$2.00 per pair of gopher feet. **Case/Rush unanimous to approve** keeping gopher bounty and the city paying the \$2.00 per pair.

Discuss/Approve/Disapprove ISD# 477 Referendum Open House being held at Baldwin City Hall – Swanson proposed holding an open house for the ISD# 477 referendum on April 14th, 2026 from 7:00 p.m. to 9:00 p.m. **Rush/Case unanimous to approve** open house at Baldwin City Hall on April 14th, 2026 from 7:00 p.m. to 9:00 p.m. There will be a presentation at 8:00 p.m. and consultation teams will be available to answer questions.

Discuss High School Clean-Up Day – Princeton Superintendent reached out to Mayor Swanson stating that the High School is having a Community Clean-Up Day. These students would be 9th – 12th graders. The offer is to do painting, mulching, trimming trees, cleaning up trails and parks. This would be May 22nd, 2026. Swanson stated that the School District is taking care of the liability and permission forms.

Announcements:

- a. Special Planning Commission Meeting Wednesday, April 8th, 2026 at 7:00 p.m.
- b. Next City Council Meeting Wednesday, April 15th, 2026 at 7:00 p.m.
- c. Local Board of Appeal and Equalization Thursday, April 16th, 2026 at 3:00 p.m.
- d. Baldwin Clean-Up Day Saturday, May 2nd, 2026 from 8:00 a.m. to 11:00 a.m.
- e. ISD# 477 Special Election Tuesday, May 12th, 2026 from 7:00 a.m. to 8:00 p.m.
Voting for City of Baldwin, Santiago Township and Blue Hill Township held at Baldwin City Hall

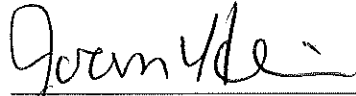
Any Other Business:

Holm/Walker unanimous to approve resident request to remove brush/trees in ROW along 313th Avenue from 169 to the west 500 feet at no cost to the city.

Holm discussed the red truck that did burnouts at Young Park. Holm went on to say that there has been reports of burnouts done in other areas as well as possibly taking out a stop sign.

Approve Bills for Payment – **Rush/Case unanimous to approve** check number 29393 – 29420 for \$43,602.55, void check number 29406 and 4 EFT payments for \$5487.59 for a total of \$49,090.14.

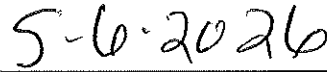
Adjourn – Rush/Holm unanimous to adjourn at 9:14 p.m.



Submitted By: (s/) Joan Heinen
Clerk/Treasurer
City of Baldwin



Approved By: (s/) Tom Rush
Acting Mayor
City of Baldwin



Date

Attendees: Charles & Danielle McConaughay, Becky Rittenour, Delmas Hines, Bruce West, Kelton & Nicole Rintamaki, Mike & Ashley Duresky, Phil Holland, Roxanne Schreder, Sharon Leider, Anita Schneider and Cartrell Cooper