



SPECIAL PLANNING COMMISSION MEETING MINUTES

MARCH 11, 2026

Call to Order: Chair Clarence Mattson called the Baldwin Special Planning Commission meeting to order at 7:00 pm.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Roll Call: Present: Chair Clarence Mattson, Vice Chair Teresa Barnes, Commissioners Mary Larson, Ed Stofferahn, Abby Newland and Bruce West.

Also present: City Planner, Dan Licht and City Council Liaison, Jay Swanson.

All claim forms were filled out and returned to the Deputy Clerk.

Approval of the Agenda:

Commissioner Larson motioned to approve the agenda as written. Commissioner West seconded. All in favor. Motion carried.

Approval of the Minutes:

Special Planning Commission meeting of February 11, 2026

Commissioner Stofferahn motioned to approve the minutes as amended. Commissioner Barnes seconded. All in favor. Motion carried.

New Business:

Discuss Planning Commission applications

The Planning Commission has received one applicant for the open seat. The Commissioners discussed extending the deadline for applications. Commissioner Larson suggested to extend the deadline into May so that information could be shared at clean-up day.

The Planning Commission agreed to extend the application deadline to May 15, 2026.

Old Business: None.

Comprehensive Plan Update:

Continue discussion from February 25, 2026

The Planning Commission has finished reviewing the policy plan section of the draft Comprehensive Plan and will start discussion on the development framework section of the Comprehensive Plan. The Planning Commission read through pages 2 through 10 in the development framework section and will continue discussion at the Planning Commission meeting on March 25, 2026.

City Council Liaison Update:

Mayor Swanson updated the Planning Commission on recent City Council discussions.

*Commissioner Larson left at 9:17 pm.
Commissioner Larson returned at 9:18 pm.*

Commissioner Update:

Commissioner West commended the Planning Commission for great discussion and input on the Comprehensive Plan update.

Commissioner Larson noted the Easter Egg Hunt on March 21, 2026.

City Staff Update:

City Planner Licht updated the Planning Commission on future applications.

Miscellaneous Information and Communications: None.

Adjourn:

Commissioner Larson motioned to adjourn the March 11, 2026 Special Planning Commission meeting at 9:22 pm. Commissioner Stofferahn seconded. All in favor. Motion carried.


Submitted by: Kayla Nielsen
Deputy Clerk/Treasurer


Approved by: Clarence Mattson
Chair

4/8/2026
Date

Attendees: Alan Walker