



PLANNING COMMISSION MEETING MINUTES

JANUARY 28, 2026

Call to Order: Chair Clarence Mattson called the Baldwin Planning Commission meeting to order at 7:00 pm.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Roll Call: Present: Chair Clarence Mattson, Vice Chair Teresa Barnes, Commissioners Mary Larson, Ed Stofferahn, and Bruce West.

Absent: Commissioner Abby Newland

Also present: City Planner, Dan Licht, and City Council Liaison, Jay Swanson.

All claim forms were filled out and returned to the Deputy Clerk.

Approval of the Agenda:

Under letter F, remove number 1, continue discussion of accessory buildings from January 14, 2026.

Add under New Business, discussion of filling Planning Commission Seat E.

Commissioner Stofferahn motioned to approve the agenda as amended. Commissioner Larson seconded. All in favor. Motion carried.

Approval of the Minutes:

Planning Commission meeting of October 22, 2025

Commissioner West motioned to approve the minutes as written. Commissioner Barnes seconded. All in favor. Motion carried.

Public Hearings: None.

New Business:

Discussion of Filling Planning Commission Seat E

Chair Mattson asked if City Council would approve running an ad in the newspaper to get applications for Planning Commission Seat E. Mayor Swanson stated that this

would be approved. Chair Mattson stated this term starts April of 2026 and is a three-year term.

Commissioner West made a motion to fill Planning Commission Seat E through the interview process. Commissioner Larson seconded. All in favor. Motion carried.

Old Business:

Continue discussion of Comprehensive Plan update from January 14, 2026

The commissioners reviewed and discussed pages 30 through 42 in the draft Comprehensive Plan.

City Council Liaison Update:

Mayor Swanson updated the Planning Commission on recent City Council discussions.

Commissioner Update:

Commissioner West stated he will not be attending the February 25, 2026 Planning Commission meeting.

City Staff Update:

City Planner Licht updated the Planning Commission on future applications.

Miscellaneous Information and Communications:

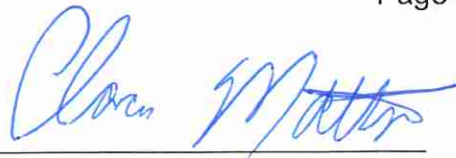
November and December building permits.

Adjourn:

Commissioner West motioned to adjourn the January 28, 2026 Planning Commission meeting at 9:13 pm. Commissioner Barnes seconded. All in favor. Motion carried.



Submitted by: Kayla Nielsen
Deputy Clerk/Treasurer



Approved by: Clarence Mattson
Chair



Date

Attendees: None.