



**AGENDA FOR DECEMBER 15TH, 2025
CITY OF BALDWIN REGULAR MEETING**

7:00 p.m.

(Revised 12/11/2025)

7:00 p.m. Call to Order

- a. Pledge of Allegiance
- b. Additions/Corrections to Agenda
- c. Approval of Regular Meeting Agenda With/Without Additions/Corrections

Treasurer's Report:

Public Comment Requests:

Approval of Consent Agenda *(Items on Consent Agenda are reviewed in total by the City Council and may be approved through one motion. Any item on the Consent Agenda may be removed by any of the City Council Members for separate consideration.)*

- Approve Building Permits for October 2025
- Approve Nutt Excavation Wetland Escrow Refund of \$320.25
- Approve Parker Administrative Subdivision Escrow Refund of \$240.00
- Approve Sagstetter/Sandberg Administrative Subdivision Escrow Refund of \$100.00
- Approve City Council Meeting Minutes for December 1st, 2025
- Approve Fire Department Election for Captains of Brian Torborg, Nick Cole and Matt Sullivan
- Approve Clerk Vacation Leave of December 23rd, 2025 Through January 2nd, 2026

Sherburne County Administrator; Bruce Messelt Presentation – General County Update

Planning Items:

- a. Discuss/Approve/Disapprove SSTS Administration Program Proposal
- b. Discuss/Approve/Disapprove Ordinance 2025-16; Fee Schedule

Engineering:

- a. Discuss/Approve/Disapprove 278th Culvert Grading Project Construction Plans and Request for Quotes
- b. Discuss/Approve/Disapprove Final Payment to Knife River for 305th Avenue Reconstruction Project

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Baldwin City Council. This document does not claim to be complete and is subject to change. A quorum of the Baldwin City Council must be present. Five Copies of the agenda and one copy of the packet materials are available for review by the public. The meeting will be video and audio recorded for transcription purposes only.

- c. Discuss/Approve/Disapprove MnDOT Master Partnership Agreement Contract and Resolution 25-42

Frontier Trails Update:

Road Report – Alan Walker

- a. Discuss Public Works Report
- b. Discuss Expenditure Policy for Public Works – Tom Rush
- c. Discuss/Approve/Disapprove Additional Time for Driveway Compliance of PID# 01-00604-0245 – Tom Rush
- d. Discuss/Approve/Disapprove Additional Time for Driveway Compliance of PID# 01-00604-0145 – Tom Rush
- e. Discuss/Approve/Disapprove Public Works and City Council Member Attendance at MN Equipment Government/Commercial Show on January 8th 2026 from 8:00 – 1:00

Tabled Items:

- a. Discuss/Approve/Disapprove IPAWS TextMyGov Alerts – Scott Case
- b. Discuss City Council Goals for 2026 – Jay Swanson

New Business:

- a. Discuss Agenda Additions – Jay Swanson
- b. Discuss/Approve/Disapprove The Planning Company (TPC) Rate Change – Jay Swanson
- c. Discuss/Approve/Disapprove Rum River Consultants Posting of Work Without a Permit Notices (WWOP) or Stop Work Orders (SWO) with Associated Costs – Jay Swanson
- d. Discuss/Approve/Disapprove Special Parking Permit for Ridgewood Bay Ice Fishing Contest on February 21st, 2026 – Scott Case
- e. Discuss/Approve/Disapprove Fire Department Volunteering at Ridgewood Bay Ice Fishing Contest on February 21st, 2026 – Scott Case
- f. Discuss/Approve/Disapprove Resolution 25-37; Adopting the 2026 Final Levy – Jay Swanson
- g. Discuss/Approve/Disapprove Resolution 25-38; Authorizing a City Absentee Ballot Board – Jay Swanson
- h. Discuss/Approve/Disapprove Resolution 25-39; Designating Polling Places Within The City of Baldwin – Jay Swanson
- i. Discuss/Approve/Disapprove Resolution 25-40; Establishing Procedures Related to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code – Jay Swanson
- j. Discuss/Approve/Disapprove Resolution 25-41; Accepting Donation for Purchase of Lucas 3 – Jay Swanson
- k. Discuss/Approve/Disapprove Local Board of Appeal and Equalization Date and Time – Jay Swanson

Announcements:

- a. Infrastructure Committee Meeting Thursday, December 18th, 2025 at 7:00 p.m.
- b. City Hall Closed Wednesday, December 24th and December 25th, 2025 for Christmas Eve and Christmas Day
- c. City Hall Closed Thursday, January 1st, 2026 in Observance of New Years Day
- d. Next City Council Meeting, Wednesday, January 7th, 2026 at 7:00 p.m.

Any Other Business:

Approve Bill for Payment:

Adjourn: