



BALDWIN CITY COUNCIL REGULAR MEETING

SEPTEMBER 22ND, 2025

Present – City Council; Tom Rush, Alan Walker, Scott Case and Jeff Holm
Jeff Holm arrived at 7:12 p.m.

Absent – Mayor Jay Swanson

Call to Order – The September 22nd 2025 regular meeting of the City of Baldwin was called to order by Acting Mayor, Tom Rush, at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance

Prayer Request from Delmas Hines

Additions/Corrections to Agenda

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Case/Walker unanimous to approve as amended.

August 2025 Final Treasurer's Report – Beginning balance of \$977,347.68, Receipts of \$50,575.96, Disbursement \$124,088.61; check numbers 28675 and 28782 – 28855, void check# 28819, 14 EFT payments leaving an unaudited ending balance of \$903,835.03.

September 2025 Preliminary Treasurer's Report – Beginning balance of \$903,835.03, Receipts of \$14,155.98, Disbursements of \$304,305.70 leaving an unaudited ending balance of \$613,685.31.

ISD# 477: Superintendent Devine - Discuss Upcoming Referendum Election Held at Baldwin City Hall – Superintendent Devine attended the meeting to present a PowerPoint Presentation regarding the Princeton Public Schools 2025 Referendum.

Public Comment Requests - None

Approval of Consent Agenda – Rush stated that on the August 18th, 2025 draft meeting minutes had a correction. The 278th agenda item was changed to 285th.
Case/Walker unanimous to approve consent agenda.

- Approve Building Permits for July and August 2025
- Approve Regular City Council Meeting Minutes for August 18th, 2025

Frontier Trails Update:

The Clerk received an email from Mike Gwynn, Wastewater Manager for Frontier Trails. Mike stated we were over limits for TN. The advantex units need a deep cleaning but this will be done when the new company, NSU, takes over management of the system.

Gwynn stated that other than that, things look good. The financials for August 2025 are \$5673.42 for revenues and \$7515.13 for expenditures. There was a duplicate invoice and payment made to Hawkins for \$2473.81. This expenditure was for Micro C, and our account has a credit balance to be used for the next purchase.

Schedule Meeting to Review Budget and Certify Delinquent Community Sewer Treatment Fees for Frontier Trails SSD (Must be Certified by November 30th) – Case/Walker unanimous to approve October 20th, 2025.

Discuss/Approve/Disapprove Steinbrecher Proposal for \$14,470.00 – Case/Walker unanimous to table until the October 6th, 2025, City Council meeting.

Road Report:

Discuss Public Works Report – Full Public Works Report on file in the Clerk's office.

Discuss Culvert Maintenance – Baldwin Public Works Supervisor, Good, reviewed the culverts at 313th Avenue and 141st Street after a resident concern. The culverts are about three-quarters full of sediment but still function at the same slope as the rest of the ditch line and are not failing. Good is requesting City Council action on how the city wants to handle culvert maintenance going forward. The three options Good presented were to remain reactive, create a culvert inventory with condition rating or tie culverts to road projects. Rush would like to discuss this at the September 23rd, 2025 Engineering Workshop.

Discuss/Approve/Disapprove Resident Request for 10 mph Speed Limit and Children at Play Sign on 100th Street by Sandy Lake – Resident in this neighborhood is concerned with excessive speeding and is requesting another 10-mph speed limit and children at play sign. Sherburne County Sheriff's Office has been contacted to assist with extra patrols in this area. Holm stated that a 10 mph is not an enforceable speed limit. Case stated that an enforceable speed limit of 25 mph would be appropriate. Rush stated that the "Children at Play" sign can be taken from his neighborhood and placed on 100th Street. **Case made a motion** to put 25 mph and a children at play sign on 100th Street. **Walker seconded the motion, motion carried.** Holm stated that the process needs to be reviewed so the new speed limit is enforceable. Clerk to check with the City Attorney on the process for posting speed limit signs now that we are a city.

Discuss/Approve/Disapprove Hiring Snowplow Drivers for the 2025-2026 Plow Season – Case asked about how many snowplow drivers the city currently has. Good stated the city will need 9-10 snowplow drivers with 3-4 alternatives due to having 7 pieces of equipment. This would be 7-10 hours of plowing for each driver. **Case made a motion** to approve the current 7 snowplow drivers. **Rush seconded the motion. Motion carried.** Case recommends advertising on Baldwin website to get snowplow drivers. **Case/Rush unanimous to approve** advertising on Baldwin website for snowplow drivers.

Discuss/Approve/Disapprove City of Baldwin Snowplow and Ice Control Operations Policy – Case/Walker unanimous to approve snowplow and ice control operations policy.

Discuss/Approve/Disapprove Failed Driveway Inspection for PID#01-00025-2401 – Resident is requesting that the required paving of the road right-of-way not be completed until after 100th Street is reconstructed. Rush stated that there is a possibility the road project will not be completed until next year. **Case/Walker unanimous to table** until the October 20th, 2025, City Council meeting.

Tabled Items:

Discuss/Approve/Disapprove Temporary No Parking Sign Quote – Rush/Case unanimous to approve 10 signs from Jellyfish Graphics reading no parking this side of street.

Discuss/Approve/Disapprove Zimmerman and Princeton Today Newspaper Insert – Case/Walker unanimous to table until the October 6th, 2025 City Council meeting.

New Business:

Acknowledge Donation to Baldwin Fire Relief from Fire Equipment Specialties for \$365.00 and Twice New Clothing and Treasurers for \$5000.00 – Case communicated with the City Council on two donations received by Baldwin Fire Relief.

Discuss/Approve/Disapprove Estimate from Custom Cap & Fire for \$2065.68 – Rush/Walker unanimous to approve estimate from Custom Cap & Fire for \$2065.68.

Discuss/Approve/Disapprove Request for Proposals for Young Park Parking Lot Lighting – Rush/Case unanimous to table until the October 6th, 2025, City Council meeting.

Discuss/Approve/Disapprove City of Baldwin Credit Card Policy – Case/Walker unanimous to approve credit card policy.

Discuss/Approve/Disapprove Resolution 25-23; Preliminary 2026 Levy – Case/Walker unanimous to approve, Holm disapproved, motion carried for 2026 Preliminary Levy.

Discuss/Approve/Disapprove Invoice from Fire Equipment Specialties for \$8723.39. Rush/Walker unanimous to approve invoice form Fire Equipment Specialites for \$8723.39 for two turnout gears.

Announcements:

a. Engineering Workshop, Tuesday, September 23rd, 2025 at 7:00 p.m.

b. Next City Council Meeting, Monday, October 6th, 2025 at 7:00 p.m.

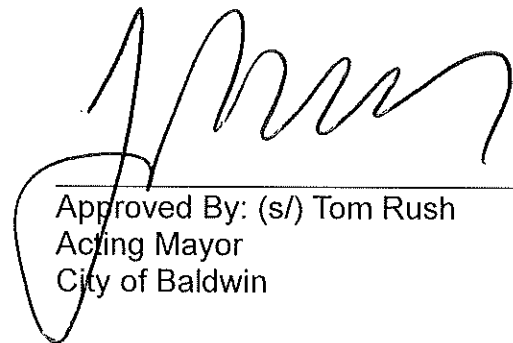
Any Other Business:

Rush communicated that FunFest expenses should come out of the park fund and not the general fund.

Approve Bill for Payment – Case/Rush unanimous to approve Check numbers 28903 – 28935 for \$251,463.20 and 3 EFT Payments for \$4727.58 for a total of \$256,190.78.

Adjourn – Rush/Holm unanimous to adjourn at 8:32 p.m.


Submitted By: (s/) Joan Heinen
Clerk/Treasurer
City of Baldwin


Approved By: (s/) Tom Rush
Acting Mayor
City of Baldwin

10-6-2025
Date

Attendees: Delmas Hines, Jennifer Super, Jeff Luebesmier, Julie Weidenborner, Zac Good, Bruce West, Pat Devine, Heather Hoss, Howard Hinnenkamp, Melissa Lynch, Jenn Supar, Michelle Czech, Del Ulm, Cartrell Cooper and Pat Brown