



**BALDWIN PARK COMMITTEE MEETING AGENDA
SEPTEMBER 18, 2025 7:00 P.M.**

Call to Order

Pledge of Allegiance

Additions/Corrections to Agenda

Additions/Corrections to Minutes from August 21, 2025

PLAT:

Tabled Items:

- a.) Trail Signs

New Business:

- a.) Wetland Delineation Update
- b.) Park Dedication Fees
- c.) Discuss Cameras at Young Park
- d.) Park Rentals

Old Business:

- a.) Young Park and Goose Lake Parking Lots

Park Updates – City Council Liaison Tom Rush

Other Business:

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the City of Baldwin Park Committee. This document does not claim to be complete and is subject to change. A quorum of the City of Baldwin City Council may be present. One copy of the agenda and one copy of the packet materials are available for review by the public. The meeting will be video and audio recorded for transcription purposes only.



PARK COMMITTEE MEETING MINUTES

AUGUST 21, 2025

Due to the absence of several Park Committee members, the Park Committee postponed site visits to Lake Helene, Lake Diann, and Elk Lake Rain Garden.

Call Meeting to Order: The Baldwin Park Committee Meeting was called to order by Chair Zac Good at 7:00 pm.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Present: Chair Zac Good, Committee members Mary Larson, Lester Kriesel and Alternate Rosie Walker.

Also present: City Council Liaison Alan Walker

Absent: Vice Chair Sarah Koste, Committee member Robb Rydmark and City Council Liaison Tom Rush

Approval of Agenda:

Add under Plat: Meadows of Baldwin; Park Dedication

Rosie Walker made a motion to approve the agenda as amended. Lester Kriesel seconded. All in favor. Motion carried.

Approval of Minutes from July 17, 2025:

Mary Larson made a motion to approve the July 17, 2025 Park Committee meeting minutes as written. Rosie Walker seconded. All in favor. Motion carried.

PLAT:

Meadows of Baldwin; Park Dedication

Meadows of Baldwin has submitted an application to subdivide 58.34 acres located at the southwest quadrant of 305th Avenue and 136th Street into 17 single family lots. The Subdivision Ordinance requires developers to dedicate 10 percent of the buildable area of a parcel being subdivided to the City for park purposes. The City may also elect to receive cash in lieu of land dedication to be used only for development of the City's park system.

Zac Good made a motion to approve the park dedication fee of \$20,400. Mary Larson seconded. All in favor. Motion carried.

Tabled Items: None

New Business:

FunFest Results

The 15th Annual Baldwin FunFest on August 16, 2025 was cancelled due to weather related conditions. The City Council has approved FunFest to be rescheduled for Saturday, September 20, 2025. Mary Larson has started calling registered car show participants and vendors with the new date.

September Park Meeting

The Infrastructure Committee's next meeting is September 18, 2025, which is the same date and time as the Park Committee meeting. The Park Committee will be meeting in the Public Works shop for September.

Old Business:

Parking on 285th Avenue/Elk Lake Rain Garden

The Park Committee discussed street parking at the Elk Lake Rain Garden at their July 17, 2025 meeting. The site visit to this area was cancelled. Zac Good stated Public Works reviewed the Elk Lake Rain Garden earlier this week and there was no disturbance to the grass or the road. This might have been a rare occurrence, and it does not seem to be a concern.

Rosie Walker made a motion to dismiss the complaint pending further action. Zac Good seconded. All in favor. Motion carried.

Researched Permanent Restrooms

The Park Committee was asked by the City Council to discuss the potential of adding permanent restrooms at Young Park. Deputy Clerk, Kayla Nielsen, provided some insight from the City of Princeton, Sherburne National Wildlife Refuge, and the City of Elk River on how they manage their public restrooms. Zac Good stated after looking through the research, the portable restrooms the City currently owns are functioning as needed.

Rosie Walker made a motion to dismiss research for permanent restrooms at Young Park. Zac Good seconded. All in favor. Motion carried.

Young Park/Goose Lake Parking Lot Expansion

The City Council approved quotes for Young Park and Goose Lake Park at the City Council meeting on Monday, August 18, 2025. Rum River Contracting was awarded the bid with Young Park at \$28,000 and Goose Lake at \$16,400. Work has started at Goose Lake Park. Zac Good estimated work to be complete at both locations within the next two weeks.

Zac Good asked the Park Committee if they were in favor of extending tar up to the garage door on the brown shed at Young Park. There will be a \$1500 change order on the Young Park parking lot quote.

Rosie Walker made a motion to approve a change order up to \$2000 for the driveway extension. Mary Larson seconded. All in favor. Motion carried.

Trail Sign Quotes

The Park Committee viewed the trail signs at Young Park at the July 17, 2025 meeting. Deputy Clerk, Kayla Nielsen, provided the Park Committee with 2 quotes. Jellyfish Graphics quoted 8 signs at \$215.92 with a size of 18 by 12 or 8 signs at \$311.92 with a size of 24 by 18. Jellyfish Graphics will design the signs to meet expectations. Minuteman Press quoted 8 signs for \$285 with a size of 18 by 12. Minuteman will design the signs to meet expectations. M & R sign can print and ship the trail signs, but they do not have the ability to design them.

Zac Good stated that there are some changes that need to be made to the quoted signs including trail measurements, removing wording at the bottom of the sign, and there needs to be discussion on where each trail sign should be located at the park.

Zac Good made a motion to table the trail sign quotes until the September 18, 2025 meeting. Mary Larson seconded. All in favor. Motion carried.

Comprehensive Plan: None

Park Updates, City Council Liaison Alan Walker:

Zac Good stated that City Council approved the stormwater project at Sandy Lake Beach and Lake Diann. A garbage can was placed at Sandy Lake Beach. The beach has become much cleaner.

Other Business:

Zac Good stated there was a property line dispute at Lake Helene with a resident and the city owned property. This may be coming across the park agenda in the future if the driveway on city property needs to be moved.

Mary Larson stated the Baldwin Fire Foundation is considering planting a tree in memory of former firefighter Mike Brinwall and suggested planting the tree at Young Park.

Adjourn Meeting –

Zac Good made a motion to adjourn the Park Committee meeting at 8:28 pm. Mary Larson seconded. All in favor. Motion carried.

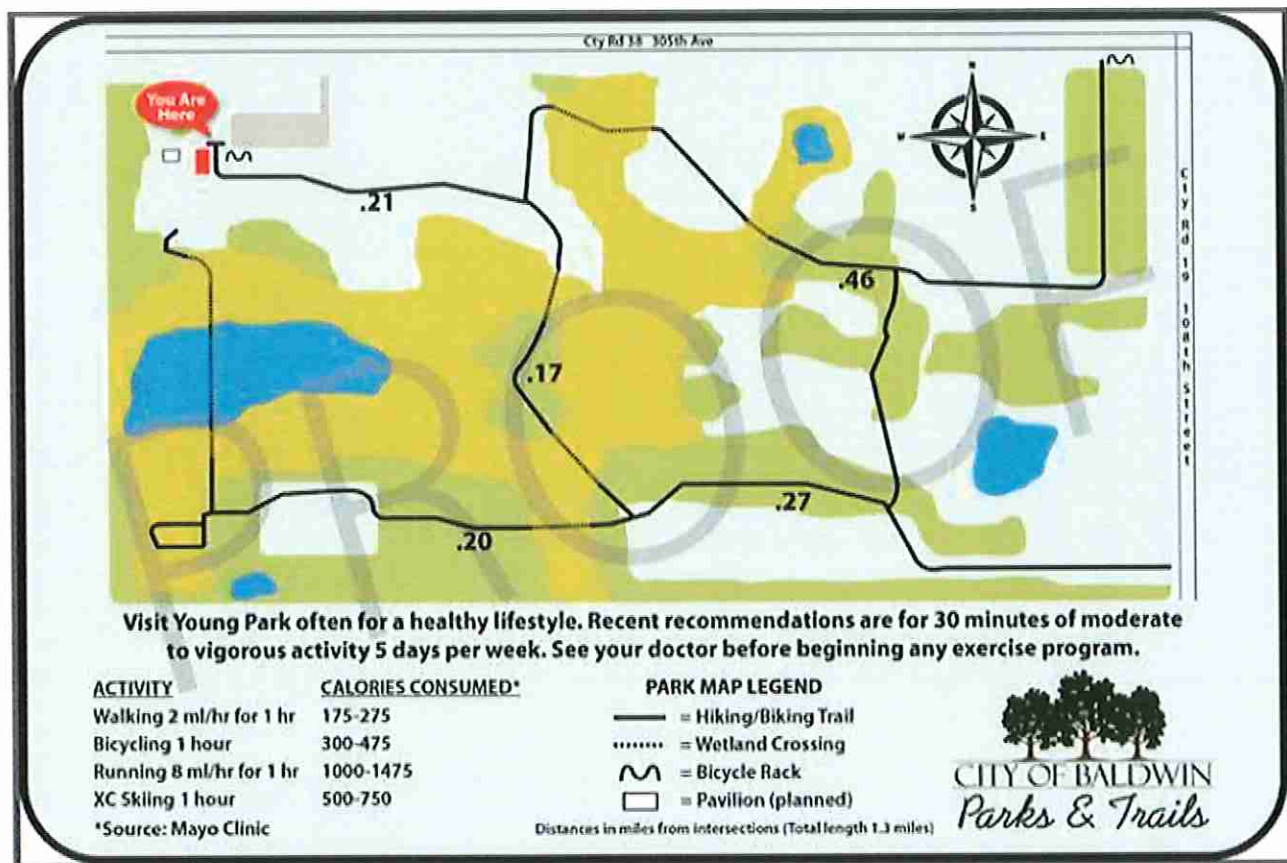
Submitted by: Kayla Nielsen
Deputy Clerk/Treasurer

Approved by: Zac Good
Chair

Date

Attendees: None.

minuteman



Jellyfish Graphics



Visit Young Park often for a healthy lifestyle. Recent recommendations are for 30 minutes of moderate to vigorous activity 5 days per week. See your doctor before beginning any exercise program.

ACTIVITY

Walking 2 ml/hr for 1 hr
Biking 1 hour
Running 8 ml/hr for 1 hr
XC Skiing 1 hour

CALORIES CONSUMED*

175-275
300-475
1000-1475
500-750

PARK MAP LEGEND

— = Hiking/Biking Trail
- - - = Wetland Crossing
~ = Bicycle Rack
□ = Pavilion

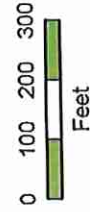


CITY OF BALDWIN

* Source: Mayo Clinic

Distances in miles from intersections (Total length 1.3 miles)

Trail signs and bicycle racks funded by State Health Improvement Program (S.H.I.P.) through Sherburne County Public Health. Further Support by Town of Baldwin and initiative Foundation through the Healthy Communities Partnership Program.



Existing and Proposed Trail Networks

Young Park
Trail Improvements
Baldwin Township, Sherburne County
Minnesota

Legend

- Park Limits
- Existing crushed granite trail (add crushed granite)
- Mowed Trail (No improvements)
- Existing Wooden Boardwalk (no improvements)
- Add crushed granite to currently mowed trail

Date Printed:
1/5/2024

Created By:
TM

1 inch equals 300 feet

Park Dedication Fees

Baldwin: \$1,200/lot

Zimmerman: \$2,500.00/lot/unit

Princeton: \$1,800 per unit

Milaca: \$800 per single family residential unit

Big Lake: \$2,500 per dwelling unit or land

Becker: 10% dedication of land or \$1,250 per unit

Elk River: Low Density (7 DU/acre) \$3,065.73/dwelling unit

Medium Density (4 to <7 DU/acre) \$4,207.25/dwelling unit

High Density (>7 DU/acre) \$5,945.38/dwelling unit

St. Francis: 2,500/Lot

St. Cloud: Per dwelling unit \$1,196.00

Maple Grove: Residential \$4,092/unit



INDUSTRY

YP RR - 8090

09/16/25 2:20 PM 84 °F



INDUSTRY

YP parking lot- 0814

09/16/25 2:54 PM 86 °F

From: Baldwin Maintenance
Sent: Tuesday, September 9, 2025 11:09 AM
To: Joan Heinen <city.clerk@baldwinmn.gov>
Cc: Tom Rush <councilmemberD@baldwinmn.gov>; Alan Walker <councilmemberC@baldwinmn.gov>
Subject: Request for Quote – Young Park Parking Lot Lighting

Hi Joan,

Can you send this to the following vendors for quotes.

- Dale@HPandL.com
- steve@boeelectrical.com
- Info@PrincetonElectricInc.com
- info@hubmn.com

Hi, The City of Baldwin is requesting quotes for a parking lot lighting project at:

Young Park, 11141 305th Avenue NW, Baldwin, MN.

To help us compare options, please provide two versions of your estimate:

1. **City-Supplied Fixtures**
 - The city will provide the poles and light fixtures.
 - Your estimate should include labor and installation, along with all trenching, conduit, footings, concrete work, and pole installation.
2. **Vendor-Supplied Fixtures**
 - Your company provides the poles, fixtures, and hardware.
 - Your estimate should also include labor and installation, as well as all trenching, conduit, footings, concrete work, and pole installation.

Permit fees should be included in your pricing.

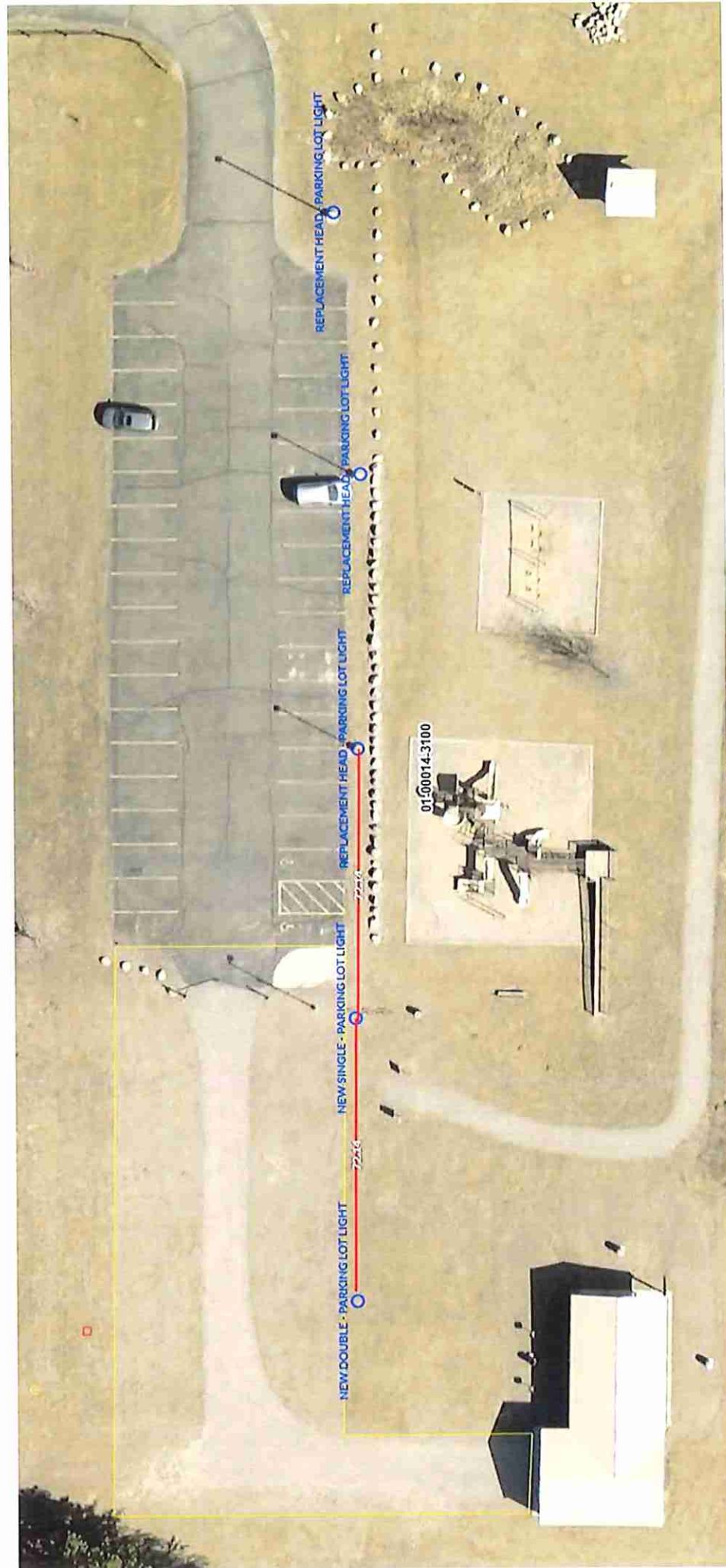
The project scope includes:

- Three replacement parking lot lights on existing poles.
- One new pole with a single light head
- One new pole with a double-head light

(This information is also shown on the attached footprint map of proposed light locations.)

We are hoping to receive quotes back by **Thursday, September 18th**, so they can be reviewed at the **City Council meeting on September 22nd**.

Thank you for your time and consideration. Please reach out if you have any questions.



EZ20S4SQ11

20 Foot EZ Sectional Steel Light Pole, 4 Inch Wide, 11 Gauge



Job: _____
Job Site: _____ State: _____ Client Name: _____
Notes: _____ Approvals: _____ Date: _____

This innovative, Patented in USA and other countries, square steel light pole comes in 4 ft. segments for quick assembly at job site. This light pole drastically reduces handling and installation headaches associated with conventional single shaft light poles without compromising its strength and EPA rating.

Pole Top Options: Drilled with our standard pattern on all 4 sides with easily removable plastic plugs in case holes are not used. Pole cap is provided unless a tenon is required.

A 2-3/8" diameter X 4" long tenon adaptor is available as an option.

Pole Shaft: 4" square 11 gauge commercial grade steel with minimum yield strength of 50,000 psi.

Handhole: Reinforced, 3" X 5" size handhole is located at 18 inches from the base. A ground lug with set screw is located near the handhole opening for proper grounding of the pole.

Color: Commercial grade, super durable powder coat finish. Dark Bronze is standard color.

Anchor Bolts: A set of 4 galvanized steel anchor bolts is provided with each pole assembly. Each anchor bolt includes 2 nuts and 2 washers. Top portion of the anchor bolt is threaded for securing and leveling the pole with the provided nuts and washers. An actual size paper anchor bolt template is provided.

Hardware: Stainless steel hardware is provided.

Bolt Circle: 8-1/2" (Bolt Circle Range 8"-11")

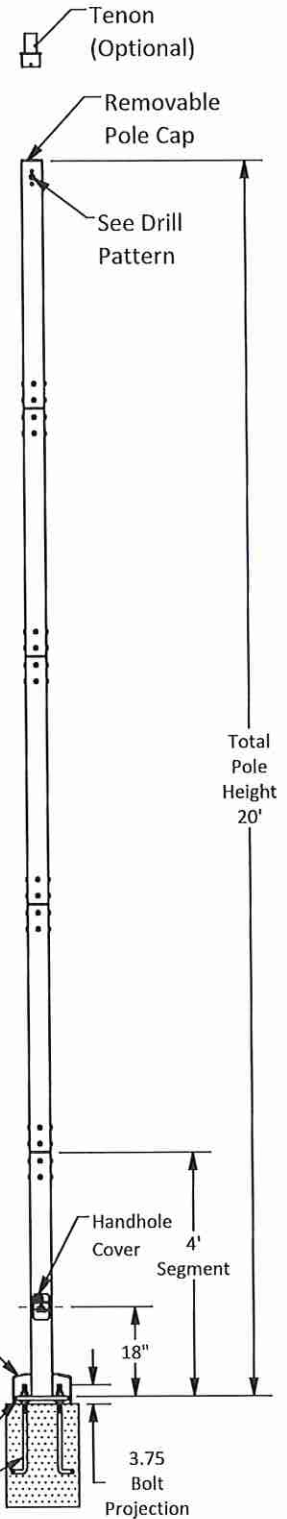
Base Cover: Two-piece ABS plastic base cover is provided.

Warranty: 1 Year.

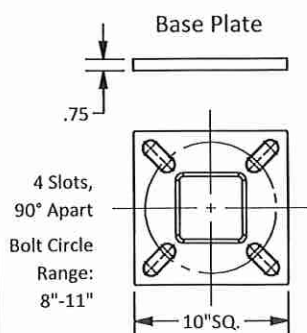
Maximum Luminaire Weight: 100 lbs

Foundation design: Foundation should be designed by an engineer familiar with local soil and wind conditions as well as local code where the pole(s) will be installed.

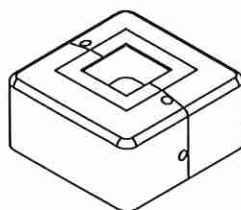
Total Pole Weight: 166 lbs.



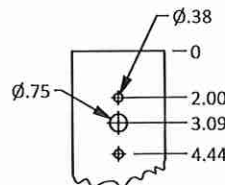
Maximum EPA with 1.3 Gust Factor (ft ²) per AASHTO LRFDLTS-1						
115 mph	120 mph	130 mph	140 mph	150 mph	160 mph	170 mph
6.8	6.5	5.2	3.4	2.2	1.2	0.5



2-Piece Base Cover



Drill Pattern



Disclaimer: All dimensions and specifications are subject to change without any notice. Energy Light, Inc. is not responsible for any claims arising from improper loading (what is attached to the light pole), improper use, incorrect foundation design and/or installation.

91094AL

150/200/240/300 Watt Selectable Wattage & Color Temperature LED Area Light



Energy Light LLC

Job: _____
Job Site: _____ State: _____ Client Name: _____
Notes: _____ Approvals: _____ Date: _____

Material: Aluminum construction with integrated fins to maximize heat dissipation.

Color: Dark Bronze or Black.

Preset Power: 300 Watts

Voltage: 120-277 Volt standard.

Selectable Colors: 3000K; 4000K; 5000K

Preset Color Temperature: 5000K.

Light Distribution: Type 3 standard.

Type 4 and Type 5 options as special order.

Photocell: Photocell is optional.

Dimming: 0-10V Dimming Capable.

Dimming control not provided (field install).

UL Listing: UL Listed for Wet Locations.

DLC Listing: DLC Premium.

IP Rating: IP66

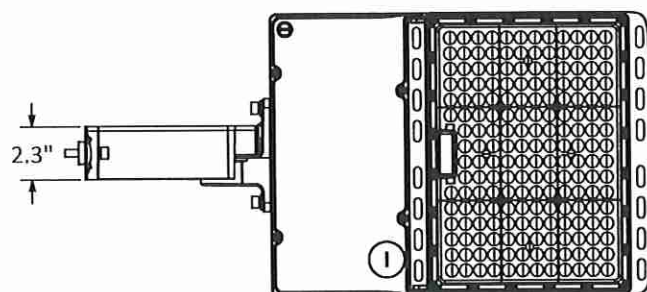
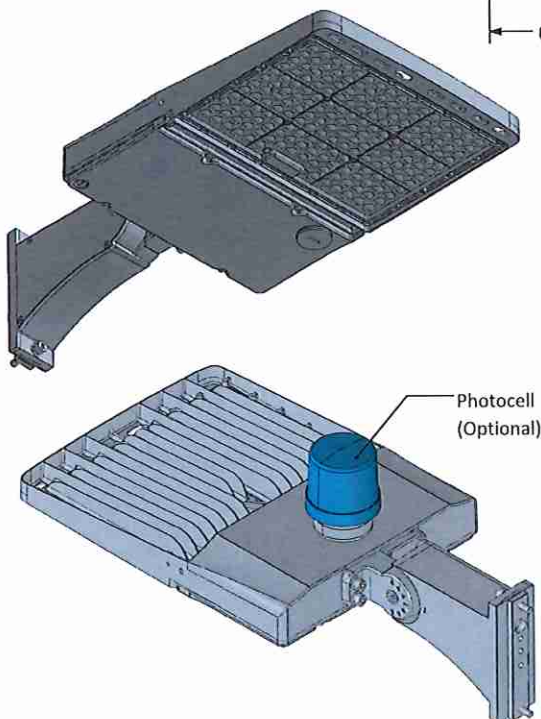
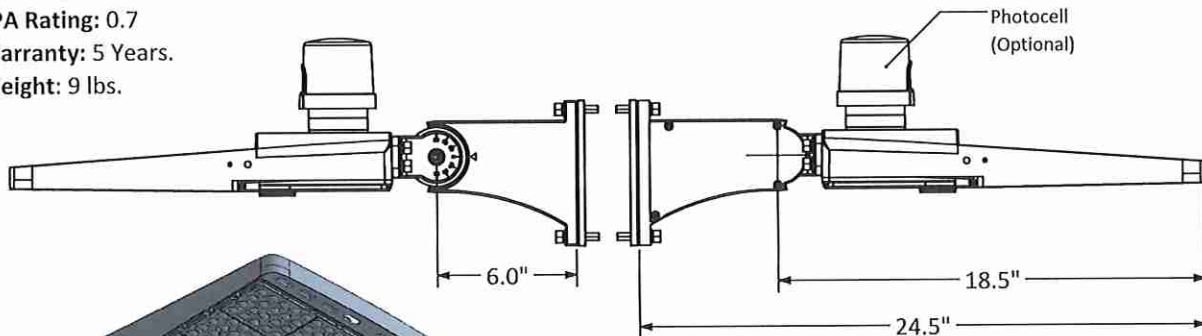
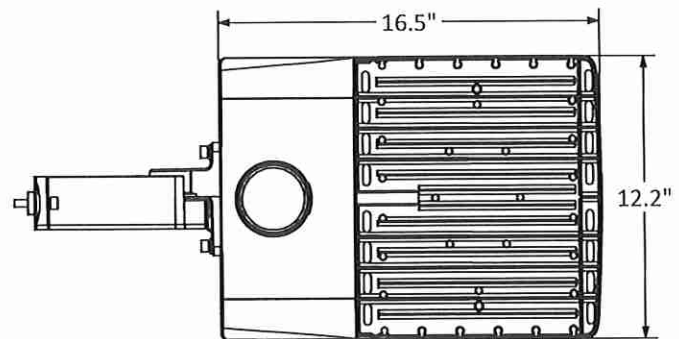
EPA Rating: 0.7

Warranty: 5 Years.

Weight: 9 lbs.



IP66



POWER (W)	150	200	240	300
AMPS	1.39 @ 120V/ 0.60 @ 277V	1.85 @ 120V/ 0.80 @ 277V	2.22 @ 120V/ 0.97 @ 277V	2.78 @ 120V/ 1.20 @ 277V
LUMENS/WATT	160			
LUMENS	24,000	32,000	38,400	48,000

Disclaimer: All dimensions and specifications are subject to change without any notice.



**Plaisted
Companies**
INCORPORATED
Landscape Supply Division

P.O. Box 332
11555 205th Ave NW
Elk River, MN 55330
O. Box 332
555 205th Ave NW
Elk River, MN 55330

QUOTATION

Quote Number: City of Baldwin
Quote Date: Sep 16, 2025
Page: 1

Voice: 763-441-7111

Fax: 763-441-7782

Quoted To:

Cash Contractor

Ship to Address:

Customer ID	Good Thru	Payment Terms	Sales Rep
25C	10/16/25	C.O.D.	Jack

Quantity	U/M	Item	Description	Unit Price	Amount
30.00	Ton	NSFS2436	24-36 Field Stone	85.00	2,550.00
1.00	<Each>	DEL002	DELIVERY	250.00	250.00
<i>Rough Estimate Sold by weight - not each</i>					

**Return Policy: Must have ORIGINAL INVOICE.
Product must be returned within 60 days of
purchase.**

**The product must be returned as it was
purchased (Ex. Full Band Quantities).**

NO REFUND ON NON-STOCK PRODUCTS

Subtotal	2,800.00
Sales Tax	220.64
TOTAL	3,020.64



QUOTATION

Quote Number: City of Baldwin
Quote Date: Sep 16, 2025
Page: 1

Fax: 763-441-7782

Ship to Address:

Customer ID	Good Thru	Payment Terms	Sales Rep
25C	10/16/25	C.O.D.	Jack

Quantity	U/M	Item	Description	Unit Price	Amount
20.00	Ton	NSFS2436	24-36 Field Stone	85.00	1,700.00
1.00	<Each>	DEL002	BOULDER PLACING	500.00	500.00

The product must be returned as it was purchased (Ex. Full Band Quantities).
NO REFUND ON NON-STOCK PRODUCTS

Subtotal	2,200.00
Sales Tax	173.36
TOTAL	2,373.36

60 Boulders about 2 ½ to 3 ½ Feet Wide

Troy 320-360-6500: 2 Loads \$2200





