



SPECIAL PLANNING COMMISSION MEETING MINUTES

SEPTEMBER 17, 2025

Call to Order: Chair Clarence Mattson called the Baldwin Special Planning Commission meeting to order at 7:00 pm.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Roll Call: Present: Chair Clarence Mattson, Vice Chair Richard Marshall, Commissioners Teresa Barnes, Ed Stofferahn, and Abby Newland.

Absent: Commissioners Patti Miller and Calvin Schmock

Also present: City Planner, Dan Licht, and City Council Liaison, Jay Swanson.

All claim forms were filled out and returned to the Deputy Clerk.

Approval of the Agenda:

Commissioner Marshall motioned to approve the agenda as amended. Commissioner Stofferahn seconded. All in favor. Motion carried.

Approval of the Minutes:

Special Planning Commission meeting of August 20, 2025

Commissioner Marshall motioned to approve the minutes as amended. Commissioner Barnes seconded. All in favor. Motion carried.

New Business:

Interview applicants to complete term for Seat A (ending 2027)

The Planning Commission has a vacancy for Seat A ending in 2027. The Planning Commission interviewed the following applicants: Bruce West, Mary Larson, Rosie Walker and Cartrell Cooper.

Interviews consisted of individual sessions, and each applicant was asked 10 questions from a preset list.

Recommendations for appointment will be discussed at the next Special Planning Commission meeting on October 15, 2025.

Old Business: None

Comprehensive Plan Update: None

City Council Liaison Update:

Mayor Swanson updated the Planning Commission on recent City Council discussions.

Commissioner Update:

The Planning Commission discussed applicant interviews.

Chair Mattson notified the Planning Commission that he will not be able to attend the Planning Commission meeting on September 24, 2025.

City Staff Update:

City Planner Licht updated the Planning Commission on future applications.

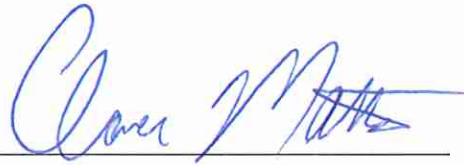
Miscellaneous Information and Communications: None.

Adjourn:

Commissioner Marshall motioned to adjourn the September 17, 2025 Special Planning Commission meeting at 8:36 pm. Commissioner Stofferahn seconded. All in favor. Motion carried.



Submitted by: Kayla Nielsen
Deputy Clerk/Treasurer



Approved by: Clarence Mattson
Chair

10/15/25

Date

Attendees: Bruce West, Mary Larson, Rosie Walker, Cartrell Cooper and City Council Member Alan Walker.