



PARK COMMITTEE MEETING MINUTES

AUGUST 21, 2025

Due to the absence of several Park Committee members, the Park Committee postponed site visits to Lake Helene, Lake Diann, and Elk Lake Rain Garden.

Call Meeting to Order: The Baldwin Park Committee Meeting was called to order by Chair Zac Good at 7:00 pm.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Present: Chair Zac Good, Committee members Mary Larson, Lester Kriesel and Alternate Rosie Walker.

Also present: City Council Liaison Alan Walker

Absent: Vice Chair Sarah Koste, Committee member Robb Rydmark and City Council Liaison Tom Rush

Approval of Agenda:

Add under Plat: Meadows of Baldwin; Park Dedication

Rosie Walker made a motion to approve the agenda as amended. Lester Kriesel seconded. All in favor. Motion carried.

Approval of Minutes from July 17, 2025:

Mary Larson made a motion to approve the July 17, 2025 Park Committee meeting minutes as written. Rosie Walker seconded. All in favor. Motion carried.

PLAT:

Meadows of Baldwin; Park Dedication

Meadows of Baldwin has submitted an application to subdivide 58.34 acres located at the southwest quadrant of 305th Avenue and 136th Street into 17 single family lots. The Subdivision Ordinance requires developers to dedicate 10 percent of the buildable area of a parcel being subdivided to the City for park purposes. The City may also elect to receive cash in lieu of land dedication to be used only for development of the City's park system.

Zac Good made a motion to approve the park dedication fee of \$20,400. Mary Larson seconded. All in favor. Motion carried.

Tabled Items: None

New Business:

FunFest Results

The 15th Annual Baldwin FunFest on August 16, 2025 was cancelled due to weather related conditions. The City Council has approved FunFest to be rescheduled for Saturday, September 20, 2025. Mary Larson has started calling registered car show participants and vendors with the new date.

September Park Meeting

The Infrastructure Committee's next meeting is September 18, 2025, which is the same date and time as the Park Committee meeting. The Park Committee will be meeting in the Public Works shop for September.

Old Business:

Parking on 285th Avenue/Elk Lake Rain Garden

The Park Committee discussed street parking at the Elk Lake Rain Garden at their July 17, 2025 meeting. The site visit to this area was cancelled. Zac Good stated Public Works reviewed the Elk Lake Rain Garden earlier this week and there was no disturbance to the grass or the road. This might have been a rare occurrence, and it does not seem to be a concern.

Rosie Walker made a motion to dismiss the complaint pending further action. Zac Good seconded. All in favor. Motion carried.

Researched Permanent Restrooms

The Park Committee was asked by the City Council to discuss the potential of adding permanent restrooms at Young Park. Deputy Clerk, Kayla Nielsen, provided some insight from the City of Princeton, Sherburne National Wildlife Refuge, and the City of Elk River on how they manage their public restrooms. Zac Good stated after looking through the research, the portable restrooms the City currently owns are functioning as needed.

Rosie Walker made a motion to dismiss research for permanent restrooms at Young Park. Zac Good seconded. All in favor. Motion carried.

Young Park/Goose Lake Parking Lot Expansion

The City Council approved quotes for Young Park and Goose Lake Park at the City Council meeting on Monday, August 18, 2025. Rum River Contracting was awarded the bid with Young Park at \$28,000 and Goose Lake at \$16,400. Work has started at Goose Lake Park. Zac Good estimated work to be complete at both locations within the next two weeks.

Zac Good asked the Park Committee if they were in favor of extending tar up to the garage door on the brown shed at Young Park. There will be a \$1500 change order on the Young Park parking lot quote.

Rosie Walker made a motion to approve a change order up to \$2000 for the driveway extension. Mary Larson seconded. All in favor. Motion carried.

Trail Sign Quotes

The Park Committee viewed the trail signs at Young Park at the July 17, 2025 meeting. Deputy Clerk, Kayla Nielsen, provided the Park Committee with 2 quotes. Jellyfish Graphics quoted 8 signs at \$215.92 with a size of 18 by 12 or 8 signs at \$311.92 with a size of 24 by 18. Jellyfish Graphics will design the signs to meet expectations. Minuteman Press quoted 8 signs for \$285 with a size of 18 by 12. Minuteman will design the signs to meet expectations. M & R sign can print and ship the trail signs, but they do not have the ability to design them.

Zac Good stated that there are some changes that need to be made to the quoted signs including trail measurements, removing wording at the bottom of the sign, and there needs to be discussion on where each trail sign should be located at the park.

Zac Good made a motion to table the trail sign quotes until the September 18, 2025 meeting. Mary Larson seconded. All in favor. Motion carried.

Comprehensive Plan: None

Park Updates, City Council Liaison Alan Walker:

Zac Good stated that City Council approved the stormwater project at Sandy Lake Beach and Lake Diann. A garbage can was placed at Sandy Lake Beach. The beach has become much cleaner.

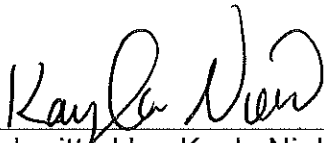
Other Business:

Zac Good stated there was a property line dispute at Lake Helene with a resident and the city owned property. This may be coming across the park agenda in the future if the driveway on city property needs to be moved.

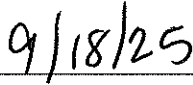
Mary Larson stated the Baldwin Fire Foundation is considering planting a tree in memory of former firefighter Mike Brinwall and suggested planting the tree at Young Park.

Adjourn Meeting –

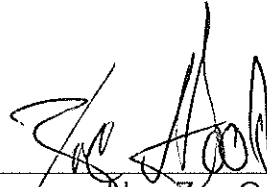
***Zac Good made a motion to adjourn the Park Committee meeting at 8:28 pm.
Mary Larson seconded. All in favor. Motion carried.***



Submitted by: Kayla Nielsen
Deputy Clerk/Treasurer



Date



Approved by: Zac Good
Chair

Attendees: None.