



SPECIAL PLANNING COMMISSION MEETING MINUTES

AUGUST 20, 2025

Call to Order: Chair Clarence Mattson called the Baldwin Special Planning Commission meeting to order at 7:00 pm.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Roll Call: Present: Chair Clarence Mattson, Vice Chair Richard Marshall, Commissioners Patti Miller, Calvin Schmock, Teresa Barnes, Abby Newland, and Ed Stofferahn.

Also present: City Planner, Dan Licht, and City Council Liaison, Jay Swanson.

All claim forms were filled out and returned to the Deputy Clerk.

Approval of the Agenda:

Commissioner Marshall motioned to approve the agenda as written. Commissioner Schmock seconded. All in favor. Motion carried.

Approval of the Minutes:

Special Planning Commission meeting of July 16, 2025

Commissioner Barnes motioned to approve the July 16, 2025 Special Planning Commission minutes as written. Commissioner Marshall seconded. All in favor. Motion carried.

New Business: None.

Old Business: None.

Comprehensive Plan Update:

Continued Discussion of Future Land Uses

City Planner Licht continued discussion of Future Land Uses with the Planning Commission. The Planning Commission viewed a drafted map of commercial and industrial areas for future land use that was discussed at the July 16, 2025 meeting. City Planner Licht stated the next step would be to write the text to back up the future land use map.

City Planner Licht stated there are specific uses that are allowed relating to the map. The zoning districts can be updated with the change in the Comprehensive Plan. The different zoning districts are R1 General Rural District, R2 Rural Residential District, C1 General Commercial District and I1 General Industrial District. The Commissioners discussed the zoning districts and how allowed uses are classified into permitted, conditional, interim, or administrative permits.

City Council Liaison Update:

Mayor Swanson updated the Planning Commission on recent City Council discussions.

Commissioner Update:

Commissioner Stofferahn stated that Sherburne County is working on a new Comprehensive Plan and asked if Baldwin will need to align with what the County changes. City Planner Licht answered this question before the meeting and stated no as Baldwin is now a city.

Commissioner Marshall stated he will be resigning from the Planning Commission. Commissioner Marshall stated he will stay on until end of the November or until his spot is filled.

City Staff Update:

City Planner Licht updated the Planning Commission on future meeting agenda items.

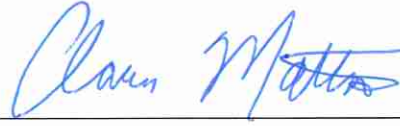
Miscellaneous Information and Communications: None.

Adjourn:

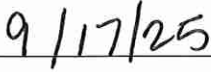
Commissioner Marshall motioned to adjourn the August 20, 2025 Special Planning Commission meeting at 8:39 pm. Commissioner Schmock seconded. All in favor. Motion carried.



Submitted by: Kayla Nielsen
Deputy Clerk



Approved by: Clarence Mattson
Chair



Date

Attendees: None.