



CITY OF BALDWIN SPECIAL CITY COUNCIL MEETING

AUGUST 13TH, 2025

Present – Mayor Jay Swanson, City Council; Tom Rush, Alan Walker and Scott Case

Absent - Jeff Holm

Call to Order – The August 13th, 2025, special meeting of the City of Baldwin was called to order by Mayor Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance

Discuss Capital Projects – Case discussed the Capital Improvement Plan for the Fire Department. Fire apparatus is proposed at \$1,700,000, which \$1,000,000 is for the new fire truck on order. The City Council will need to determine if they want to bond for the \$1,000,000 stated Case. A new tender 3 will be needed in the next 5 years, which is approximately \$500,000. The Fire Department does have a grant request in for the new tender 3. Grass one vehicle needs changes to the chassis and Chief 2 vehicle will eventually need to be replaced. There is currently a 4-year warranty left on the SCBA so proposal is for \$200,000 for 30 new packs. Personal protective equipment is proposed at \$175,000, rescue tools is proposed at \$50,000 and fire hoses is proposed at \$5,000. Swanson stated that we can use \$426,000 for the next 5 years for the fire department. The total budget for a 5-year timeframe is approximately \$2,130,000. This is the complete amount without bonding for vehicles. Case did not include the inflationary factor in these amounts. The delivery date of the new fire truck is approximately July of 2028. These Fire department expenditures are a five-year estimated capital improvement plan.

Rush spoke of the capital improvement plan for roads. City Engineer, Hakanson Anderson, put together a plan for 2026-2031. Option 1 focuses on reconstructing the roads that have been previously identified by the city as priority. Micro-surfacing is about \$50,000 a mile. The total cost of micro-surfacing for 2026 is \$210,000. Option 2 has roads that have been previously identified as a priority by the city but will be spread out over more time. The roads identified for reconstruction under option 2 are 297th, 100th Street, 305th Avenue, 303rd Avenue, Elk Lake Road, 290th Avenue, 290th Circle, 289th Avenue and 136th Street. These roads will be more expensive and require a longer time frame because the roads will be widening, easements, utility, relocation and/or permitting for wetland impacts. Swanson is asking if option 2 would come from MSA funding. Case questioned the difference on option 1 compared with option 2. Option 2 is a million dollars more stated Case. The difference is option 1 is reconstruct vs reclaim and pave for option 2. Option 2 also has more road projects that can be completed. Swanson stated that MSA money will be used to pay down debt before another MSA project is started. Rush will check with the City Engineer on MSA funding and also see if 96th Street should be completed.

Rush spoke on Parks; the trails need to be refurbished and the parking lots at Young Park and Goose Lake blacktopped. Rush spoke of a new little league field for Young Park. Rush has proposed \$50,000 for a three-year period, \$25,000 for years four and five. Parking lots at Young Park and Goose Lake Park will be done in 2025.

The infrastructure committee is working on buildings, HVAC, possible reconstruction plans for the existing buildings, etc.

The Clerk will look into the estimated costs for Laserfiche.

Rush stated that a zero-turn lawn mower will be needed in the next few years. The current lawn mower the city has is about 20 years old. Rush discussed plow trucks and stated that the City has a 2012 New York truck, 2016 and 2021 plows. The City also has a new plow truck coming November 2025. Front End loaders are 2003 and 2008. The 2008 ½ ton will probably need to be replaced within the next few years. \$95,000 would be the replacement cost for the 2008 ½ ton through state bid. Swanson is asking if we need to replace this vehicle within the next 5 years. The proposed capital improvement plan for Public Works would be \$109,000 for the first year, \$150,000 for second year plus \$75,000 for the following years.

Swanson discussed that one of the sand filters need to be replaced at Frontier Trails. NSU is taking over managing the system at Frontier Trails. The proposed budget for 2026 is \$127,446.07. If you take the principal and interest out, the budget would be \$68,794.92 for 2026. The proposed utility billing starting in January 2026 to be \$179.00.

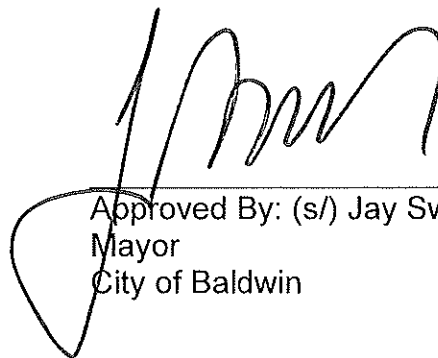
Fund 403 revenue budget will be \$50,000 for 2026.

Review 2026 Budget Line Items for Each Fund – The City Council discussed each line item for the 2026 expenditures.

Adjourn - Rush/Walker unanimous to adjourn at 8:56 p.m.



Submitted By: (s/) Joan Heinen
Clerk/Treasurer
City of Baldwin



Approved By: (s/) Jay Swanson
Mayor
City of Baldwin

9-8-2025
Date

Attendees: Heather Hoss and Bruce West