



SPECIAL PLANNING COMMISSION MEETING MINUTES

JULY 16, 2025

Call to Order: Chair Mattson called the Baldwin Special Planning Commission meeting to order at 7:00 pm.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Oath of Office: On July 16, 2025, Teresa Barnes stood and read the oath of office and was sworn in. On July 16, 2025, Ed Stofferahn stood and read the oath of office and was sworn in.

Roll Call: Present: Chair Clarence Mattson, Vice Chair Richard Marshall, Commissioners Patti Miller, Calvin Schmock, Teresa Barnes, and Ed Stofferahn.

Also present: City Planner Dan Licht and City Council Liaison Jay Swanson.

All claim forms were filled out and returned to the Deputy Clerk.

Approval of the Agenda:

Commissioner Marshall motioned to approve the agenda as written. Commissioner Schmock seconded. All in favor. Motion carried.

Approval of the Minutes:

Special Planning Commission Meeting of June 18, 2025

Commissioner Schmock motioned to approve the June 18, 2025 Special Planning Commission minutes as written. Commissioner Stofferahn seconded. All in favor. Motion carried.

New Business: None

Old Business: None

Comprehensive Plan Update:

Draft Future Land Use Plan

The Planning Commission previously discussed commercial and industrial areas for future land use. City Planner Dan Licht presented draft maps of the future land use plan

based on the recommendations of the Planning Commission. The Planning Commission discussed whether or not the commercial and industrial areas on the proposed zoning map are realistic and appropriate for Baldwin's future.

Allowed Uses

City Planner Licht discussed how to address allowable uses in rural areas with different types of rural development. The Planning Commission went through the current allowed uses and discussed what kind of permit (interim, conditional, permitted, or accessory) a specific business would be allowed for future use.

City Council Liaison Update:

Mayor Swanson updated the Planning Commission on recent City Council discussions.

Commissioner Update:

Commissioner Stofferahn asked if the county will be turning emergency service systems over to the City. The City would determine warning signs and whether they have the right systems in place. City Planner Licht and Mayor Swanson both stated they had not heard.

City Staff Update:

City Planner Licht updated the Planning Commission on future applications.

Miscellaneous Information and Communications: April and May Building Permits

Adjourn:

Commissioner Schmock motioned to adjourn the July 16, 2025 Special Planning Commission Meeting at 9:30 pm. Commissioner Marshall seconded. All in favor. Motion carried.



Submitted By: Kayla Nielsen
Deputy Clerk/Treasurer



Approved by: Clarence Mattson
Chair

8/20/25

Date

Attendees: None