



BALDWIN CITY COUNCIL SPECIAL MEETING

JULY 9th, 2025

Present – Mayor Jay Swanson, City Council; Tom Rush, Alan Walker, Jeff Holm and Scott Case.

Jeff Holm arrived at 7:53 p.m.

Also Present – City Finance Consultant; Elizabeth Diaz from Ehlers

Call to Order – The July 9th, 2025 special meeting of the City of Baldwin was called to order by Mayor Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance

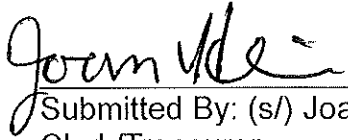
Review 2025 Budgets/Line Items for Each Fund and Establish 2026 Budgets/Line Items for Each Fund – Swanson requested an update on the last budget meeting since he was absent. Rush explained that the City Council reviewed up to the fire fund. Elizabeth at Ehlers recommends doing a contingency starting in 2026 – 2030. This would provide sufficient cash amounts because rating agencies look at this for bonding. Elizabeth from Ehlers went over the Financial Management Plan with the City Council. This was developed when Baldwin was going through Incorporation and will be a tool that the city keeps adding to. Case asked what the quantity of single-family homes were used in the projections of the budget amounts. Elizabeth from Ehler's stated that population is not in the formula. The general fund needs to be watched closely. Elizabeth recommends doing a quarterly budget report to track the general fund budget. Elizabeth stated that capital projects need to be discussed in order to capture all the future needs for the city. Elizabeth recommends doing a capital project meeting to determine the city's future needs. This should be a 5-year plan and is typically done in August by the City Council. The City Council reviewed the expenditures received from Elizabeth from Ehlers.

Jeff Holm arrived at 7:53 p.m.

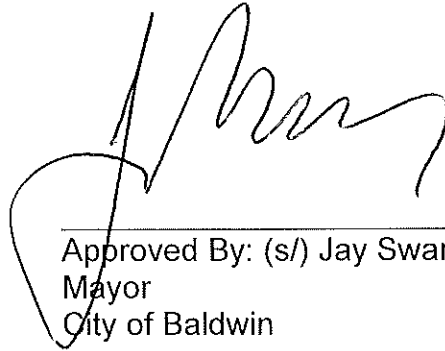
Discussion on Frontier Trails budget and what the monthly utility billing needs to be in 2026.

Approve/Disapprove Proposed 2026 Line-Item Budget- This is for discussion only at this time.

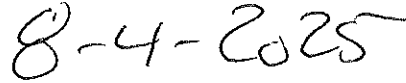
Adjourn – Holm/Case unanimous to adjourn at 9:06 p.m.



Submitted By: (s/) Joan Heinen
Clerk/Treasurer
City of Baldwin



Approved By: (s/) Jay Swanson
Mayor
City of Baldwin



Date

Attendees: None