



SPECIAL PLANNING COMMISSION MEETING MINUTES

JUNE 18, 2025

Call to Order: Chair Clarence Mattson called the Baldwin Special Planning Commission meeting to order at 7:00 pm.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Roll Call: Present: Chair Clarence Mattson, Commissioners Patti Miller, and Richard Marshall.

Absent: Commissioners William McGowan and Cal Schmock.

Also present: City Planner, Dan Licht, and City Council Liaison, Jay Swanson.

All claim forms were filled out and returned to the Deputy Clerk.

Approval of the Agenda:

Amendments included moving Mary Larson to the first applicant under interview applicants, adding an applicant under E. New Business, letter f.) Rosie Walker, and another vacancy, Seat G ending in 2027.

***Commissioner Miller motioned to approve the agenda as amended.
Commissioner Marshall seconded. All in favor. Motion carried.***

Appoint a Vice Chair

The Deputy Clerk opened the nominations for Vice Chair.

Chair Mattson nominated Commissioner Marshall for Vice Chair. There were no other nominations. Commissioner Miller seconded the nomination for Commissioner Marshall as Vice Chair. All in favor. Motion carried. Commissioner Marshall accepted the nomination.

Approval of the Minutes:

Special Planning Commission meeting of May 21, 2025

***Commissioner Marshall motioned to approve the minutes as amended.
Commissioner Miller seconded. All in favor. Motion carried.***

New Business:

Interview applicants to complete terms for Seat B (ending 2027), Seat G (2027) and Seat C (2028)

The Planning Commission currently has vacancies for Seat B and Seat G ending in 2027, and Seat C ending in 2028. The Planning Commission interviewed the following applicants: Mary Larson, Teresa Barnes, Cartrell Cooper, Abby Newland, Edward Stofferahn, and Rosie Walker.

Interviews consisted of individual sessions, and each applicant was asked 10 questions from a preset list.

Recommendations for appointment will be discussed at the next regular Planning Commission meeting on June 25, 2025.

Old Business: None

Comprehensive Plan Update: None

City Council Liaison Update:

Mayor Swanson updated the Planning Commission on recent City Council discussions.

Commissioner Update:

Chair Mattson requested to discuss the applicant interviews. Chair Mattson asked the Deputy Clerk to email Commissioner Schmock with the applications so that a final decision can be made at the next regular Planning Commission meeting on June 25, 2025.

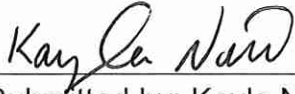
City Staff Update:

City Planner Licht updated the Planning Commission on future applications.

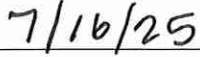
Miscellaneous Information and Communications: None.

Adjourn:

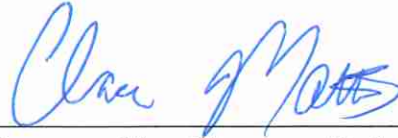
Commissioner Marshall motioned to adjourn the June 18, 2025 Special Planning Commission meeting at 8:58 pm. Commissioner Miller seconded. All in favor. Motion carried.



Submitted by: Kayla Nielsen
Deputy Clerk/Treasurer



Date



Approved by: Clarence Mattson
Chair

Attendees: Teresa Barnes, Mary Larson, Cartrell Cooper, Abby Newland, Edward Stofferahn, Rosie Walker, and Council Member Al Walker.