



**CITY OF BALDWIN
JUNE 17th, 2025
SPECIAL CLOSED EMPLOYEE PERFORMANCE REVIEW MEETINGS**

Notice is hereby given that the City Council of the City of Baldwin, Sherburne County, Minnesota, will hold special meetings on Tuesday, June 17th, 2025 at 6:00 p.m., 6:30 p.m., 7:00 p.m., 7:30 p.m. and 8:00 p.m. at Baldwin City Hall to conduct closed session(s) as required by Minnesota State Statute § 13D.05, subdivision 3(a) to evaluate the performance of an individual(s) who are subject to the City Council's authority. The person(s) subject to the closed session has the option to request that it be open to the public. The City Council may also open the meeting after the closed session in order to take action if it determines whether it may be warranted.

Dated this 12th day of June, 2025. Posted on June 12th, 2025.

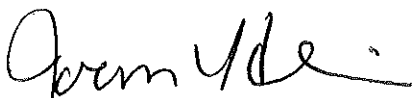
Present – Mayor Jay Swanson, City Council; Tom Rush, Alan Walker, and Jeff Holm
Alan Walker arrived at 6:21 p.m.

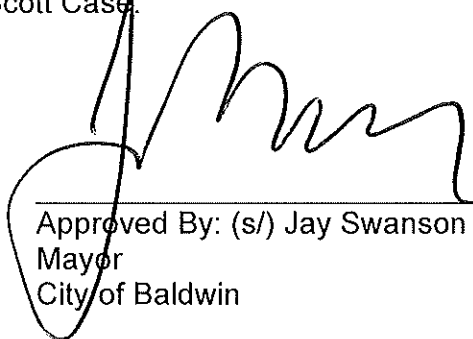
Call to Order – The June 17th, 2025 closed employee performance review for Fire Chief Scott Case was called to order by Mayor Jay Swanson at 6:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3 (a) – The meeting may be opened at the request of the employee or may be opened by the City Council to take further action if warranted. The Fire Chief, Case, requested that the employee performance review remain closed. **Rush/Holm unanimous to approve** closing the employee performance review for Scott Case. **Scott Case abstained from this motion.**

Motion to Open Meeting – **Rush/Holm unanimous to approve** opening the employee performance review meeting for Fire Chief, Scott Case.



Submitted By: (s/) Joan Heinen
Clerk/Treasurer
City of Baldwin

Approved By: (s/) Jay Swanson
Mayor
City of Baldwin

6-23-2025
Date



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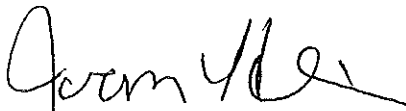
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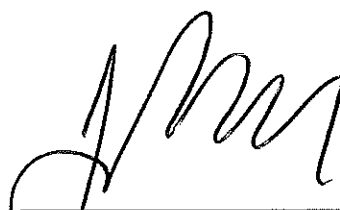
Dated this 12th day of June, 2025. Posted on June 12th, 2025.

Present – Mayor Jay Swanson, City Council; Tom Rush, Alan Walker, Scott Case and Jeff Holm

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3 (a) – The meeting may be opened at the request of the employee or may be opened by the City Council to take further action if warranted. Deputy Clerk, Kayla Nielsen, requested that the employee performance review remain closed. **Holm/Rush unanimous to approve** closing the employee performance review for Kayla Nielsen.

Motion to Open Meeting – **Holm/Rush unanimous to approve** opening the employee performance review meeting for Deputy Clerk, Kayla Nielsen.


Submitted By: (s/) Joan Heinen
Clerk/Treasurer
City of Baldwin


Approved By: (s/) Jay Swanson
Mayor
City of Baldwin


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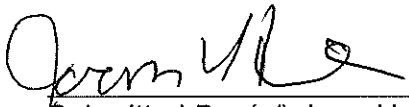
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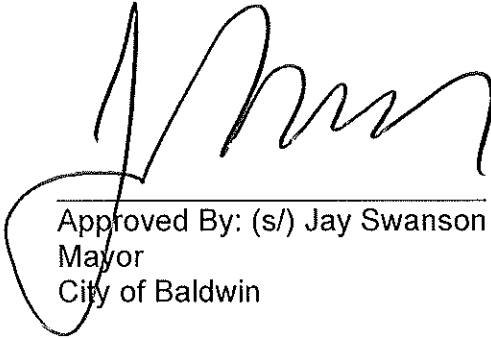
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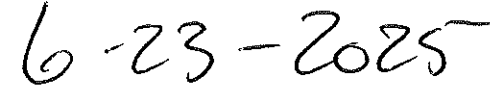
Present – Mayor Jay Swanson, City Council; Tom Rush, Alan Walker, Scott Case and Jeff Holm

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3 (a) – The meeting may be opened at the request of the employee or may be opened by the City Council to take further action if warranted. Public Works, Phillip Fadden, requested that the employee performance review remain closed. **Holm/Rush unanimous to approve** closing the employee performance review for Phillip Fadden.

Motion to Open Meeting – Case/Holm unanimous to approve opening the employee performance review meeting for Public Works, Phillip Fadden.


Submitted By: (s/) Joan Heinen
Clerk/Treasurer
City of Baldwin


Approved By: (s/) Jay Swanson
Mayor
City of Baldwin


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Dated this 12th day of June, 2025. Posted on June 12th, 2025.

Present – Mayor Jay Swanson, City Council; Tom Rush, Alan Walker, Scott Case and Jeff Holm

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3 (a) – The meeting may be opened at the request of the employee or may be opened by the City Council to take further action if warranted. Public Works Supervisor, Zac Good, requested that the employee performance review remain closed. **Holm/Rush unanimous to approve** closing the employee performance review for Zac Good.

Motion to Open Meeting – **Holm/Rush unanimous to approve** opening the employee performance review meeting for Public Works Supervisor, Zac Good.

Submitted By: (s/) Joan Heinen
Clerk/Treasurer
City of Baldwin

Approved By: (s/) Jay Swanson
Mayor
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Dated this 12th day of June, 2025. Posted on June 12th, 2025.

Present – Mayor Jay Swanson, City Council; Tom Rush, Alan Walker, Scott Case and Jeff Holm

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3 (a) – The meeting may be opened at the request of the employee or may be opened by the City Council to take further action if warranted. Clerk/Treasurer, Joan Heinen, requested that the employee performance review remain closed. **Holm/Rush unanimous to approve** closing the employee performance review for Joan Heinen.

Motion to Open Meeting - Case/Holm unanimous to approve opening the employee performance review meeting for Clerk/Treasurer, Joan Heinen.

Adjourn - Holm/Rush unanimous to adjourn at 8:24 p.m.

Submitted By: (s/) Joan Heinen
Clerk/Treasurer
City of Baldwin

Approved By: (s/) Jay Swanson
Mayor
City of Baldwin

Date