



**AGENDA FOR APRIL 7TH, 2025
BALDWIN CITY COUNCIL REGULAR MEETING**

7:00 p.m.
(Revised 4/3/2025)

7:00 p.m. Call to Order

- a. Pledge of Allegiance
- b. Additions/Corrections to Agenda
- c. Approval of Regular Meeting Agenda With/Without Additions/Corrections

Treasurer's Report:

Sheriff's Report:

Public Comment Requests:

- Rebecca Rittenour: 255 4th Avenue SE, Milaca; Requesting approval from City Council to clean three civil way veteran gravestones at Baldwin Cemetery for Park Day on April 26th, 2025.
- Teresa Barnes: 28641 143rd Street NW; Proposed lake improvements to Little Elk Lake at 287th Avenue NW alignment including proposed work on the 1.5-acre property owned by the City.

Approval of Consent Agenda *(Items on Consent Agenda are reviewed in total by the City Council and may be approved through one motion. Any item on the Consent Agenda may be removed by any of the City Council Members for separate consideration.)*

- Approve Claims List
- Approve Clerk Time Off of Friday, April 11th, 2025
- Approve Ehlers Invoice for \$3,466.25
- Approve City Council Meeting Minutes for March 17th, 2025
- Approve Using TextMyGov to Gain Awareness for Clean-Up Day
- Approve Road Salt Submission to Office of State Procurement
- Approve Ordering 18 EMS Posts and Signs for \$725.36 through M-R Signs

Fire Department Report:

- a. Schedule Joint Meeting with Blue Hill Town Board Regarding Fire Contract

Planning Items:

- a. **Public Hearing**-Discuss/Approve/Disapprove Ordinance 2025-08; Interim Ordinance Establishing a Moratorium on Subdivisions.
- b. **Public Hearing**-Discuss/Approve/Disapprove Resolution 25-06: Century Custom Cabinets Conditional Use Permit

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Baldwin City Council. This document does not claim to be complete and is subject to change. A quorum of the Baldwin City Council must be present. Five Copies of the agenda and one copy of the packet materials are available for review by the public. The meeting will be video and audio recorded for transcription purposes only.

- c. **Public Hearing**-Discuss/Approve/Disapprove Resolution 25-07; Finlayson Interim Use Permit Lots 4 and 5, Block 1, Hunter Estates
- d. Discuss Code Enforcements

Park Committee Report – Tom Rush

Cemetery Update – Tom Rush

- a. Discuss/Update on Cemetery Sexton Role for the Month of April 2025
- b. Discuss Updating Cemetery Map
- c. Discuss/Approve/Disapprove Cemetery Park Day and Cleaning of Three Civil War Veteran Gravestones

Tabled Items:

- a. Discuss Employee Handbook – Jay Swanson

New Business:

- a. Discuss/Approve/Disapprove Ordinance 2025-09 Amending Liquor License Fees – Scott Case
- b. Discuss/Approve/Disapprove Revising Policy Back to all Council Members Initialing Checks at City Council Meetings – Jay Swanson
- c. Discuss Meeting Date, Time and Distribution of Open House for 100th Street and 297th Avenue Residents – Jay Swanson
- d. Discuss/Approve/Disapprove 2024 Freightliner Plow Truck Change Order – Tom Rush
- e. Discuss/Approve/Disapprove 2025 Clean-Up Day Pricing – Tom Rush
- f. Discuss/Approve/Disapprove Scheduling a Joint Meeting with the Planning Commission, Dan Licht; City Planner, and Andy Schreder; Rum River Construction Consultants – Jay Swanson
- g. Discuss Maturity Notice on CD from Bremer Bank – Jay Swanson
- h. Discuss/Approve/Disapprove Quote from Ehler's on Budget Resolutions – Clerk
- i. Discuss Ehler's Memo on City Chart of Accounts – Clerk
- j. Discuss Certification for Local Board of Appeals & Equalization Meeting – Scott Case

Announcements:

- a. Special Election for Sunday Liquor Licenses is Tuesday, April 8th, 2025. Polls Open from 10:00 a.m. to 8:00 p.m.
- b. Board of Canvass Monday, April 14th, 2025 at 7:00 p.m. to Certify April 8th, 2025 Special Election Results
- c. Special Planning Commission Meeting Wednesday, April 16th, 2025 at 7:00 p.m.
- d. Local Board of Appeal and Equalization Thursday, April 17th, 2025 at 3:00 p.m.
- e. Park Committee Meeting Thursday, April 17th, 2025 at 7:00 p.m.
- e. Next City Council Meeting is Monday, April 21st, 2025 at 7:00 p.m.

Any Other Business:

Adjourn: