



BALDWIN CITY COUNCIL REGULAR MEETING

JANUARY 27TH, 2025

Present – City Council Members; Tom Rush, Jeff Holm and Scott Case

Absent – City Council Member; Alan Walker and Mayor; Jay Swanson

Also Present – City Attorney: Bob Ruppe from Couri & Ruppe

Call to Order – The January 27, 2025 regular meeting of the City of Baldwin was called to order by Acting Mayor Tom Rush at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance

Prayer Request from Delmas Hines

Additions/Corrections to Agenda

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Holm/Case unanimous to approve as amended.

January 2025 Preliminary Treasurer's Report - The Clerk/Treasurer reported receipts of \$44,952.38 and disbursements of \$481,042.08. The Clerk is recoding accounts so the beginning and ending balances will be available at the February 3rd, 2025 City Council meeting.

Public Comment Requests:

- Larry Doose: 900 Airport Road, Princeton – Larry is here to discuss the 136th street road agreement. The City of Princeton owns 40 acres that Larry has a purchase agreement for. A CUP was obtained from the City of Princeton. Larry is requesting a 700 foot variance from County Road 3. The plan is to make the approach to access the road to the north only. Larry will be doing a 1031 exchange with Prairie Restoration. Larry does not think the road agreement is practical from a business standpoint. The City Attorney stated for examples and Larry indicated the Engineering evaluations is an example.
Holm/Case unanimous to approve Attorney working with Larry Doose on 136th street road agreement.
- Julie Weidenborner: 14312 314th Avenue NW – Julie has 3 questions regarding Frontier Trails. Julie is interested in learning about other service providers to manage the system. Julie also asked for clarification on when reports are available to pick up at the City Hall. The Clerk explained that Frontier Trails is discussed at the 2nd meeting of the month so reports would be available to pick up after this City Council meeting. She also requested the City Council be clear when charges are billed to Frontier Trails. Julie asked about reimbursement for attorney and accountant fees. The Clerk explained that this has been done and will provide reports to Julie.

- Mary Larson: 29725 138th Circle NW – Mary was at the meeting to discuss updates on FunFest 2025.

Approval of Consent Agenda- Cash/Rush unanimous to approve.

- Approve Claims List – Checks and EFT's approved and signed at tonight's meeting are Check numbers 28264 – 28317 for \$364,875.95 and 9 EFT Payments for \$43,366.07 for a total of \$408,242.02
- Approve City Council Meeting Minutes for January 6th, 2025

Frontier Trails Update –

An email from Wastewater Manager, Mike Gwynn, stated that the system at Frontier Trails continue to run well. He stated as of January 23rd, 2025 he does not see any issues. The Micro C was just filled. In the spring, Gwynn recommends having Steinbrecher look at the system for preventative maintenance on the drainfield. Gwynn stated that the main tanks will need to be pumped in the next month or two. The financials for Frontier Trails for the month of December 2024 are \$24,350.28 in revenues, due to receiving the tax payment for special assessments from Sherburne County. The expenses are \$3273.73 leaving a credit of \$21,076.55

Discuss Frontier Trails RFP – Rush spoke on request for proposals for Frontier Trails. Gwynn, who is the current management for the Frontier Trails system has a contract that expires in 5 months. The Homeowners have communicated that they want look at different options for management of the system. Case stated that since Gwynn's contract is almost up, now is a good time to do this. Holm stated that it's time to go in another direction. The Clerk to reach out to Gwynn on what days' work for him for a workshop with City Council and the residents of Frontier Trails.

Discuss/Approve/Disapprove FunFest Advertisement and Events Coordinator – Union Times, Princeton and Zimmerman Today for advertisement of \$500.00.

Case/Holm unanimous to approve.

Mary Larson has volunteered to be Baldwin's Event Coordinator.

Case/Holm unanimous to approve appointing Mary Larson as an unpaid Events Coordinator.

Discuss/Approve/Disapprove Grand Mashall at FunFest –

Rush nominated Lester Kriesel.

Holm/Case unanimous to approve Lester Kriesel as Grand Marshall for Baldwin.

Discuss/Approve/Disapprove FunFest Funding – Currently \$1500.00 comes out of the park fund. Rush is requesting up to \$4000.00 and the City to match half of that for 2025 funding. Rush asked if this should come out of the park fund. Motion for \$2000.00 out of the park fund for FunFest and the City to match \$2000.00. **Case/Rush unanimous to approve.**

Fire Fighters dance will be the same day as FunFest.

Road Report:

Discuss Public Works Report - Full Public Works Report on file in the Clerk's Office.

Discuss Speed Bumps – Public Works Supervisor met with A.M.K.A on Monday, January 7, 2025 to discuss alternatives for an exchange of the speed bumps. A.M.K.A did not have usable speed bumps but could supply street signs, PPE and road barricades. Holm wants a refund for these speed bumps. The original cost of these speed bumps was \$14,000. The City Attorney asked how much the City wants to spend on disputing these speed bumps. The City Attorney would like in writing what Baldwin would get in replacements for the speed bumps. **Rush/Case unanimous to table until the February 3, 2025 City Council meeting.**

Discuss Lunches During Snowplowing – Rush stated that when there is a plowing session, should the drivers come in for breaks and lunches. When there are excessive plowing events, is it mandatory they take breaks and lunches? The Public Works Supervisor indicated the driver's wanting to continue to plow. Holm stated that the drivers can use their own discretion for breaks and lunches. Case stated he does not see any need for the drivers to come back to the City Hall for lunches and breaks.

Discuss/Approve/Disapprove Preventive Road Maintenance Being Done In-House – Rush is proposing preventative road maintenance to be done in house. The Engineer to provide bidding sheets to the city. Holm stated that this has been done in the past was more efficient. **Case/Rush unanimous to approve doing road maintenance in house.**

Discuss 2024 Freightliner Plow Truck – Public Works Supervisor gave history of the ordering of the plow truck. There are change orders coming and should be a benefit to the City. Final changes will be brought back to the February 3, 2025 City Council meeting. The plow truck has a delivery of August 2025.

Tabled Items:

Discuss/Approve/Disapprove Streaming City Council Meetings - Case recommends tabling this until the February 3, 2025 City Council meeting when a full Council is at the meeting. **Holm/Case unanimous to table until the February 3, 2025 City Council Meeting.**

Discuss/Approve/Disapprove Audio Equipment – Received 3 quotes for audio equipment to improve the videos if the City Council decided to stream meetings. Currently the City Hall doesn't have microphones and the audio system we currently have doesn't always pick up all conversations during the meetings. The first quote is from EPA Audio Visual, Inc. for \$42,796.13. The second quote is from Leich for \$47,093.21 and the third quote is from Excel AV Group and is for \$62,492.00.

Case/Holm unanimous to approve tabling until the February 3, 2025 City Council meeting.

Discuss/Approve/Disapprove Applicant for Sign Machine – Holm/Case unanimous to approve tabling until the February 3, 2025 City Council meeting.

Discuss/Approve/Disapprove 136th Street Road Agreement – Holm/Case unanimous to approve tabling until the February 3, 2025 City Council meeting.

Discuss/Approve/Disapprove Cannabis Joint Powers Agreement – Case/Rush unanimous to table until the February 3, 2025 City Council meeting.

Discuss Yearly Goals for 2025 – Case/Rush unanimous to table until the February 3, 2025 City Council meeting as a full City Council is needed for this discussion.

Discuss/Approve/Disapprove Ordinance for Mailboxes – Case is not in favor of the \$50.00 for replacement mailboxes. If we hit the mailbox and it is our fault, Case feels the reimbursement should be \$150.00. This is ordinance 2025-03 which amends ordinance 100 regulating city public right-of-way. Holm stated we could provide swing-a-way post or \$50.00 for replacement mailbox. Case/Holm unanimous to table until the February 3, 2025 City Council meeting.

Discuss/Approve/Disapprove City of Baldwin Cleanup Day of May 3rd, 2025 – Rush/Case unanimous to approve.

New Business:

Discuss/Approve/Disapprove Ordering 11 EMS Signs Through MR-Signs – Case/Rush unanimous to approve.

Discuss/Approve/Disapprove Rescheduling Local Board of Appeal and Equalization to April 17th at 3:00 p.m. – Holm/Case unanimous to approve April 17, 2025 at 3:00 p.m.

Discuss November 2024 and December 2024 Building Permits – Building permits for November and December 2024 were reviewed by the City Council. Baldwin's Fire Marshall has mandated that all new commercial buildings must have a knoxbox installed.

Discuss/Approve/Disapprove Share Costing with Livonia Township for MSA Research – Livonia Township is going through the hurdles of MS4 and has a very similar approach as Baldwin. Livonia has asked if the City of Baldwin would like to share their legal research and expenses with them. Holm/Case unanimous to approve cost sharing of this expenditure.

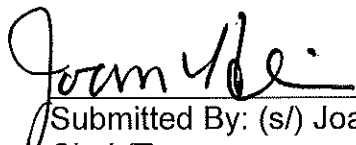
2024 Board of Audit – Case/Holm unanimous to table until the February 3, 2025 City Council meeting.

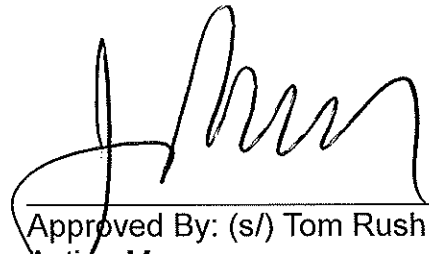
Announcements:

- a. Next City Council Meeting, Monday, February 3rd, 2025 at 7:00 p.m.
- b. Benefit for Mike Brinwall who is a retired Fire Fighter for Baldwin. The benefit will be on Sunday, February 16, 2025 from 12:00 - 4:00 PM. There will be a cribbage tournament and a silent auction.
- c. Rush will be attending the Community Engagement Task Force meeting January 28, 2025 from 6:00 – 8:00 PM at the Princeton High School Media Center. The committee is made up of residents, parents, staff and students that have been working to better understand the needs and priorities of the 477-school district.

Any Other Business – None

Adjourn - Holm/Case unanimous to adjourn at 8:21 p.m.


Submitted By: (s/) Joan Heinen
Clerk/Treasurer
City of Baldwin


Approved By: (s/) Tom Rush
Acting Mayor
City of Baldwin

2-3-2025
Date

Attendees: Public Works Supervisor Zac Good, Delmas Hines, Julie Weidenborner, Mark & Charlotte Lofgren, Mary Larson, Heather Hoss, Kathryn Lundberg, Hanna Nelson, Linda Kluge, Ken Kluge, Larry Doose, Cartrell Cooper, Bruce West, and Will Maki