

**MEETING MINUTES FOR THE CONTINUATION OF DECEMBER 16TH, 2024
REGULAR MEETING OF THE CITY OF BALDWIN AND ROAD WORKSHOP**

DATE OF MEETING: DECEMBER 17TH, 2024

Present – Mayor Jay Swanson, City Council Members: Tom Rush, Alan Walker, Scott Case and Jeff Holm
Jeff Holm arrived at 7:49 p.m.

Also Present – City Engineers: Shane Nelson and Matt Kind from Hakanson Anderson. City Attorney: Bob Ruppe and Mike Couri from Couri & Ruppe.
Zac Good: Baldwin Public Works Supervisor

Call to Order – The recessed meeting from December 16th, 2024, for the City of Baldwin was called to order by Mayor Jay Swanson at 6:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Swanson discussed MS4 and would like the letter drafted by Shane Nelson at Hakanson Anderson sent to the MPCA. **Rush/Walker unanimous to approve** sending the letter to the MPCA.

Discuss Speed Limits – MN Statute 169.14 was updated in August 2019 by the Minnesota State Legislature. The change gave cities the authority to establish speed limits for streets under their jurisdiction without having MNDOT conduct a speed study, and without approval by the transportation commissioner provided that:

- Speed limits are implemented in a consistent and understandable manner.
- The City erects appropriate signs to display the speed limit.
- The City develops procedures to set speed limits based on the City's safety, engineering, and traffic analysis considering national urban speed limit guidance and studies, local traffic crashes, and methods to effectively communicate the change to the public.

Case would like to propose a 25-mph speed limit in housing developments. This would be beneficial for public safety. Case went on to say that this should be a long-term plan/goal for the City. Nelson agreed with Case but stated that posting a speed limit usually doesn't slow drivers down. Driver's behavior is typically changed by the feel of the roadway. Rural residential is 35 mph with a visible dwelling unit every 300 feet. Couri, City Attorney, stated the statutory authority needs to be met. Nelson to work with a plan regarding speed limits for the City of Baldwin. Nelson from Hakanson Anderson handed out a document that showed traffic count taken in December 2024. The streets/avenues that this traffic count showed was 100th Street NW, 108th Street NW, 116th Street NW, 120th Street NW, 125th Street NW, 136th Street NW, 283rd Avenue NW,

285th Avenue NW, 297th Avenue NW, 303rd Avenue NW, 305th Avenue NW and 313th Avenue NW.

Discuss 2025 Project (297th Avenue, 100th Street) – Discussion points were reviewing preliminary design, tree removal, road culverts, driveway culverts, driveways, stormwater management, wetland impacts, utility coordination, easement acquisition, financing and scheduling.

Nelson from Hakanson Anderson recommends doing 8-10 more soil borings on 100th avenue and 297th avenue through Braun. Nelson to do a request for proposal through Braun and bring to the January meeting. 3 ½ million is the approximate construction cost for 297th and 100th street project. This is based on a 30% construction plan and is approximately 3 miles of road. The proposal is to clear 40 feet from the centerline, 80 feet total. This was approved by the City Council.

17 driveway culverts were located on both of these roads. 20-foot aprons were discussed and approved. There is 1 acre of wetlands impacted. Utility coordination has been done by Connexus, Excel and Century Link. Hakanson to meet with utility companies in January 2025. Hakanson to provide easement exhibits. Mike Couri, City Attorney, discussed the legal process of easements with the City Council. Easements could be determined where the snow is thrown during 4-5 feet snowplowing. Anything that the City has done to maintain the right-of-way is also considered. Easements are needed before the contract is awarded. There are 66 properties on these roads. Easement cost is not included in the 3 ½ million pricing. Easements could take up to 3-6 months to complete.

Jeff Holm arrived at 7:49 p.m.

Financing was discussed.

Schedule is finish design/preparation of plans and specifications-February 28th, 2025. MnDot to review March 3-28, 2025. Wetland replacement plan-Submit to Sherburne County SWCD and Army Corps-February 28th, 2025. Army Corps may take up to 120 days. A possible award could happen in June of 2025.

Discuss Capital Improvement Plan – The City of Baldwin's Capital Improvement Plan for 2023-2032 was reviewed.

Scott Case left at 8:38 p.m.

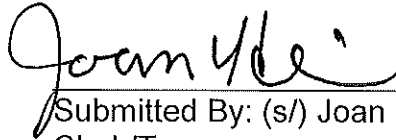
Scott Case returned at 8:43 p.m.

Scott Case left at 9:08 p.m.

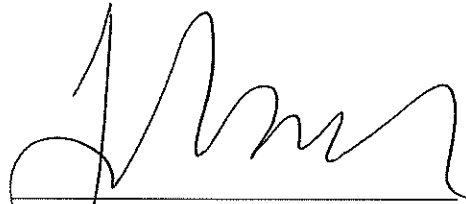
Discuss 120th, 278th and 123rd Culverts – Rush spoke of the overall quality and problems with the culvert projects on these roads. Rush requested better communication between the City Council and Engineer going forward.

Discuss 285th Avenue – Additional conversation will happen next spring regarding curbing in this area.

Adjourn - Holm/Rush unanimous to adjourn at 10:02 p.m.



Submitted By: (s/) Joan Heinen
Clerk/Treasurer
City of Baldwin



Approved By: (s/) Jay Swanson
Mayor
City of Baldwin

1-6-2025

Date

Attendees: Bruce West