

**BALDWIN TOWNSHIP
PLANNING COMMISSION MEETING MINUTES
OCTOBER 23, 2024**

Call to Order: Chair Clarence Mattson called the Baldwin Planning Commission meeting to order at 7:00 pm.

Pledge of Allegiance: All present stood and recited the Pledge of Allegiance.

Roll Call: Present: Chair Clarence Mattson, Vice Chair Sherry Newman, Commissioners Patti Miller, Joy Johnson, William McGowan, Calvin Schmock and Richard Marshall.

Also present: Town Planner, Dan Licht, Deputy Clerk Kayla Nielsen and Town Board Liaison, Jay Swanson.

All claim forms were filled out and returned to the Deputy Clerk.

Approval of the Agenda:

Add September 25, 2024 Planning Commission meeting minutes under approval of minutes.

***Commissioner Schmock motioned to approve the agenda as amended.
Commissioner McGowan seconded. All in favor. Motion carried.***

Approval of the Minutes:

Planning Commission meeting of July 24, 2024

The Planning Commission discussed multiple inconsistencies in the minutes.

***Commissioner Schmock motioned to approve the minutes as amended.
Commissioner Johnson seconded.***

Supervisor Swanson suggested tabling the minutes instead of reviewing all the changes needed.

Commissioner Schmock withdrew motion and motioned to table the July 24, 2024 minutes until amended. Commissioner Johnson seconded. All in favor. Motion carried.

Planning Commission meeting of August 28, 2024

The Planning Commission discussed multiple inconsistencies in the minutes.

Commissioner Johnson motioned to table the August 28, 2024 minutes until amended. Commissioner Marshall seconded. All in favor. Motion carried.

Planning Commission meeting of September 25, 2024

The Planning Commission discussed multiple inconsistencies in the minutes.

Commissioner Johnson motioned to table the September 25, 2024 minutes until the next Special Planning Commission meeting on November 13, 2024.

Commissioner Marshall seconded. All in favor. Motion carried.

Public Hearings:

Joshua Krenz, 31932 136th Street

Town Planner Licht presented the planning report.

The applicant Joshua Krenz was present. Mr. Krenz updated the Planning Commission on the future plans for this property.

Chair Mattson opened the public hearing at 7:26 pm. Seeing no questions or comments, Chair Mattson asked for a motion to close the public hearing.

Commissioner Johnson motioned to close the public hearing at 7:26 pm.

Commissioner Schmock seconded. All in favor. Motion carried.

Commissioner Marshall asked if the property was guided commercial. Town Planner Licht stated it is rural and across the street from Prairie Restorations.

Commissioner Schmock motioned to recommend approval of the preliminary and final plat of Krenz Farms, subject to the six conditions recommended by Town staff. Commissioner Johnson seconded. All in favor. Motion carried.

Twin City Acoustics, 30239 128th Street

Town Planner Licht presented the planning report.

Bill Christian was present representing Twin City Acoustics.

Chair Mattson opened the public hearing at 7:34 pm. Seeing no questions or comments, Chair Mattson asked for a motion to close the public hearing.

Commissioner Schmock motioned to close the public hearing at 7:34 pm.

Commissioner Newman seconded. All in favor. Motion carried.

Commissioner Schmock motioned to recommend approval of the Willow Ridge Estate Simple Plat application, subject to the seven conditions recommended by Town staff. Commissioner Johnson seconded. All in favor. Motion carried.

New Business: None

Old Business: None

Town Supervisor Liaison Update:

Supervisor Swanson discussed employment forms and updated the Planning Commission on the last Sherburne County Association of Townships meeting.

Commissioner Update:

Commissioner Marshall asked when the Planning Commission would get information about the water table for the area. Town Planner Licht stated this will be revisited in the spring.

Chair Mattson asked the commissioners to contact the Deputy Clerk via email if they cannot attend a meeting.

Town Staff Update:

Town Planner Licht updated the Planning Commission on future applications.

Miscellaneous Information and Communications: None.

Adjourn:

Commissioner Marshall motioned to adjourn the October 23, 2024 Planning Commission meeting at 8:10 pm. Commissioner Newman seconded. All in favor. Motion carried.

Respectfully submitted:



Kayla Nielsen
Deputy Clerk

Approved by:



Clarence Mattson
Chair



Date

Attendees: Joshua Krenz, Bill Christian, and Donna Jensen