

BALDWIN TOWNSHIP PLANNING COMMISSION SPECIAL MEETING MINUTES

October 16, 2024

Call to Order:

On October 16th, 2024, the Special Meeting of the Baldwin Planning Commission was called to order by Chair Clarence Mattson at 7:00 p.m.

Pledge of Allegiance:

All present stood and recited the Pledge of Allegiance.

Roll Call:

Commissioners present: Chair Clarence Mattson, Vice Chair Sherry Newman, Commissioners Patti Miller, Joy Johnson, William McGowan, and Richard Marshall.

Also present: Town Planner, Dan Licht and Deputy Clerk Kayla Nielsen.

Absent: Commissioner Calvin Schmock and Baldwin Town Board Liaison, Jay Swanson.

All claim forms were filled out and returned to the Deputy Clerk.

Approval of the Agenda:

Corrections to the agenda: Remove approval of minutes "C1" Special Meeting of July 17th, 2024. Remove "C2" Planning Commission Meeting of July 24th, 2024 and "C4" Planning Commission Meeting of August 28th, 2024.

Commissioner Newman motioned to approve the agenda as amended. Commissioner Johnson seconded. All in favor. Motion carried.

Approval of Minutes:

August 21, 2024 Special Planning Commission Meeting:

Commissioner Johnson stated the minutes are not clear, the Planning Commission needs to have more clarity on who is speaking during a certain time and clarity on what is spoken.

Commissioner Marshall agreed that some of the paragraphs are confusing and need additional information.

Commissioner Johnson motioned to table the minutes from August 21, 2024. Commissioner Marshall seconded. All in favor. Motion carried.

September 18, 2024 Special Planning Commission Meeting:

The Planning Commission discussed the means of correcting incomplete minutes and how to move forward with those. There needs to be more clarity and justification in the minutes.

Commissioner Marshall motioned to table. Commissioner Johnson seconded. All in favor. Motion carried.

New Business:

Town Planner Licht presented the planning report.

Commissioners discussed the proposed ordinance amendments and agreed with the changes recommended by Town staff.

Old Business: None

Comprehensive Plan Update: Continue visioning session discussion

Town Planner Licht presented the planning report.

The Planning Commission divided into two groups consisting of Chair Mattson, Commissioner Newman, and Commissioner Miller, and Commissioner Marshall, Commissioner McGowen, and Commissioner Johnson.

Both groups continued the SWOT visioning exercise. The discussion will be continued at the next special Planning Commission meeting.

Town Supervisor Liaison Update: None

Commissioner Corner:

Commissioner McGowan discussed identifying future land uses. Town Planner Licht stated the Planning Commission will discuss future land uses as part of the Comprehensive Plan update process.

Commissioner Marshall stated that there might be a time when the Planning Commission is going to make some tough decisions in the future regarding land uses.

Commissioner Miller stated that these exercises are a great way to put the Comprehensive Plan update together.

Commissioner Newman stated she is impressed with the Planning Commissions education and the expansion of knowledge about Baldwin's community.

Chair Mattson communicated to the Clerk the expectations on meeting minutes. Chair Mattson also said Christ Our Light Catholic Church is installing an electronic sign. Town Planner Licht stated that this sign is allowed as long as it only shows one continuous message a day.

Town Staff Update:

Town Planner Licht updated the Planning Commission on future applications.

Miscellaneous Information and Communication: None

Adjourn:

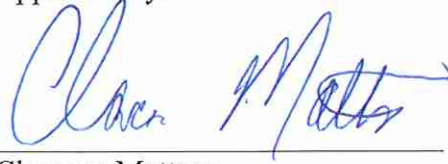
*Commissioner Marshall motioned to adjourn at 9:11 pm. Commissioner Newman seconded.
All in favor. Motion carried.*

Respectfully Submitted:

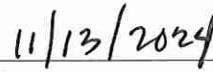


Kayla Nielsen
Deputy Clerk

Approved by:



Clarence Mattson
Chair



Date

Attendees: None