

AGENDA FOR OCTOBER 7th, 2024
BALDWIN TOWNSHIP REGULAR MEETING
7:00 p.m.
(Revised 10/3/2024)

7:00 p.m. Call to Order

- a. Pledge of Allegiance
- b. Additions/Corrections to Agenda
- c. Approval of Regular Meeting Agenda With/Without Additions/Corrections

Treasurer's Report:

Sheriff's Report:

Public Comment Requests:

Approval of Consent Agenda *(Items on Consent Agenda are reviewed in total by the Town Board and may be approved through one motion. Any item on the Consent Agenda may be removed by any of the Supervisors for separate consideration.)*

- Approve Claims List
- Approve Claim Over 90 Days For Laura Anderson
- Approve Town Board Meeting Minutes of August 5th and August 19th, 2024
- Approve Special Town Board Meeting Minutes of August 6th, 2024
- Approve Clerk Time off on October 14th, 2024

Linda Schultz PER Presentation

Introduction of Sherburne County Economic Development Coordinator, Brian Fleming

Fire Department Report:

- a. Discuss/Approve/Disapprove Quote from Heiman Fire Equipment for \$46,903.00

Planning Items:

- a. Discuss/Approve/Disapprove Resolution 24-40, Site and Building Plans for Ruff Start Rescue
- b. Discuss/Approve/Disapprove Second Driveway Application for Josh Krenz
- c. Discuss/Approve/Disapprove Krotzer Simple Plat Refund of \$144.00

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Baldwin Town Board of Supervisors. This document does not claim to be complete and is subject to change. A quorum of the Baldwin Township Board must be present. Five Copies of the agenda and one copy of the packet materials are available for review by the public. The meeting will be video and audio recorded for transcription purposes only.

- d. Discuss/Approve/Disapprove Baldwin Prairie Preliminary & Final Plat Refund of \$133.47
- e. Discuss/Approve/Disapprove Mason Commercial Dog Kennel IUP Refund of \$1795.97
- f. Discuss/Approve/Disapprove Haugen Variance Refund of \$798.47
- g. Discuss/Approve/Disapprove BoJack Properties Variance Refund of \$355.97
- h. Discuss Building Permits for August 2024

Park Committee Report – Tom Rush

Cemetery Update – Tom Rush

Tabled Items:

- a. Discuss/Approve/Disapprove Snowplow Wages for Upcoming Season – Tom Rush
- b. Discuss/Approve/Disapprove Quote for 285th Avenue – Tom Rush
- c. Discuss Lake Diann Drainage off 133 ½ Street – Tom Rush
- d. Discuss South Sandy Lake Stormwater Drainage Review – Tom Rush

New Business:

- a. Discuss/Approve/Disapprove November 5th Election Judge Meal - Clerk
- b. Discuss/Approve/Disapprove Cardboard Voting Privacy Shield Purchase for Election- Clerk
- c. Discuss TextMyGov – Clerk
- d. Discuss/Approve/Disapprove League of Minnesota Fall Forum for Clerk – Clerk
- e. Discuss/Approve/Disapprove Attending Township Clerk Meeting October 18th - Clerk

Announcements:

- a. Special Town Board Meeting, Wednesday, October 9th, 2024 at 7:00 p.m.
- b. Special Planning Commission Meeting, Wednesday, October 16th, 2024 at 7:00 p.m.
- c. Park Committee Meeting, Thursday, October 17th, 2024 at 7:00 p.m.
- d. SCAT Meeting, October 16th, 2024, at Sherburne County History Center, 6:00 p.m. Supper 7:00 p.m. Meeting
- e. Next Town Board Meeting October 21st, 2024 at 7:00 p.m.

Any Other Business:

Adjourn:

BALDWIN TOWNSHIP, MN

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*Check Summary Register©

October 2024

	Name	Check Date	Check Amt	
10110	Bremer Bank			
27993	Fadden, Phillip E.	10/1/2024	\$1,911.23	
27994	Good, Zachary D.	10/1/2024	\$1,787.09	
27995	Heinen, Joan	10/1/2024	\$2,249.49	
27996	Nelson, Marlene A.	10/1/2024	\$426.73	
27997	Nielsen, Kayla	10/1/2024	\$1,558.36	
27998	ASPEN MILLS	10/7/2024	\$52.95	Lance Soderholm Uniform Pants
27999	Baldwin Auto & Truck Repair	10/7/2024	\$990.96	Tires Duty 1
28000	Banyon Data Systems, Inc.	10/7/2024	\$1,680.00	Payroll and Fund Support
28001	Capital One	10/7/2024	\$1,227.18	Fire Dept Open House Event Supplies
28002	CenturyLink	10/7/2024	\$399.48	Telephone Charges
28003	Connexus Energy	10/7/2024	\$883.15	Electric Utilities
28004	DARRYL WALETZKO	10/7/2024	\$4,600.00	Fall Ditch Mowing 2024
28005	Elan Financial Services	10/7/2024	\$1,300.84	Credit Card Charges PW Fall Expo
28006	HAKANSON ANDERSON	10/7/2024	\$20,451.17	The Oaks of Battle Brook 2nd Addition
28007	HASS CONSTRUCTION	10/7/2024	\$18,470.00	Grading Packing 299th 294th 285th 99 1/2
28008	Health Partners	10/7/2024	\$3,177.77	Employee Health Insurance Nov 2024 Phil Fadc
28009	Jims Mille Lacs Disposal	10/7/2024	\$463.44	Park Portable Toilets Young Park
28010	Lester W. Kriesel	10/7/2024	\$35.00	Park Committee Pay
28011	MARKS SEWER SERVICE	10/7/2024	\$1,360.00	Frontier Trails SSD Pumping Main Tank
28012	MARTIN MARIETTA MATERIALS	10/7/2024	\$150.79	Road Material
28013	Marvs True Value	10/7/2024	\$522.11	Supplies Bolt
28014	Minnesota Child Support Paymen	10/7/2024	\$439.77	10012024 Payroll
28015	MN DEPT OF LABOR & INDUSTR	10/7/2024	\$1,969.69	SEPTEMBER1731372024 3RD Qtr Bldg Surche
28016	M-R Sign Co., Inc.	10/7/2024	\$406.41	The Oaks of Battle Brook 2
28017	NAPA CENTRAL MN	10/7/2024	\$244.44	New Holland New Battery
28018	PRINCETON PUBLIC UTILITIES	10/7/2024	\$252.00	Water Sold August 2024
28019	RUM RIVER CONSULTANTS	10/7/2024	\$19,798.39	Building Inspection Services August 2024
28020	Sherburne County Recorder	10/7/2024	\$460.00	Kemp Recording
28021	STEINBRECHER COMPANIES, IN	10/7/2024	\$1,950.00	Frontier Trails SSD Clean Pumps Filters
28022	U.S. Bank	10/7/2024	\$693.92	Sign for Open House
28023	UTILITY CONSULTANTS, INC.	10/7/2024	\$522.38	Frontier Trails SSD
28024	VANDERPOEL DISPOSAL	10/7/2024	\$90.22	Garbage Disposal
28025	Wastewater Services, Inc.	10/7/2024	\$650.00	Frontier Trails SSD
28026	Kriesel, Lester W.	10/7/2024	\$92.35	
28027	Case, Scott	10/7/2024	\$262.05	
28028	Swanson, Jay C.	10/7/2024	\$461.75	
28029	Walker, Alan	10/7/2024	\$262.05	
28030	Case, Scott F.	10/7/2024	\$1,021.08	
28031	Anderson, Michael	10/7/2024	\$36.94	
28032	Holland, Phillip M.	10/7/2024	\$36.94	
	Total Checks		\$93,348.12	

Engineering

BALDWIN TOWNSHIP, MN

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*Check Summary Register©

Batch: 09172023BiWeekPera,091724Bi0923TB,091724BiW0923TB-CemS,092324PeraTownBoard

Automatic Payments-EFT's

Name	Check Date	Check Amt	
10110 Bremer Bank			
24590e Minnesota Dept of Revenue	9/23/2024	\$563.61	091724 BiWeek and 092324 Town Board
24591e PERA	9/23/2024	\$1,455.34	09172023 BiWeek Payroll Pera
24592e PERA	9/23/2024	\$160.00	09232024 Town Board Pera
24593e EFTPS	9/23/2024	\$2,674.29	091724 BiWeek 092324 Town Board Aug Cem
Total Checks		\$4,853.24	

BALDWIN TOWNSHIP, MN

*Cash Balances

Cash Account: 10110
October 2024

Fund	Begin October 2024	Receipts	Disbursements	Transfers		JE Payroll	Balance No Investments	Investments	Balance
				Rec/Disb	Journal Entries				
10110 - Bremer Bank									
100 - General Fund	(\$1,253,523.35)		(\$10,679.12)	\$0.00	\$0.00	(\$484.24)	(\$1,264,686.71)	\$0.00	(\$1,264,686.71)
200 - Special Revenue Fund	\$7,049.64			\$0.00	\$0.00		\$7,049.64	\$0.00	\$7,049.64
225 - Cemetery	\$15,895.83			\$0.00	\$0.00	(\$107.65)	\$15,788.18	\$0.00	\$15,788.18
250 - Fire	\$90,238.12			\$0.00	\$0.00	(\$2,010.39)	\$84,614.40	\$0.00	\$84,614.40
275 - Road and Bridge	\$867,032.52			\$0.00	\$0.00	(\$4,153.73)	\$825,557.09	\$0.00	\$825,557.09
290 - Permits	\$187,579.48			\$0.00	\$0.00		\$163,801.40	\$0.00	\$163,801.40
300 - Debt Service Fund	\$453,691.94			\$0.00	\$0.00		\$453,691.94	\$0.00	\$453,691.94
301 - Debt Services 2024	\$384,785.00			\$0.00	\$0.00		\$384,785.00	\$0.00	\$384,785.00
400 - Capital Projects Fund	\$156,882.90			\$0.00	\$0.00		\$156,882.90	\$0.00	\$156,882.90
401 - Fire Contract Revenue	\$43,616.84			\$0.00	\$0.00		\$43,616.84	\$0.00	\$43,616.84
402 - Capital Reserve Fund	\$58,901.33			\$0.00	\$0.00		\$58,901.33	\$0.00	\$58,901.33
403 - Apparatus Infrastructure Fire	\$171,990.88			\$0.00	\$0.00		\$171,990.88	\$0.00	\$171,990.88
404 - Parks	\$53,021.16			\$0.00	\$0.00		\$49,271.92	\$0.00	\$49,271.92
602 - Frontier Trails SSD	(\$44,500.03)			\$0.00	\$0.00	(\$2,896.85)	(\$46,504.26)	\$0.00	(\$46,504.26)
800 - Developers Account	\$127,108.48	\$3,445.00		\$0.00	\$0.00	(\$453.20)	\$125,107.07	\$0.00	\$125,107.07
829 - Escrow-Baldwin Estates	\$1,489.61			\$0.00	\$0.00		\$1,489.61	\$0.00	\$1,489.61
860 - Escrow-Misty Hollow	\$1,121.79			\$0.00	\$0.00		\$1,121.79	\$0.00	\$1,121.79
861 - Escrow-Buck Run	\$15,756.81			\$0.00	\$0.00		\$15,756.81	\$0.00	\$15,756.81
862 - Escrow-Sumser Farms 1st A	\$3,218.91			\$0.00	\$0.00		\$3,218.91	\$0.00	\$3,218.91
864 - Inactive	(\$0.50)			\$0.00	\$0.00		(\$0.50)	\$0.00	(\$0.50)
		YTD Amounts		MTD Amounts	Begin + YTD				
Begin	\$1,341,357.36	\$1,699,412.45	Investments	\$0.00	\$1,042,616.12				
Receipt	\$3,445.00	\$1,892,848.85	Petty Cash	\$0.00	\$0.00				
Disbursements	(\$83,242.06)	(\$2,062,312.85)	Savings	\$0.00	\$0.00				
Transfers Rec/Disb	\$0.00	\$0.00	Money Market	\$0.00	\$0.00				
Transfers JE	\$0.00	\$0.00							
JE Payroll	(\$10,106.06)	(\$278,494.21)	Balance	\$1,251,454.24	In Balance				

BALDWIN TOWNSHIP, MN

*Cash Balances

Cash Account: 10110

September 2024

Fund	Begin September 2024	Transfers			JE Payroll	Balance No Investments	Investments	Balance
		Receipts	Disbursements	Rec/Disb				
0110 - Bremer Bank								
00 - General Fund	(\$1,216,502.41)	\$6,211.67	(\$39,851.98)	\$0.00	(\$3,380.63)	(\$1,253,523.35)	\$0.00	In Bal
000 - Special Revenue Fund	\$7,049.64			\$0.00		\$7,049.64	\$0.00	In Bal
025 - Cemetery	\$16,875.08		(\$33.97)	\$0.00	(\$945.28)	\$15,895.83	\$0.00	In Bal
050 - Fire	\$95,560.31	\$1,583.00	(\$5,290.44)	\$0.00	(\$1,614.75)	\$90,238.12	\$0.00	In Bal
075 - Road and Bridge	\$900,066.14	\$1,154.79	(\$26,184.60)	\$0.00	(\$8,003.81)	\$867,032.52	\$0.00	In Bal
090 - Permits	\$216,285.52	\$14,840.92	(\$43,546.96)	\$0.00		\$187,579.48	\$0.00	In Bal
000 - Debt Service Fund	\$453,691.94			\$0.00		\$453,691.94	\$0.00	In Bal
001 - Debt Services 2024	\$384,785.00			\$0.00		\$384,785.00	\$0.00	In Bal
400 - Capital Projects Fund	\$156,882.90			\$0.00		\$156,882.90	\$0.00	In Bal
401 - Fire Contract Revenue	\$43,616.84			\$0.00		\$43,616.84	\$0.00	In Bal
402 - Capital Reserve Fund	\$58,901.33			\$0.00		\$58,901.33	\$0.00	In Bal
403 - Apparatus Infrastructure Fire	\$171,990.88			\$0.00		\$171,990.88	\$0.00	In Bal
404 - Parks	\$59,996.71	\$469.68	(\$3,686.35)	\$0.00	(\$3,758.88)	\$53,021.16	\$0.00	In Bal
502 - Frontier Trails SSD	(\$45,813.61)	\$4,155.00	(\$2,200.57)	\$0.00	(\$640.85)	(\$44,500.03)	\$0.00	In Bal
800 - Developers Account	\$129,671.29	\$7,549.03	(\$10,111.84)	\$0.00		\$127,108.48	\$0.00	In Bal
829 - Escrow-Baldwin Estates	\$1,489.61			\$0.00		\$1,489.61	\$0.00	In Bal
860 - Escrow-Misty Hollow	\$1,121.79			\$0.00		\$1,121.79	\$0.00	In Bal
861 - Escrow-Buck Run	\$15,756.81			\$0.00		\$15,756.81	\$0.00	In Bal
862 - Escrow-Sumser Farms 1st A	\$3,218.91			\$0.00		\$3,218.91	\$0.00	In Bal
864 - Inactive	(\$0.50)			\$0.00		(\$0.50)	\$0.00	In Bal

	MTD Amounts		YTD Amounts		MTD Amounts		Begin + YTD	
	Begin	End	Begin	End	Begin	End	Begin	End
Begin	\$1,454,644.18		\$1,699,412.45		\$0.00		\$1,042,616.12	
Receipt	\$35,964.09		\$1,889,403.85		\$0.00		\$0.00	
Disbursements	(\$130,906.71)		(\$1,979,070.79)		\$0.00		\$0.00	
Transfers Rec/Disb	\$0.00		\$0.00		\$0.00		\$0.00	
Transfers JE	\$0.00		\$0.00					
JE Payroll	(\$18,344.20)		(\$268,388.15)		\$1,341,357.36		In Balance	

TOWN of BALDWIN
CLAIM

LAWRA ANDERSON

Claimant

4-27-2024

Date of claim

[illegible]

SUB-TOTAL \$

PERA S

TOTAL \$ _____

$$\frac{\text{TOTAL MILES}}{\text{PER MILE}} \times \frac{\text{S}}{\text{TOTAL}}$$

250-42240-100 SFC

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid.

TOTAL \$ _____
Signature of Claimant _____

28474 14th St. NW
Street & number Zimmerman, mn
55398

BALDWIN TOWNSHIP REGULAR MEETING

 **DRAFT**

August 5th, 2024

Present – Supervisors Jay Swanson, Tom Rush, Alan Walker, Scott Case and Jeff Holm
Jeff Holm arrived at 8:02 p.m.

Call to Order – The August 5th, 2024 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

Approval of Regular Meeting Agenda With/Without Additions/Corrections –
Rush/Walker unanimous to approve as amended.

July 2024 Final Treasurer's Report – Beginning balance of \$1,528,723.15, Receipts of \$307,358.04, Disbursements of \$309,911.27, check numbers 27724 – 27815, 8 EFT Payments and 35 ACH Payments for the Fire Department Payroll leaving an unaudited balance of \$1,526,169.92.

August 2024 Preliminary Treasurer's Report – The Clerk/Treasurer reported a beginning balance of \$1,526,169.92, No Receipts, Disbursements of \$75,747.85 check numbers 27816-27848, leaving an unaudited balance of \$1,450,422.07.
Checks being signed at tonight's meeting are check# 27816 – 27848 for \$75,747.85.

Sheriff's Report – Deputy Wilson reported 299 calls for service for Baldwin Township in the month of July. Of these calls, there was 1 burglary in the business district, 6 motor vehicle accidents, 4 fires assisted with, 74 traffic stops and 48 security checks. The rest were miscellaneous calls for service.

Public Comment Requests:

- Julie Herrity-Wiedenborner – 14312 314th Ave NW, Frontier Trails – Julie is the HOA President for Frontier Trails. They have some concerns and have invited other homeowners so they can see that their concerns and questions have been addressed. Julie thanked Baldwin for all the support and help in 2015 when the MPCA was going to condemn their homes for violations with problems associated with their septic system. They have questions and have spoke to the county auditor on how bonds operate. The thought was that Septic Check was the problem but after Julie researched, it is Bogarts design. Julie is thinking that Bogart may be part of the responsible party. Julie feels like the Ehlers report does not have detailed information. Julie also does not agree with being charged for accounting and legal expenses. The interest on the bond was not fairly

distributed to the homeowners. Julie handed out a document to the Town Board that contained 8 requests for information.

Approval of Consent Agenda – Case/Walker unanimous to approve.

- Approve Fund Transfer From Fund 401 to Fund 250 for Fire Department Payroll of \$13,665.71
- Approve Claims List
- Approve Claim Form Over 90 Days for Jeff Holm
- Approve Clerk Time of the Morning of August 9th
- Approve Deputy Clerk Time off of August 16th

Presentation of 2023 Township Audit-Burkhardt & Burkhardt – Full audit report will be posted on Baldwin Township website.

Holm/Rush unanimous to approve 2023 audit.

Fire Department Report:

Discuss Fire Code Administration – Case met with Andy at Rum River Construction Consultants on code enforcement, and they have been working with surrounding areas currently doing fire code enforcements for basis on what they do.

Discuss/Approve/Disapprove Proposal for Fire Department Payroll – Call volumes have increased and there are issues of recruiting fire fighters. This would be effective January 1st, 2025. The Assistant Chief would be \$19.00 per hour, the Captains \$18.00 per hour, Lieutenants \$17.00 per hour, Firefighters \$15.00 per hour and Probationary Firefighters \$15.00 per hour. The drill pay has not been changed for 7 years and would go to \$45.00 per drill, weekend duty officer pay to \$125.00 per weekend. Stipend pay for Assistant Chief would be \$1000.00 per month, Captain to \$150.00 per month, Lieutenant to \$75.00 per month and Training Officer to \$100.00 per month. Case went over some of the surrounding areas pay for their Fire Departments. Holm asked if this would work in the current budget and if these increase, will it fit 2025 budget. Case stated it depends on call volume. Rush would like to review the information on neighboring fire departments and the scenarios if the call volume increase. Case went over some scenarios if the call volumes increase.

Holm/Walker unanimous to approve.

Discuss/Approve/Disapprove Proposal for Fire Chief Wages – The Assistant Chief spoke on the increase of fire calls and the demands on the firefighters have gone up. The Fire Chief's responsibilities are huge Assistant Chief stated.

Holm/Walker unanimous to approve. Case abstained. Motion carried.

Discuss/Approve/Disapprove Increasing Fire Fighter PERA Benefit – Proposal is to increase to \$4500.00 benefit level effective January 1st, 2025. Holm asked what neighboring fire departments are paying. Princeton is \$5500, Milaca is \$6000, Zimmerman is \$7000-\$8000. **Holm/Walker unanimous to approve \$4500.00 effective January 1st, 2025, Case abstained, motion carried.**

Planning Items:

Discuss Building Permit Fees for PID# 01-00015-4401 –

Mason indicated that this building permit is double what it should be. He stated he will also have 5 other permits to pull for this project. He is questioning where Rum River Construction Consultants gets their valuation from. Mason's Attorney has sent us a letter, and this has been sent onto our Attorneys for review.

Discuss Building Permits for June 2024 – The building permit report has been reviewed by the Town Board. Permit# 2024-177 & 2024-176 has incorrect valuations. Andy from Rum River Construction Consultants indicated this was a clerical error.

Discuss/Approve/Disapprove Resolution 24-30 Variance for David and Bonnie Kemp – Chair Swanson read the planning report and recommendations. Full planning report on file in the Clerk's office.

David Kemp stated that in the recommendation area of the report, the address is incorrect.

Case/Holm unanimous to approve.

Discuss/Approve/Disapprove Resolution 24-31 Whitetail Knoll Simple Plat –

Chair Swanson read the planning report and recommendation. Full planning report on file in the Clerk's office.

Rush/Holm unanimous to approve.

Code Enforcement Update –

PID# 01-00406-0510, **Case/Rush unanimous to approve** sending step 1 code enforcement letter.

PID# 01-00031-4300, Headwalls. **Case/Walker unanimous to approve** sending step 1 code enforcement letter.

PID# 01-00545-0210, Headwall. **Case/Walker unanimous to approve** sending step 1 code enforcement letter.

Cemetery Update:

Discuss/Approve/Disapprove Payment for Marking Grave and Stone –

Rush/Walker unanimous to approve \$25.00 for marking the grave and setting the stone. The funeral home pays the Cemetery Sexton directly. This is in addition to the \$100.00 monthly stipend received from the Township.

Tabled Items:

Discuss/Approve/Disapprove Rescind Assessment Policy – This assessment does not need to be used, and we have not used it in the past Swanson stated. The only time we have assessed was the SSD and Flower City. The assessment policy was previously put in place just in case we needed to use it. This policy was recommended from Ehler's. Swanson stated that 20% of the cost projected could be assessed to the property owner and this wouldn't go against us with our bonding capabilities. Rush

stated he doesn't think it would be a problem if we kept the policy in place, since we don't need to use it.

Case/Rush unanimous to disapprove rescinding assessment policy.

Discuss/Approve/Disapprove Culvert Estimate for 278th and 120th – Walker/Rush unanimous to table until the August 19th Town Board meeting, waiting for costs from the Engineer.

New Business:

Discuss Completion Date on Culvert Repair for PID# 01-00508-0114 – Discussion on having a deadline for extending the culvert at this PID. There was discussion on whether this even needs to be done. Holm said that there was discussion on the driveway being too narrow and in an unsafe area. The Engineer spoke to property owners and found out there is a 20-foot culvert in this driveway already. The property owner sent us a diagram on what the culvert currently is. After 3 inches of rain today, the water flows just fine through the culvert. **Holm made a motion to go with the recommendation of the Engineer that the culvert is in compliance. Case seconded the motion, motion carried.**

Schedule Road Project/Process Workshop – Case will not be able to make the meeting. **Rush/Walker unanimous to approve meeting for August 6th at 7:00 p.m.**

Discuss/Approve/Disapprove Meals for Election Judges – Rush/Case unanimous to approve election meals for the August 13th Primary Election. Clerk asked dollar amount. **Rush/Case unanimous to approve \$350.00 per meal, \$700.00 total for the day.** Baldwin Town Board Supervisors really appreciate our Election Judges and the time they put into our elections.

Discuss/Approve/Disapprove TextMyGov – Swanson went over this government platform that is used for communication to our Residents. This feature gives notification to the citizens or specified groups via mass text alerts. Case stated that anything that is sent out, must be approved by the Town Board or the Fire Chief. Rush asked for information from other communities that use this platform. The cost would be \$4000.00 for the first year, the setup fee of \$2000.00 was waived. This would be \$4000.00 for a three-year contract. Holm asked for the cost of sending out a newsletter and Swanson stated around \$1400.00 including postage. The Clerk called Hinckley and Hinckley stated they aren't as satisfied with this platform as they thought they'd be. **Rush made a motion to disapprove. Motion failed due to lack of a second. Case made a motion to approve.** He believes we need this for emergency purposes and to improve communication with the residents. The administrator would be the Chair and Clerk. **Swanson seconded the motion. Holm disapproved, Rush disapproved. Walker approved. Motion carried.**

Discuss Updates on 305th Avenue – Mail courier has been notified and tree removal/road easement are being worked on.

Discuss Update on Sign for Township – Swanson provided a diagram on what can be built. We would have to also check with an Electrician on wiring. The sign has already been purchased. This is a moving sign on the bottom. Lighting was discussed. Walker and Case stated that the sign should be lit up. The cost would be approximately \$3400.00. Case indicated that the sign should be squared up. Swanson indicated that the sign should be power coated. **Case/Rush unanimous to approve up to \$3400.00 for the sign to have square edges. Swanson abstained; motion carried.**

Rush left the meeting at 9:48 p.m.

Rush returned to the meeting at 9:50 p.m.

Discuss OSHA Coordinator – Holm/Case unanimous to approve sending our Public Works Supervisor to the mandatory 10-hour training.

Discuss Candidate Forum to be Held After Filing Period Has Ended – Rush stated that after August 13th, we should have a meet and greet with all the candidates. This would be candidates presenting accomplishments and what they could bring to the City Council/Mayor position. Case stated that it should not be at the Town Hall. This is only for discussion at this time to develop ideas.

Discuss/Approve/Disapprove Changes to the Organization List- Rush stated that Walker and himself have been working closely together on roads. This is only for discussion at this time. Rush will continue to be the 1st liaison for roads with Walker being the 2nd liaison. Holm noted that this is a good plan for training purposes.

Discuss/Approve/Disapprove August Newsletter – Case/Rush unanimous to approve August 2024 newsletter.

Discuss/Approve/Disapprove adding Fund 900 – This will be added to the August 19th Town Board meeting.

Announcements:

- a. Public Accuracy Testing at Sherburne County, Thursday, August 8th, 2024 from 9:00 a.m. to 1:00 p.m.
- b. Primary Election, Tuesday, August 13th, 2024. Polls Open at 7:00 a.m.
- c. Park Committee Meeting, Thursday, August 15th, 2024 at 7:00 p.m.
- d. Next Town Board Meeting, Monday, August 19th, 2024 at 7:00 p.m.
- e. National Night out on August 6th. Activities start at 6:00 p.m. at Baldwin Fire Department and Blue Hill Township.
- f. September 14th is The Fire Department Open House.

Any Other Business:

- Holm received a message on sink holes in roads. 289th, 290th Ave and 131st Street. He would like this added to the August 19th Town Board meeting.
- Holm also spoke to someone on using our sign making machine to make signs for the Township.

- Dave Perkins contracting out of Anoka was discussed by Holm to get additional bids on culvert projects.

Adjourn - Rush/Holm unanimous to adjourn at 10:14 p.m.

Submitted By: (s/) Joan Heinen
Clerk/Treasurer
Baldwin Township

Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

Date

Attendees: Cartrell Cooper, Rebecca Fuller, Julie Weidenborner, Bonnie & Dave Kemp, Mark & Samantha Mason, Tracy Hamilton, Cindy & Ron Messer, Sheldon Pool, Regan Horn, Mike Anderson, Robert Rasmussen, Kathryn Lundberg, Hanna Nelson, James Meyer, Robin Fischer, Mark Lofgren, Lucas Gilhousen, Brian & Mary Beth Torborg, Aaron & Heather Hoss, William Maki, Dan Bongaarts, Craig Kluver, Ryan Franklin, Jeremy Miller, James Theis, Jeni Hamilton and Public Works Supervisor Zac Good

BALDWIN TOWNSHIP REGULAR MEETING

AUGUST 19TH, 2024



Present – Supervisors Tom Rush, Alan Walker and Scott Case

Absent – Supervisor Jay Swanson and Jeff Holm

Also, Present – Township Engineer from Hakanson Anderson Matt Kind

Call to Order – The August 19th, 2024, regular meeting of Baldwin Township was called to order by Vice Chair Tom Rush at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Walker/Case unanimous to approve as amended

August 2024 Preliminary Treasurer's Report – The Clerk/Treasurer reported a beginning balance of \$1,557,281.10, Receipts of \$45,093.72 and disbursements of \$150,101.06, leaving an unaudited balance of \$1,452,273.76.

Public Comment Requests:

- Julie Weidenborner – 14312 314th Avenue NW, Julie is the current Frontier Trails HOA President of Frontier Trails. Julie requested 4 agenda items for the meeting that is scheduled on August 24th between Frontier Trails Residents, Clerk, Chair Swanson and Supervisor Case. The information Julie is requesting is a report showing shortages reported by Ehler's, bond issues, how the management of the system currently is being done and steps for moving forward with management and budget of the system.

Approval of Consent – Walker/Case unanimous to approve.

- Approve Resolution 24-32; Increase the Benefit Level for Fire Fighters who are Vested in the Statewide Volunteer Fire Fighter Plan
- Approve Deputy Clerk Time Off of August 26th, 2024
- Approve Clerk Time Off of August 29th and 30th, 2024
- Approve New Hire Fire Fighter Cal Watson
- Approve Claims List – Check number 27849 – 27912 minus check number 27913 for \$68,043.06 and 6 EFT Payments of \$6310.15 for a total of \$74,353.21

Engineering:

Discuss/Approve/Disapprove Culvert Estimate for 278th and 120th – Engineer, Matt Kind, Received a quote from Knife River. Kind does not recommend doing mill & overlay at this time but recommends doing it when other road projects are done and when the capital improvement plan is completed.

Case/Walker unanimous to approve quote from Knife River for \$47,614.00 for 278th and \$21,592.00 for 120th Street for a total of \$69,206.00.

Discuss/Approve/Disapprove Recommendations from Hakanson Anderson on Survey of 285th Avenue – Design is complete, plan document needs to be complete and then Hakanson can go out for quotes. Rush asked if the quote would be ready for the September 23rd meeting and Kind indicated it would. **Walker/Case unanimous to table until the September 23rd Town Board meeting.**

Discuss Lake Diann Drainage off 133 ½ Street – Kind indicated that a new contract with soil and water conservation district and Bogart is needed to complete the work. The plans are close to being done. Once completed, they will be submitted to the Town. This is also the case for Sandy Lake Stormwater Drainage Review. Rush asked if it was possible to get this project completed this year and Kind indicated he was not sure because it is so late in the year. **Case/Rush unanimous to table until the September 23rd Town Board meeting**

Discuss South Sandy Lake Stormwater Drainage Review – **Case/Rush unanimous to table until the September 23rd Town Board meeting.**

Discuss Damage to Culvert at Sandy Lake Beach; Causing Beach to Washout – Rush asked about the DNR and Shoreland. Kind indicated this is quite away away from the lake. Kind suggests getting a quote for a culvert end and grading done/apron on one end. Kind to work on getting a quote for this.

Approve 305th Avenue Tree Clearing Agreement – **Rush/Case unanimous to approve.**

Discuss/Approve/Disapprove Resolution 24-33; Establishing Municipal State Aid Streets – The deadline to submit this is December 1st. Kind recommends to table this so that review can be done to get the most mileage as possible. Hakanson to work on the final set plans for MSA routes for 2025 funds. Kind to send the list into MNDOT. **Case/Walker to table until the second meeting in October.**

Kind reached out to The City of Princeton regarding 136th street before County Road 3. Kind asked if The City of Princeton Engineer would apply ¼ mile of there MSA funding to this portion of the road. Baldwin will not apply MSA to this road if the City of Princeton doesn't.

Frontier Trails Update: Mike Gwynn, Frontier Trails Wastewater Manager, reported that everything continues to run well. He also stated that nothing extra is needed at this time.

Road Report:

Discuss Public Works Report – Full Public Works report on file in the Clerk's Office. Townhall septic drain field had backup during the election. Mark's Sewer recommended adding copper sulfate to holding tank to kill any roots in distribution runs. Zac Good, Public Works Supervisor, to get quotes and get back to Supervisor Rush on expense.

Discuss Sink Holes on 289th, 290th Avenue and 131st Street – Rush asked Kind to do soil borings on these locations. These sinkholes are substantial. Kind indicated that Geogrid material might be an option for these areas because it is great for stability. Case stated that this is a good option if there are cost savings. Public Works Supervisor, Zac Good, to get a list and maps of all the sinkholes in the Township to Engineer, Matt Kind.

Discuss/Approve/Disapprove Culvert Repair on 123rd Street, The Highlands – The road base is sinking off to the east side. There is a tree growing in the culvert. Kind recommends addressing in the spring during repaves. Rush indicated he would work with Kind and have this be a part of the CIP.

Discuss Culvert Repair at 284th Avenue and 99 ½ Street, South Sandy Lake – This was already discussed earlier on the agenda.

Discuss/Approve/Disapprove Repair Estimate on Truck #6, 2008 Ford F550 – Case/Walker unanimous to approve estimate from Cornerstone Ford for \$3737.65.

Park Committee Report – 2 plats were approved to take the Park Dedication fees. The Park Committee is working on FunFest; paint a plow, car show, cotton candy, bingo and the Fire Department will be there grilling hot dogs and hamburgers.

Tabled Items:

Discuss/Approve/Disapprove Adding Fund 900 for Long Term Liability – Rush/Walker unanimous to table until the September 9th Town Board meeting.

New Business:

Discuss/Approve/Disapprove Additional Expenditure from Burkhardt & Burkhardt – Rush/Walker unanimous to approve up to \$1000.00

Discuss/Approve/Disapprove 2024 City Clerks Academy September 12th & 13th – Rush/Walker unanimous to approve September 12 & 13th in Staples for the Clerk.

Discuss/Approve/Disapprove Adjustments to Medical Responses – The Fire Department is up to 260 calls so far this year. Case expects it may go over 400 calls for the year. Medical responses are trying on the Fire Department. The process would be

that the Fire Chief, Duty Officer and Assistant Chief would be paged out. They would acknowledge and one of them would respond and call out if needed. This would be done through the end of the year to see how it's going. This would be working with Sherburne County Dispatch. **Rush/Walker unanimous to adjustments medical responses.**

Announcements:

- a. Special Planning Commission Meeting, Wednesday, August 21st, 2024 at 7:00 p.m.
- b. Planning Commission Meeting, Wednesday, August 28th, 2024 at 7:00 p.m.
- c. Baldwin Town Hall Closed, Monday, September 2nd in Observance of Labor Day
- d. Next Town Board Meeting, Monday, September 9th at 7:00 p.m.
- e. Fire Department open house September 14th starting at 11:00 a.m.

Any Other Business – Rush indicated that volunteers are needed for Baldwin FunFest. He will reach out to some sports teams in Princeton for volunteers.

Adjourn – Case/Walker unanimous to adjourn at 7:56 p.m.

Submitted By: (s/) Joan Heinen
Clerk/Treasurer
Baldwin Township

Approved By: (s/) Tom Rush
Vice-Chair, Board of Supervisors
Baldwin Township

Date

Attendees: Wil Maki, Cartrell Cooper, Chase Springman, Travis Ekbom, Andy Schreder, Baldwin Public Works Supervisor Zac Good, Julie Weidenborner, James Meyer, Lucas Gilhousen, Heather Hoss, James Theis and Jeremy Miller.

BALDWIN TOWNSHIP SPECIAL MEETING WORKSHOP WITH ENGINEERS August 6th, 2024

Present – Supervisors Jay Swanson, Tom Rush, Alan Walker, Scott Case and Jeff Holm

Scott Case arrived at 7:07 p.m.

Jeff Holm arrived at 7:44

Hakanson Anderson – Shane Nelson and Matt Kind, Township Engineers

The Planning Company – Dan Licht, Township Planning and Zoning Administrator

Call to Order – The August 6th, 2024, Special Town Board meeting of Baldwin Township was called to order at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance

Workshop with Engineers – Chair Swanson thanked Hakanson Anderson for their participation in the Incorporation hearing. Swanson stated the goal of this meeting is to state expectations for moving forward and communication, so everyone knows the expectations. Discussion on culvert at PID# 01-00508-0114 was discussed by Swanson.

Shane Nelson spoke on the state gas tax that the Township is eligible for since Baldwin will soon become a city, and Baldwin has a population over 5000.

Rush spoke of the road projects that need to be done next year and the PCI for the roads in order to get preventative maintenance done on the roads. Rush would like to define what the Engineers do versus what the Public Works Department does. Rush went on to discuss defining the expectations on culverts/driveways. Rush would also like to discuss the road supervisor spending, limits that are currently \$2500.00. Walker agrees that the road supervisor limits should be raised.

Swanson would like to start with the MSA discussion.

Matt Kind spoke that they have been working through the roads that fit the criteria to receive MSA money. Kind handed out a map to the Town Board. Map on file in the Clerk's Office. On the Map, orange indicates MSA routes. Shane Nelson stated that you want to designate as many roads as possible. These roads must be approved by the Commissioner of Transportation of the State of Minnesota. A lot of the roads in orange are on our 2025 road project list. Nelson discussed with the Town Board 2025 road projects and the timeline needed to get these done. Nelson stated if you want to add another road for MSA funding, you just need to pass another resolution. Roads need to be certified by the state and road mileage verified.

Matt Kind from Hakanson handed out a road and bridge fund CIP. Chip sealing and mill overlay are very important Swanson stated. Soil borings are also very important. Rush stated that if the County is doing a road, we can shuffle the

schedule to match when the county is doing a road project. Kind indicated that the general process for road projects is availability of surveyors which usually is early spring and late fall. Design work usually starts in November. These guidelines were handed out by Hakanson. Swanson brought up doing 100th street and 297th. Licht indicated that we have 2 CIP plans and recommends Hakanson going out to look at the roads. Allied did a PCI rating and Licht indicated a schedule should be determined from this. 100th Avenue, 297th Avenue, 116th and 136th should be looked at and a schedule should be determined from this. Rush asked if the Board was in agreement that 100th and 297th will be the roads picked for 2025. Swanson agreed with Rush that these two roads should be the focus.

Jeff Holm arrived at 7.44 p.m.

Nelson asked what kind of traffic these roads get, and Rush/Case indicated these roads get a lot of traffic.

Swanson indicated that all reconstruction should be 24-foot top.

Scott Case left at 7:46 p.m.

The topic of wetland credits was discussed.

Swanson spoke of the Townships standards for culverts. Culverts under roads should be concrete. Hakanson to update road standards to include this.

Rush indicated that second driveways need to go to the Planning Commission, the Engineers and then to the Town Board for approval.

Rush asked about signs for developments. Kind from Hakanson indicated that they ordered signs for the last development. Kind indicated that a sign schedule should be on the plan site from the developer. Holm brought up a couple stumps in the roadways on 100th that have created sinkholes. The Engineers should go out and look at these areas. Rush would like to focus on good roads that are 6-8 years old to maintain their useful life. Kind discussed a preventative/maintain schedule. Rush indicated that this should be started in January. Hakanson to create a PCI map. Swanson discussed the LOC between the Engineering for developers. This will go through the Engineers for recommendations. Shane Nelson asked the status of our Township signs and Swanson indicated they are in good shape, 50% or more have already been replaced. Nelson also asked about road stripping and Swanson indicated that the Town Board is in favor of road stripping. Shane Nelson also indicated on doing some traffic count, especially on 100th and 297th street. Rush discussed the limits of the Town Board Supervisors. He asked the Engineers what they typically see at different municipalities. Swanson indicated that higher limits for Town Board Supervisors is mostly used for change orders. Shane Nelson indicated that is typical.

Adjourn - Rush/Holm unanimous to adjourn at 9:27 p.m.

 DRAFT

Submitted By: (s/) Joan Heinen
Clerk/Treasurer
Baldwin Township

Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

Date

Attendee: Travis Ekbom

A stylized, high-contrast black and white graphic of the American flag, showing the stars and stripes, positioned diagonally across the bottom left corner of the page.

Achieving Locally-Controlled Elections
in Sherburne County

Presented by

Sherburne County Community
Action Team (SCCAT)
Election Integrity Group

To

Haven Township
September 16, 2024

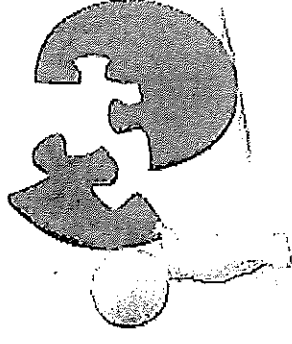
Introduction

*The purpose of elections is to accurately measure
the will of the people*

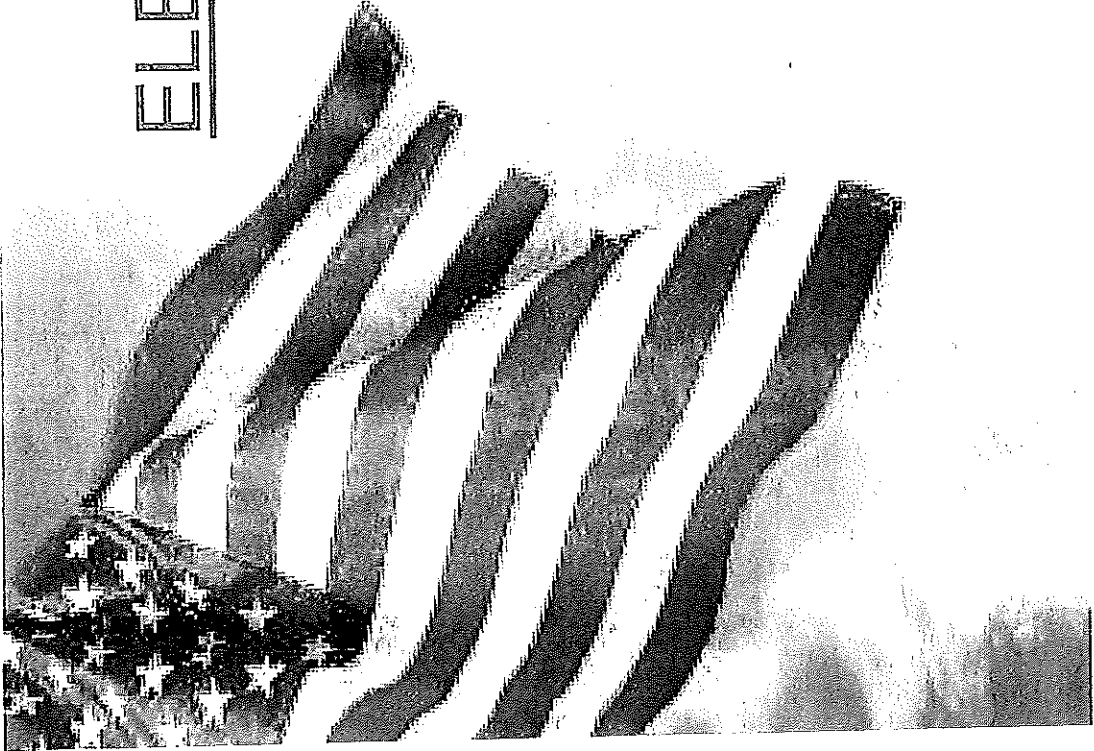


PROBLEM

- Elections are complex and outsourced
- >60% of voters no longer trust our elections
- Solutions
 - Apply existing laws
 - Focus on what can be done now
 - Exercise local control



We need to return to a simple, locally controlled and transparent process



ELECTION INTEGRITY GOALS

1. Small Voting Precincts
2. Secured Election Judge Data
3. Verified Registered Voters
4. Validated Paper Ballots
5. Paper Poll Books
6. Hand-Counted Paper Ballots

Summary | Recommendations

- Cities are authorized to determine precinct size
- Precincts with <2,000 registered voters are more manageable



□ ADOPT A RESOLUTION
to limit voting districts to 2,000 registered voters or less

ELECTION INTEGRITY GOAL #2

Secured Election Judge Data

- Through Local Management & Storage

Data Security Risks in Outsourcing

Outsourcing = Sharing = Loss of Control

Unlimited Risk

- Data shared with Modus/InTech, an NGO (Non-Governmental Organization), and cannot be FOIA'd
- Data transferred electronically (online) to others is hackable
- Data shared/stored in the Cloud and/or on others' PCs or on devices is hackable
- Encryption doesn't eliminate risk; it is hacked every day
- 3rd Party/Contractors that transfer data know the data is hackable and, thus, infuse language in their contracts that hold them harmless because they know this truth
- Data sent/shared cannot be controlled and therefore poses a security threat to the Election Judge

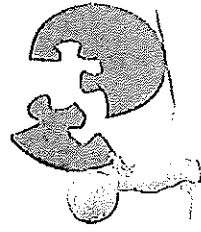
Inhouse on Local PC

Zero to Limited Risk

- Save/store file(s) only on a dedicated local PC, not in the AC files in the Cloud

Summary | Recommendations

- There are data security risks in outsourcing
- Government has an obligation to protect personal information
- Many questions with InTech contract
- Good News: Internal management is a viable solution



□ ADOPT A RESOLUTION

requesting Sherburne County secure election judge personal data by ending the contract with InTech Software Solutions, Inc. and returning to local management and storage

ELECTION INTEGRITY GOAL #3

Verified Registered Voters

- Through Local Management

STATE-WIDE VOTER REGISTRATION SYSTEM (SVRS)

Situation

- SVRS data is periodically provided to the counties by the SOS.
- The County Auditor MUST update the "Master List" used in each precinct in the county (MS 201.091)
- "Funding should be provided to the County Auditor for regular separate annual NGO auditing of the Sherburne County Master List." We are not aware of any funding provided.
- April 2024, ACEIT(ANOKA) identified free software that can be used to update the Master List using publicly available data.

County-SCCAT Partnership

Problem

- The software identified 2218 potential duplicate voter registrations in Anoka County.
- Voters unknowingly registered in two locations: within state, multiple states and at PO Boxes.
- These had the potential to be used by nefarious actors.

Solution

- Mr. Hunt validated an initial list and then requested the balance of the 2218; of these ACEIT confidentially supplied ~1800.
- This resulted in 969 PVC (Postal Verification Cards) being mailed per Statute 201.12 ... Verification by Mail.

Summary | Recommendations

- Although there has been County cooperation, citizen advocates should not need to do this.
- The County should fund and use a high-end filter of its own to maintain an accurate Master List as required by Statute 201.091.
- Municipalities should insist County maintain accurate Master List.

☐ ADOPT A RESOLUTION

requesting Sherburne County fund and execute a high-end filter to maintain an accurate Master List of Voters as required by MN Statute 201.091



ELECTION INTEGRITY GOAL #4

Validated Paper Ballots

- Through Local Management

Municipalities Can Administer Absentee Ballots

Including Mail-In Ballots

MN Statute 203B.05 DESIGNATION OF MUNICIPAL CLERKS TO ADMINISTER ABSENTEE VOTING LAWS

§ Subdivision 1. Generally.

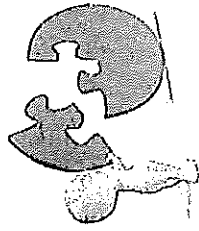
The full-time clerk of any city or town shall administer the provisions of sections 203B.04 to 203B.15 and 203B.30 if:

- (1) the county auditor of that county has designated the clerk to administer them; or
- (2) the clerk has given the county auditor of that county notice of intention to administer them

Summary | Recommendations

- Absentee mail-in ballots have a greater risk of fraud
- Counterfeit resistant ballots are available and should be used
- The proportion of absentee mail-in ballots is growing
- Cities should administer all absentee ballots including mail-in ballots
- *MN 2022 Absentee Voting Administration Guide*

- ☐ ADOPT A RESOLUTION to administer absentee mail-in ballots solely at the city
- ☐ ADOPT A RESOLUTION to create a city Ballot Board to administer mail-in ballots

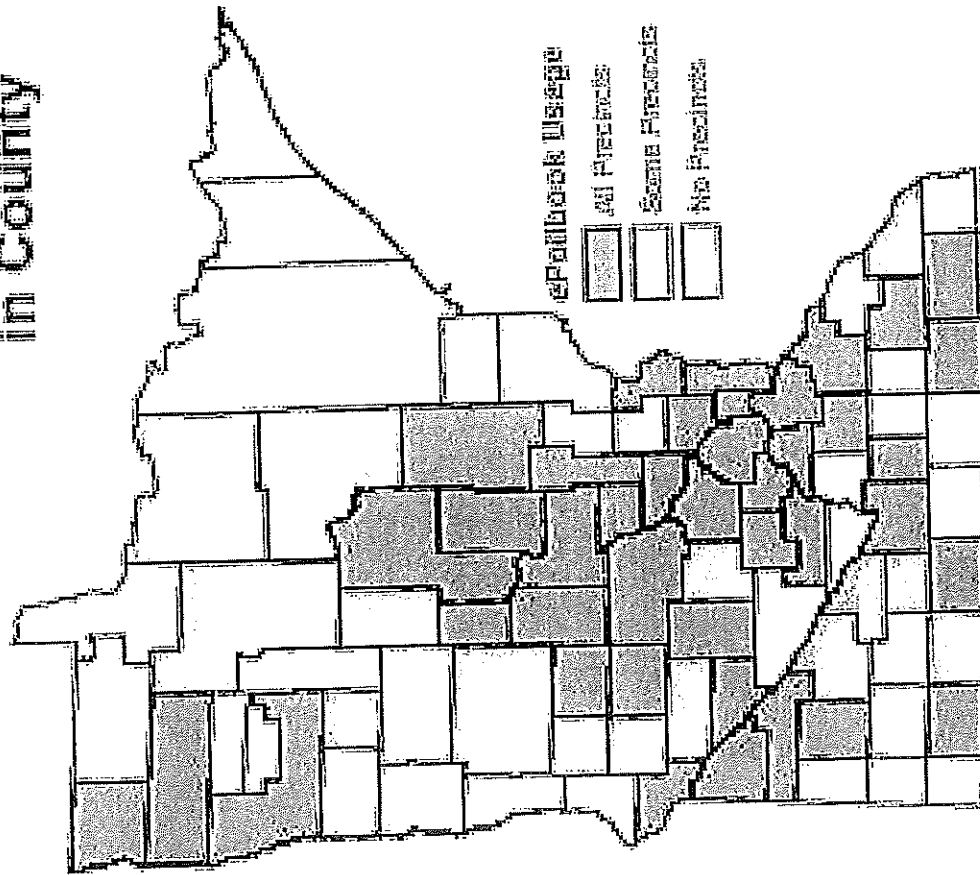


ELECTION INTEGRITY GOAL #5

Paper Poll Books

- Through Local Management

ePollbook Usage in County



The use of electronic
ePollbooks
is optional in Minnesota
Counties and Municipalities

28 Counties do not use ePollbooks
16 Counties use in some precincts
45 Counties use in all precincts

Online Security Risk Points in Poll Pads

Electronic

- KNOWiNK/BPro/ePulse Cloud INTEGRATED data management
- 129 Verizon SA2100 hot spot devices
- 5 Cisco Meraki MR42 routers
- 22 iSync Cloud drives
- Anoka County's data on Amazon Aurora in Amazon's GovCloud

Paper

- None

You Have a Choice

201.225 ELECTRONIC ROSTER AUTHORIZATION.

Subdivision 1. Authority.

A county, municipality, or school district may use electronic rosters for any election. In a county, municipality, or school district that uses electronic rosters, the head elections official may designate that some or all of the precincts use electronic rosters. An electronic roster must comply with all of the requirements of this section. An electronic roster must include information required in section 201.221, subdivision 3, and any rules adopted pursuant to that section.

...

Subd. 5. Election day.

(a) Precincts may use electronic rosters for election day registration, to process preregistered voters, or both. The printed election day registration applications must be reviewed when electronic records are processed in the statewide voter registration system. The election judges shall determine the number of ballots to be counted by counting the number of original voter signature certificates or the number of voter receipts.

(b) Each precinct using electronic rosters shall have a paper backup system approved by the secretary of state present at the polling place to use in the event that the election judges are unable to use the electronic roster.

Paper Works!

- All of Sherburne County precincts used paper poll books until 2018
- Nearby Isanti County still uses paper poll books in 17 of 19 precincts. In fact 29 (1/3rd of) MN counties still use paper poll books today
- MN Statute 201.225 Subdivision 5.b. mandates paper poll books at every precinct for every election
 - They must be available as backup
 - They are supplied by county to each precinct before election with most recent list of registered voters.

Each precinct maintains their own books on election day.

Paper is More Cost-Effective

Electronic

• Original capital, license, maintenance cost in 2018	\$602,033
• Average annual expenses	\$69,930
• Software license, maintenance fees	\$63,125/yr. \$1,000/yr.
• Software connectivity license	\$3870-\$7740/yr.
• Verizon Wireless Data Plan (hotspots)	
• \$3,870 in odd years	
• \$7,740 in even years	
• Total Anoka County cost for 2018-2023	\$1,029,353
• NOTE: Need for capital upgrade between 2024-2026	\$218,413

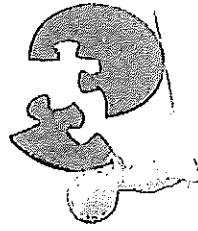
Paper

- Paper and ink
(Same as today – as required in MN Statute 201.225)

Sources: KNOWiNK contract, 2018; Property Records & Taxation Committee, July 19, 2022

Summary | Recommendations

- Electronic poll pads are not worth the risk
- Returning to using ONLY paper poll books is the safe way to check voters in
- Paper works and it is cheaper
- Many precincts in Minnesota use paper ONLY



□ ADOPT A RESOLUTION
to return to paper poll books

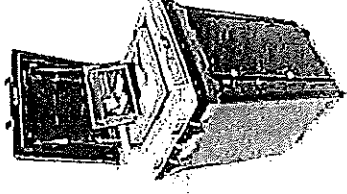
ELECTION INTEGRITY GOAL #6

Hand-Counted Paper Ballots

- Through Local Management

MINNESOTA LAWS = HIDDEN ELECTIONS

Black Box Voting Keeps
Getting Darker in Minnesota



**Trust
Machines**

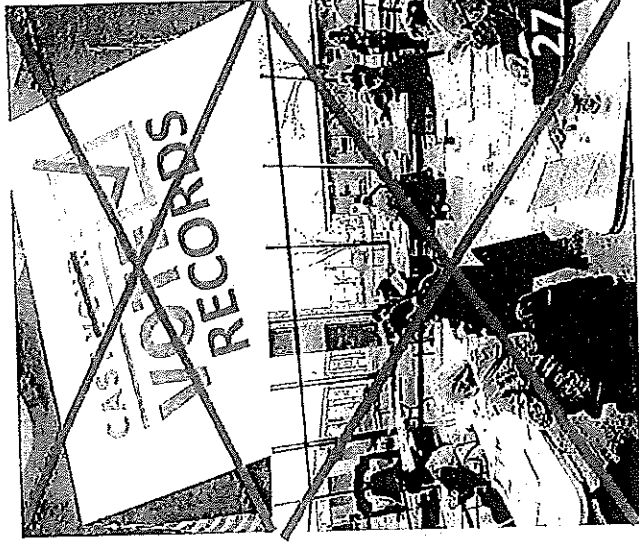
2023 Law Changes

- ✓ *Vote tabulation machines* mandated if used before in Federal/State elections (MS 206.58)

- ✓ *Cast Vote Records* rendered useless for audit (MS 206.845)
(This federally prescribed auditing tool built into tabulators can not be used to audit elections)

2024 Law Changes

- *Hand counting* at the polls rendered impossible (MS 204C.20)
- *No residential address* needed to register and vote (MS 201.071)
- *Voting stations* at Colleges & Universities authorized (MS 203B.081)



**Do Not
Audit**

**Do Not
Hand Count
Votes**

WHY HAND COUNT?—HIDDEN

- Counting of votes is now hidden
 - Outsourced to NGOs (Non-Governmental Organizations)
 - Commercialized—controlled by private companies
 - Proprietary—electronic source codes hidden
 - Private—not subject to Freedom of Information requests
- Cast Vote Records (the intended audit for tabulators)
 - MN counties refused to release them (before 2023)
 - Legislatively deemed non-public by MN law (as of 2023)

WHY HAND COUNT?—NEVER VERIFIED

Post-Election Review (PER) (MS 206.89)

Hand Counted

General Election

US President

US Senate

US House

Governor

Not Hand Counted

Presidential Primary

State Primary—many state & local offices

General Election—many offices including:

Attorney General

Secretary of State

State Auditor

State Senator

State Representative

County—commissioner, attorney, sheriff

Municipal—mayor, council, town supervisors

School Board

Ballot Questions

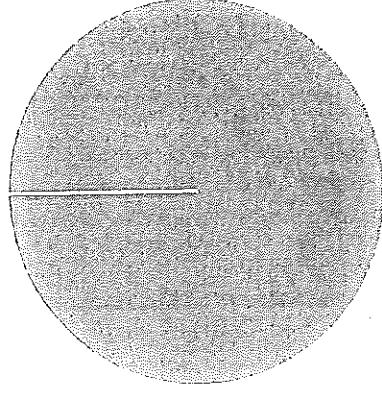
FOR MOST OFFICES—NO AUDITS FOR DECADES

WHY HAND COUNT?—SAMPLE TOO SMALL

The General Election Post-Election Review is TOO SMALL

- Only two or three of 35-40 offices
- Only 3 of 37 precincts

PER Sample



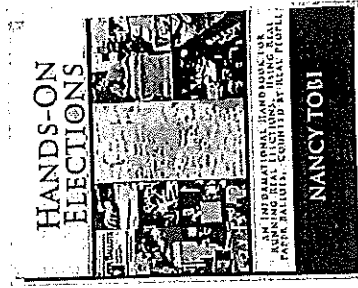
■ Sample ■ No Sample

< 0.3% sample

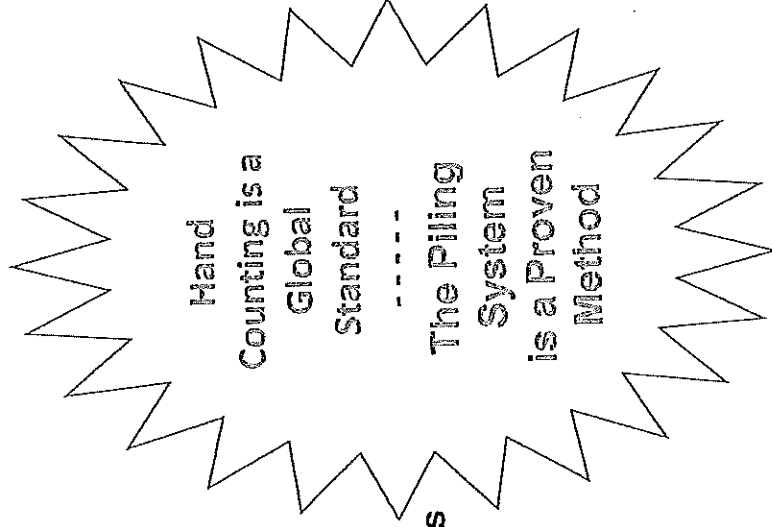
But it can be increased

- # offices
- # precincts

MN Statute: Piling System



"It takes approximately 6 seconds to hand count a contest ... including training time, sorting, stacking and counting."
(*Hands-On Elections* by Nancy Tobin, 2010, pp. 92-93).



In November, 2023, a re-count of a AHSD #11 election involving 4,393 ballots took just over **5 seconds** to process each vote.

HAVEN SAMPLE RESOLUTION

(To select ?? of 2 Precincts)

RESOLUTION # _____

RESOLUTION REQUESTING GENERAL ELECTION POST-ELECTION REVIEW

WHEREAS, the Haven Township Board desires to have a Post-Election Review (PER) conducted on the results of ___ its 2 precincts for general elections pursuant to Minnesota Statute 206.89; and

WHEREAS, PER are conducted for precincts that must be chosen by lot by the Sherburne County Canvassing Board, but there is not a limit on the number of lot selections that may be performed and there is not a restriction on establishing the lot from which the selection is made; and

WHEREAS, a PER is required to include counting the votes for President or Governor, United States Senator, and United State Representative; and the county-appointed post-election review official may conduct a PER of votes cast for additional offices; and

WHEREAS, the City Council desires to have a PER performed for ___ of its 2 precincts and to include all offices for which there is more than one candidate.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE TOWNSHIP OF HAVEN, SHERBURNE COUNTY, STATE OF MINNESOTA, as follows:

1. In the event one Haven election precinct is selected for a Post-Election Review (PER) of the general election, the City Township Board requests that the Sherburne County Canvassing Board perform a second lot selection that includes only the other precincts in Haven Township and select one additional precinct.
2. In the event that no Haven election precincts are selected for a PER of the general election, the Township Board request that the Sherburne County Canvassing Board perform a second lot selection that includes only Sherburne precincts and select ___ of its 2 precincts.
3. The Township Board request that any PER of a Haven precinct include a review of the results of all state, county, school board, judicial and township offices, that include more than one candidate.

adopted by the City Council this ___ day of ___ 2024.

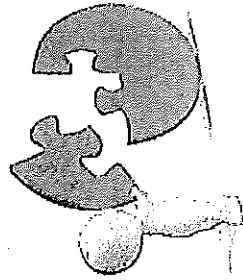
Township Board Chair

TEST: _____
Township Clerk (Seal)

Resolution to request
___ of 2 precincts
in Township of
Haven
be drawn for
inclusion
in the Post-Election
Review (PER)

Summary | Recommendations

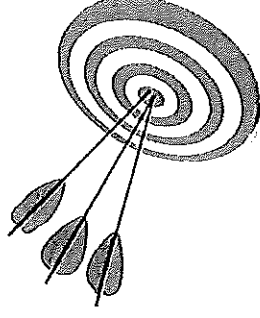
- Use tabulators as mandated by State law
- Conduct Expanded Post-Election Review (PER)
- Hand count votes only for competitive offices
- The time & cost can be calculated



☐ ADOPT A RESOLUTION to request expanded Post-Election Review to include precincts in City of Coon Rapids

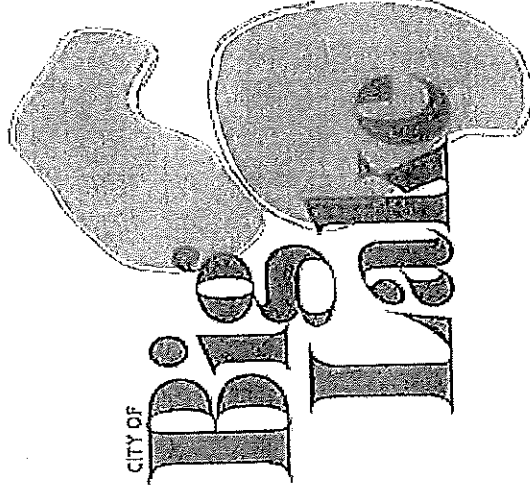
RECOMMENDED ACTIONS

Local Control through Local Actions



City of Big Lake

- Adopted a resolution to administer a post election review (PER) of 1 precinct in 2022 and 2024



Request from the City of Big Lake For a PER

Hi Diane:

At last week's Council Workshop, the City Council directed Staff coordinate with the County Auditor to have a City of Big Lake Precinct chosen for the Post Election Review (PER) after the General Election. This would be held the same way the City participated in the PER in 2022. The process we are proposing would be:

1. After the 2024 Primary Election, the County Canvass Board will meet and consider the date/time/location for the 2024 PER.
 - a. The PER will be conducted in late November 2024.
 - b. The 2024 PER will be held at the Sherburne County Government Center.
 - c. The 2024 PER will be facilitated by the Sherburne County Auditor/Treasurer.
2. After the 2024 General Election, the County Canvass Board will meet, to draw at random, three voting precincts located in the County for PER's to be conducted.
 - a. If there is a City of Big Lake Precinct drawn, the Auditor would handle the PER's exactly how they have been handled in past years with only conducting three PER's.
 - b. If there ~~ISN'T~~ is a City of Big Lake Precinct picked in the random drawing, the County Board would then randomly draw one of the three City of Big Lake Precincts.
 - i. This extra randomly drawn City of Big Lake Precinct would create four PER reviews to be conducted after the 2024 General Election versus the normal three.
 - ii. The City of Big Lake would be guaranteed to have a PER after the 2024 General Election, to occur in conjunction with the regular County facilitated PER's.
 - iii. The City of Big Lake would be required to cover any additional costs the County incurs due to the additional Precinct being drawn.
 - iv. The City of Big Lake would provide the necessary number of City Election Judges, and cover their pay and mileage reimbursement costs.

Please let me know if you are in agreement with the above plan, or if you have any recommended changes. The City thanks you for being open to the request of the City Council.

Gina Walbeck | Big Lake City Clerk
CITY OF BIG LAKE | 250 LAKE STREET N., BIG LAKE, MN 55309
Phone: 763.234.2974 | Email: GinaWalbeck@biglakemn.org



CAUTION: This email came from outside of Sherburne County. If you suspect this isn't legitimate, please use the PHISH ALERT button.

Response from Sherburne County Auditor

From: Gina Wolbeck
To: Diane Arnold
Subject: RE: PER Request from the Big Lake City Council - 2024
Date: Monday, January 22, 2024 11:00 AM
Attachments: [Screenshot 2024-01-22 11:00:00 AM](#)

Thanks for the confirmation Diane. Much appreciated.

From: Diane Arnold [mailto:Diane.Arnold@co.sherburne.mn.us]
Sent: Monday, January 22, 2024 12:40 PM
To: Gina Wolbeck; <GWolbeck@biglakemn.org>; Hanna Klimmek <HKlimmek@biglakemn.org>
Cc: Diane Arnold <Diane.Arnold@co.sherburne.mn.us>; Kenneth Selzer Jr <Kenneth.Selzer@co.sherburne.mn.us>; Carmen Schommer <Carmen.Schommer@co.sherburne.mn.us>
Subject: RE: PER Request from the Big Lake City Council - 2024

Hi Gina,

Like we spoke about on the phone, I am in agreement to the below outline to work with the City of Big Lake's clerk to assure that one of the Cities precincts will be chosen for the PER after the General Election in 2024.

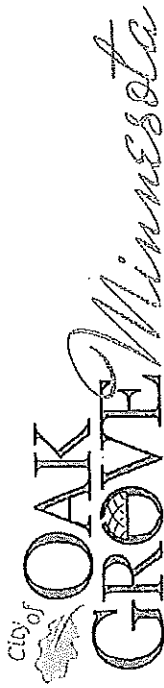
You can relay that to your City Council.

Looking forward to working with you on the 2024 Elections.

Have a good week.

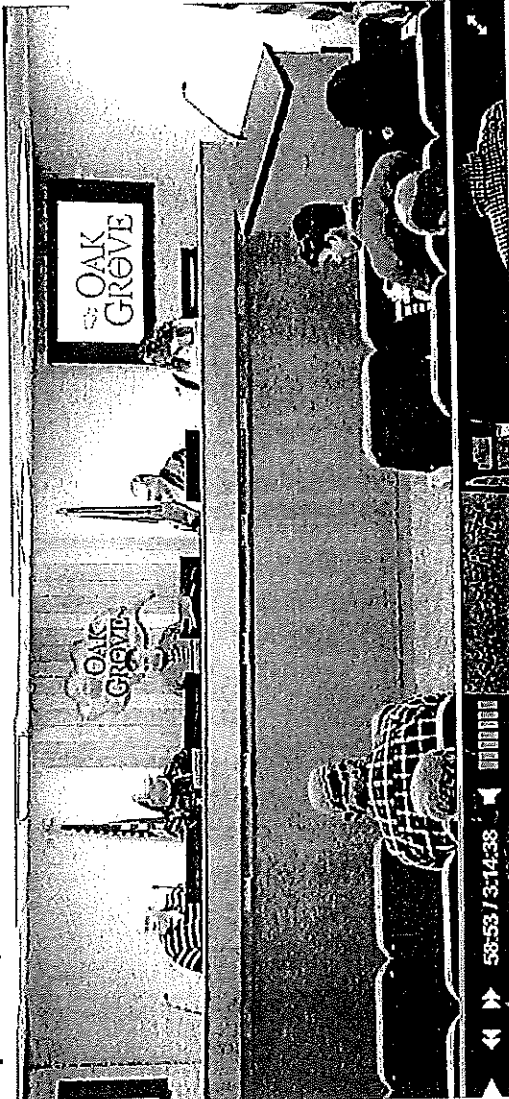
SHERBURNE Diane Arnold
C O U N T Y Sherburne County Auditor-Treasurer
Work: (763) 765-1363
www.co.sherburne.mn.us
www.facebook.com/SherburneCountyMN
NOTICE: Unless restricted by law, email correspondence to and from Sherburne County Government offices may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties.

From: Gina Wolbeck <GWolbeck@biglakemn.org>
Sent: Monday, January 22, 2024 12:03 PM
To: Diane Arnold <Diane.Arnold@co.sherburne.mn.us>; Hanna Klimmek <HKlimmek@biglakemn.org>
Subject: PER Request from the Big Lake City Council - 2024



City Council votes 5-0 to hand count all four precincts and all competitive offices in November Election under Post-Election Review (PER)

April 29, 2024



City Council Meeting



Rolf for Oak Grove

8m · 3

There has been a lot of discussion about election integrity over the years and I think it is time to make sure things are being done correctly.

I requested to have this resolution added to the council agenda this past Monday as a discussion item and the resolution passed 5-0!

This signed resolution will be sent to Anoka County requesting they conduct a post-election review on our four precincts this November. It is important to me as your mayor that your vote counts.

I would like to thank the council for supporting this resolution.

OAK GROVE

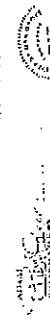
City of Oak Grove
County of Anoka
State of Minnesota

CITY OF OAK GROVE
COUNTY OF ANOKA
STATE OF MINNESOTA
RESOLUTION 24-055

RESOLUTION 24-055

CITY OF OAK GROVE
COUNTY OF ANOKA
STATE OF MINNESOTA

REQUESTING 2024 GENERAL ELECTION POST-ELECTION REVIEW



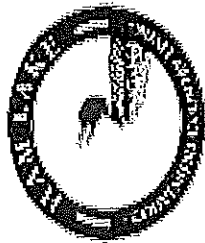


**City of Ramsey
Agenda
Regular City Council
Tuesday, June 11, 2024**

City of Ramsey seeks to hand count votes during the 2024 Post-Election Review



Ramsey City Council voted 7-0 to hand count 2/3 of their 9 precincts under Post-Election Review (PER) for the 2024 General Election. This will include all offices with more than one candidate, with the exception of judicial offices.



City of Ham Lake



CITY OF HAM LAKE
15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
info@ci.ham-lake.mn.us

CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY AGENDA
MONDAY, AUGUST 19, 2024

City of Ham Lake seeks to hand count votes during 2024 Post-Election Review

The Council voted 5-0 to hand count one of six precincts and all competitive offices, except judicial, after the November election



RESOLUTION NO. 24-XX POST-ELECTION REVIEW

WHEREAS, the City Council of the City of Ham Lake desires to have a Post-Election Review (PER) conducted on the results of one of its precincts for the 2024 General Election pursuant to Minnesota Statutes, Section 206.89;

WHEREAS, a PER is conducted at one precinct that must be chosen by lot by the Anoka County Canvassing Board;

WHEREAS, a PER is required to include counting the votes for President or Governor, United States Senator, and United States Representative, and the county-appointed post-election review official may conduct a PER of votes cast for additional offices;

WHEREAS, the City Council desires to have a PER performed for one of its precincts and to include all offices for which there is more than one candidate but exclude all judicial offices.

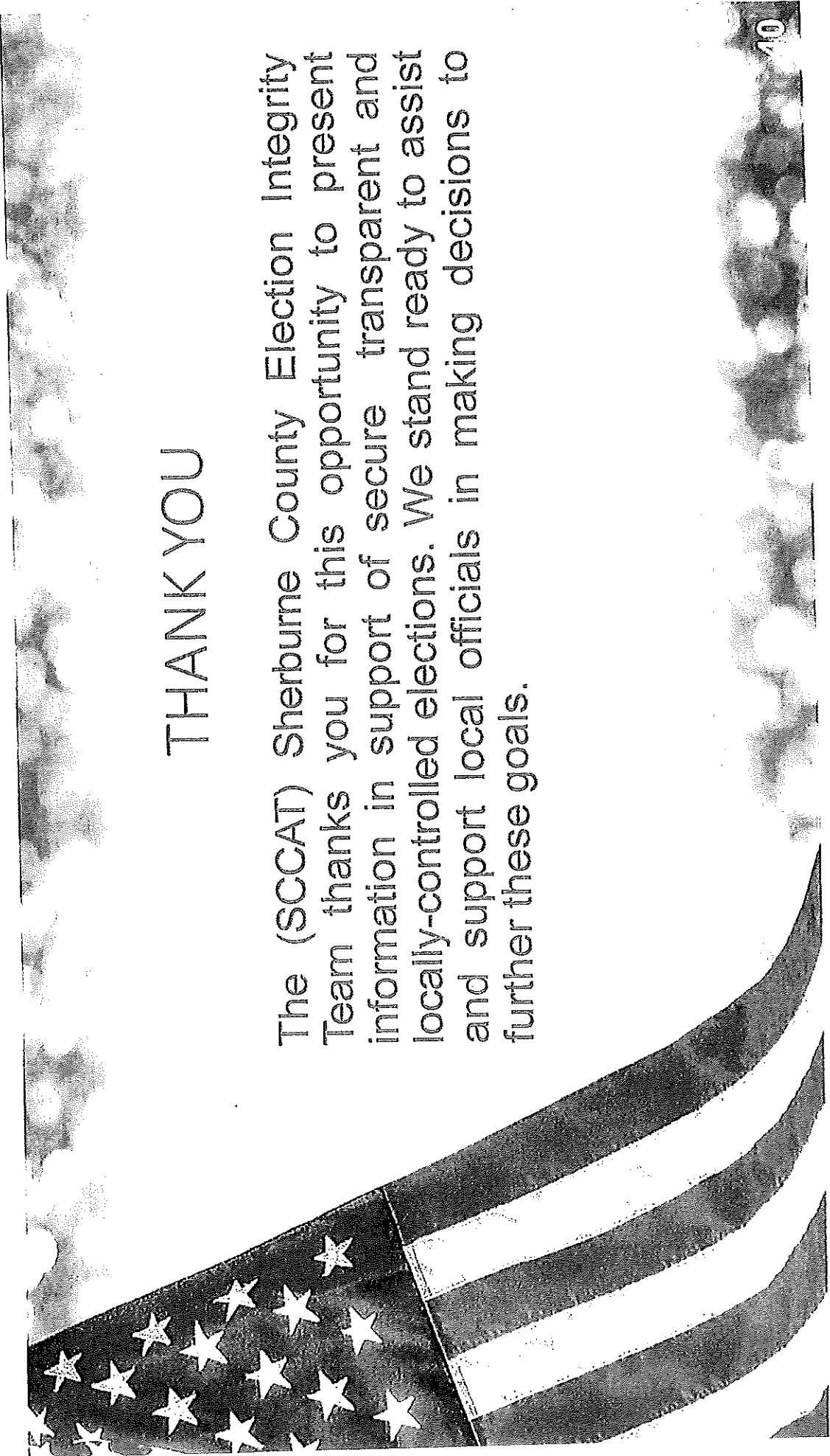
NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Ham Lake, Minnesota that:

1. In the event a Ham Lake election precinct is not selected for a Post-Election Review (PER) of the 2024 General Election, the City Council requests that the Anoka County Canvassing Board perform a PER on one precinct in Ham Lake.
2. The City Council requests that any PER in a Ham Lake precinct include a review of the results of all State, County, and City Offices, except Judicial races, that include more than one candidate.

Adopted by a unanimous vote of the City Council this 19th day of August, 2024.

Brian Kirkham, Mayor

Denise Webster, City Clerk

A stylized, high-contrast black and white graphic of the American flag. The stars and stripes are rendered in a bold, blocky style. The flag is positioned diagonally across the page, with the stars in the upper left and the stripes extending towards the bottom right. The background of the page is a light, textured gray.

THANK YOU

The (SCCAT) Sherburne County Election Integrity Team thanks you for this opportunity to present information in support of secure transparent and locally-controlled elections. We stand ready to assist and support local officials in making decisions to further these goals.

Joan Heinen

From: Brian Fleming <Brian.Fleming@co.sherburne.mn.us>
Sent: Friday, September 13, 2024 1:42 PM
To: Joan Heinen
Subject: Request to be Added to October 7th Agenda

Hello,

I am hoping I could be added to the October 7th Agenda. I'm serving as Sherburne County's new Economic Development Coordinator. I'm hoping to be able to introduce myself briefly and what role I/economic development can play in the community. Usually this introduction takes five minutes or less!

Thank you,



**Brian Fleming, Economic Development Coordinator
Administration**

13880 Business Center Drive NW
Elk River MN 55330-1692
(763)765-3014

www.co.sherburne.mn.us

www.facebook.com/SherburneCountyMN

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Quote 11440



Page: 1

Princeton, MN 55371
USA

[illegible]



3601 Thurston Avenue
Anoka, MN 55303
763.231.5840
TPC@PlanningCo.com

PLANNING REPORT

TO: Baldwin Township Planning Commission

FROM: D. Daniel Licht

REPORT DATE: 19 September 2024

60-DAY DATE: 3 November 2024

RE: Baldwin Township – Ruff Start Animal Rescue (01-00419-0170)

TPC FILE: 269.02

BACKGROUND

Ruff Start Animal Rescue is proposing an addition onto the existing principal building located at 12526 319th Avenue. The proposed addition is located on the west end of the existing building and will be used for additional storage as well as animal receiving. Section XX-9-2.A of the Zoning Ordinance requires that expansion of an existing principal building within the I1, General Industrial District be subject to review by the Planning Commission and approval of the Town Board. The Planning Commission will consider the site and building plan review application at their meeting on 25 September 2024 at 7:00PM.

Exhibits:

- Site Location Map
- Project Narrative
- Building Plans

ANALYSIS

Comprehensive Plan. The Comprehensive Plan the property for industrial and commercial uses. The purpose of areas planned for commercial uses is to develop business locations that provide services to local and regional patrons. The existing animal rescue business is consistent with the uses guided by the Comprehensive Plan. Expansion of an existing business is also consistent with the Town's economic development goals to expand business activity within the community.

Zoning. The property is divided between the C1, General Commercial District and I1, General Industrial District. The animal service is allowed as a permitted use within both zoning districts.

Surrounding Uses. The property is at a mid-block location and has existing commercial and industrial businesses west, east and northeast. Directly north of the subject property is undeveloped as is the land south of 319th Avenue. There are no residential uses or rural zoned property abutting the property. The proposed expansion of the existing building will be compatible with surrounding uses.

Lot Requirements. Lots in the C1 and I1 Districts are to be a minimum of 22,500 square feet in area and 150 feet in width. The property exists as two separate platted lots with a total area of that is 0.91 acres or 39,639 square feet in area and approximately 200 feet in width at the front setback line. The property owner has submitted a separate application to combine the two existing lots administratively such that the resulting lot complies with the minimum requirements of the Zoning Ordinance.

Setbacks. The table below outlines the setbacks applicable to the property and proposed addition as required by Section XX-71-8 of the Zoning Ordinance:

	319 th Ave.	Side	Rear
Required	50ft.	20ft.	20ft.
Proposed ¹	130ft.	40ft.	120ft.
1. Measurements are approximate			

The existing building complies with the setback requirements of the Zoning Ordinance. The proposed addition to the west end of the existing building does not extend closer to the front (south), side (east), or rear (north) lot lines than the existing structure. The extension of the building to the west complies with the setback from the side lot line in that direction.

Building. The existing constructed in 1971 building has 4,096 square feet of office and 1,200 square feet of warehouse (5,296 square total area). A 30 foot by 40 foot (1,200 square feet) expansion is proposed to be added to the west end of the building. The proposed expansion will be post and beam construction with metal siding consistent with the building type and exterior finish of the existing building.

Buildings within the I1 District are allowed to be constructed to a height of 2.5 stories or 35 feet measured to the midpoint of the pitched roof in accordance with Section XX-61-9.A of the Zoning Ordinance. The existing building and proposed expansion is a one story structure. The height of the walls for the proposed addition are 12 feet and the roof does not extend above that of the existing structure.

The building plans are subject to review and approval of the Building Official in accordance with Section XX-17-4 of the Zoning Ordinance and issuance of a building permit

Parking. There are 23 on-site parking stalls designated on an asphalt surface in the front yard of the property.

Office: $1 \text{ space}/250\text{sf.} = 4,096\text{sf.} \times 0.9 / 250\text{sf.} = 15 \text{ spaces}$
Warehouse: $1 \text{ space}/2,000\text{sf.} = 2,400\text{sf.} \times 0.9 / 2,000\text{sf.} = 1 \text{ space}$
Total: 16 spaces

The on-site parking area is a mix of asphalt paving and gravel surfaces, so the number of available spaces is difficult to define. Town staff estimates space for approximately 40 vehicles can be parked upon the subject property. The existing surface conditions, lack of perimeter, curb, and setbacks from property lines do not comply with the requirements of Section XX-21-6 of the Zoning Ordinance but exists as a legal non-conforming condition. The property owner does intend to add additional gravel to the area surrounding the proposed building expansion.

Landscaping. Section XX-19-2 of the Zoning Ordinance requires only that areas not taken up by buildings or parking and loading areas be landscape green areas or left in a natural state. Section XX-19-3 of the Zoning Ordinance further requires that landscape screening is required where commercial property abuts a rural zoning district, which this property does not. No changes to the site landscaping is proposed as part of the building expansion.

Utilities. The property is served by an existing well and septic system. The property owner is considering addition of toilet facilities withing the building expansion. The existing septic system and any changes required for additional fixtures is to be subject to review and approval of the Town Building Official as required by Section XX-4-2.C.2 of the Building Ordinance.

Stormwater. The Town Engineer has reviewed the plans for expansion of the existing building and determined that no additional stormwater management measures are required. All grading, drainage, and erosion control issues are subject to review and approval of the Town Engineer.

RECOMMENDATION

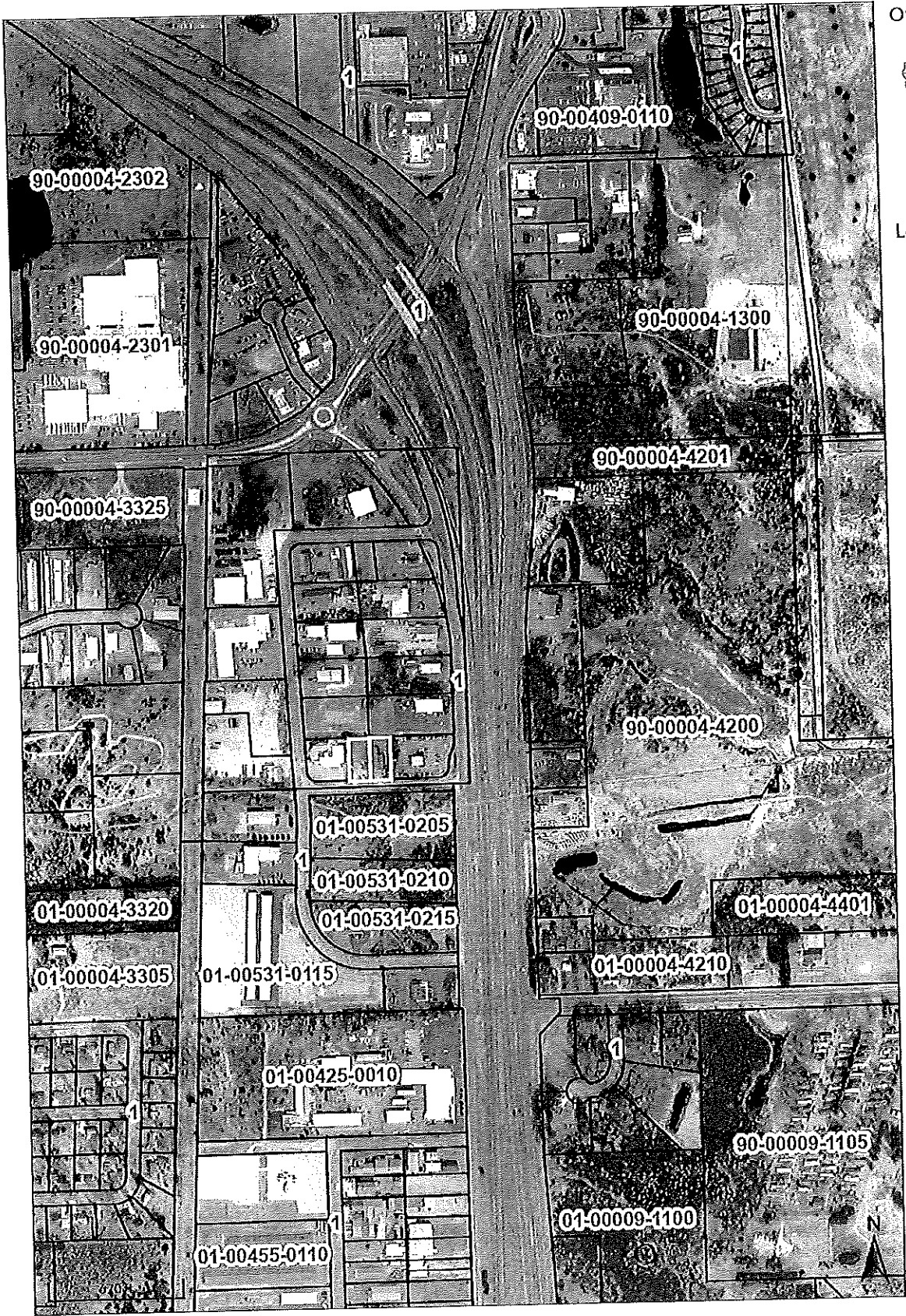
The proposed expansion of the Ruff Start Animal Business consistent with the economic development policies of the Comprehensive Plan. The proposed site and building plans further comply with the requirements of the Zoning Ordinance. Town staff recommends approval of the site and building plan review applicaiton subject to the conditions as stated below.

POSSIBLE ACTIONS

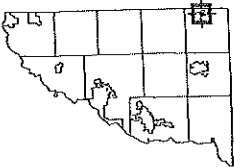
- A. Motion to recommend **approval** of site and building plans for 12526 319th Avenue, subject to the following conditions:
 1. The site and building shall be developed in accordance with the plans submitted to Baldwin Township except as modified herein.

2. The building plans shall be subject to review and approval of the Building Official in accordance with Section XX-17-4 of the Zoning Ordinance.
 3. The existing septic system shall be subject to review and approval of the Town Building Official as required by Section XX-4-2.C.2 of the Building Ordinance.
 4. All grading, drainage, and erosion control issues shall be subject to review and approval of the Town Engineer.
- B. Motion to recommend the application be **denied** based on a finding that the request is does not comply with the Zoning Ordinance.
- C. Motion to **table**.
- c. Joan Heinen, Town Clerk/Treasurer
Andy Schreder, Building Official

Site Location Map
12526 319th Avenue



Overview



Legend

- Public Water Inventory
- Not Classified
 - General Development
 - Natural Environment
 - Recreational Development
 - Parcels
 - Streams



Date: 9/4/24

Re: Ruff Start Rescue Addition Plans

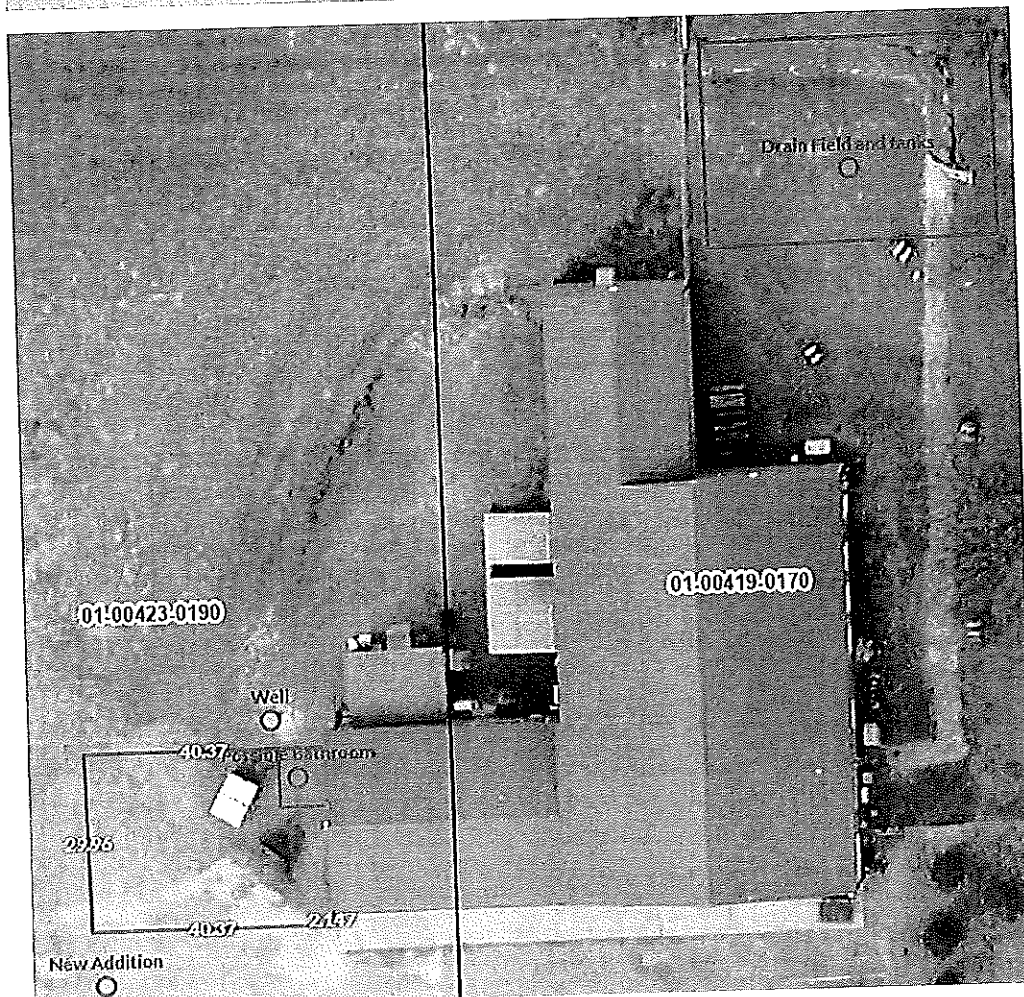
To Whom It May Concern:

Please see documents and photos provided, including design/sketch from Menards for visual purposes only- materials will not be purchased from Menards, but truss specs, posts, etc will be the specifications shown.

Building will have same floor elevation as current. Laminated columns to be placed on top of poured 12" thick x 24" diameter cookie, poured in the bottom of 60" deep hole, backfilled with good soil. Columns will be cleated for uplift and spaced 8' on center with 2"x6" wall girts and MSR rated 2"x4" roof purlins- all spaced 24" on center. The interior to be clad with 29 gauge painted steel to match existing structure. 5" concrete floor with 8' trench drain, daylighted to exterior. Walls to be insulated to R-21 or better. Ceiling to be insulated to R-49. Interior to be finished in white tin for easy cleaning. Area to be heated by gas powered unit heater with back up mini split unit to provide AC when necessary. Additional heat via heat pump. New area will have it's own sub panel for electrical. Hot and cold water supply lines will be brought into the area to use for cleaning. Area will consist of two 48"x36" windows, one 36" man door for entry from outside, and 36" man door connecting the new space to the old. Area to receive one 10'x10' overhead door where the rescue van will be parked for safe unloading. Power, water, and gas all to be taken from existing, adjacent building. Minimal grading is needed to complete this project. Additional drive/parking areas will be dressed with asphalt millings to match existing.

We are in discussions to add a half bath within the new space. We are still entertaining the plausibility/cost effectiveness of said half bath, but should have that determined the week of Sept 9th.

Brent Johnstone
Owner
Image Contracting LLC
MN Lic # 753576



Date: 09/04/2024 - 9:01 AM
Design Name: Post Frame Design
Design ID: 315454695256

MENARDS

Design & Buy™

POST FRAME

*Today's estimated price, future pricing may go up or down. Tax, labor, and delivery not included.

How to recall and purchase a saved design at home

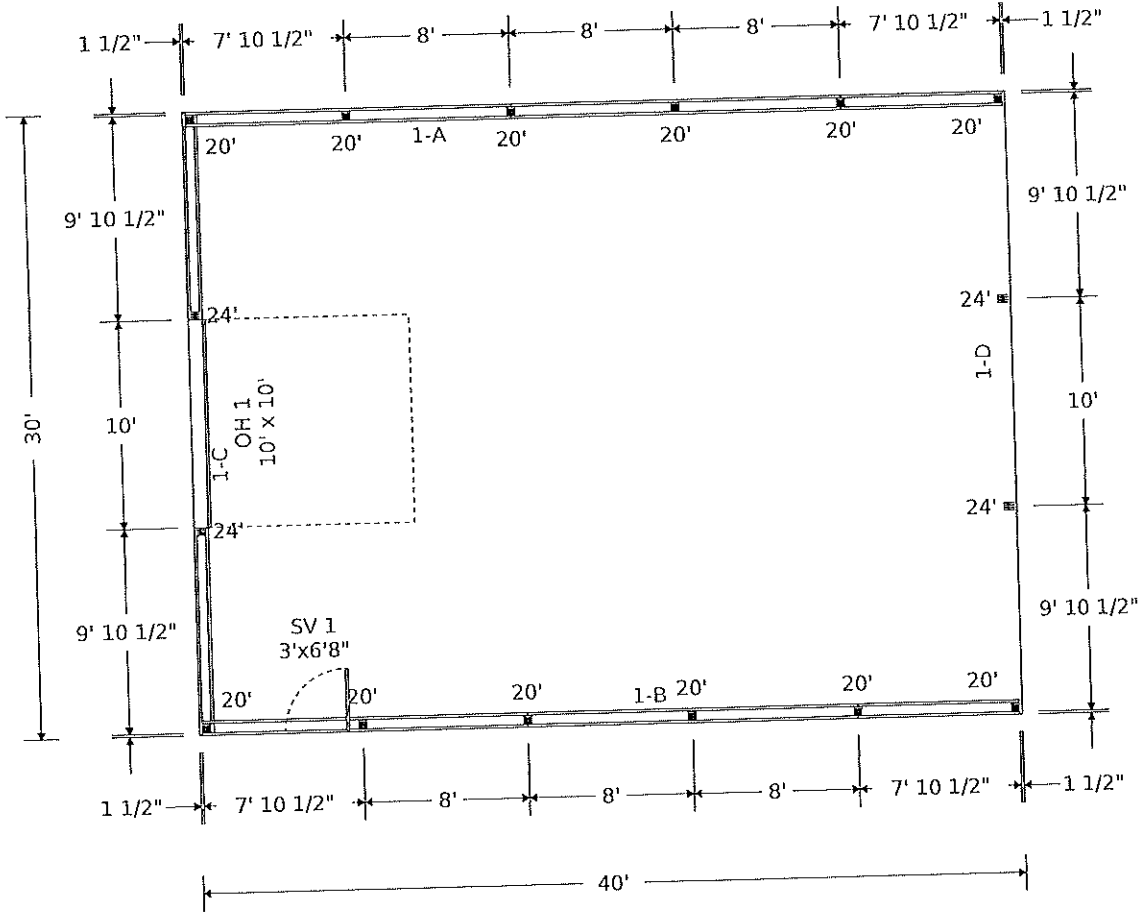


- OR
1. On Menards.com, enter "Design & Buy" in the search bar
 2. Select the Buildings Designer
 3. Recall your design by entering Design ID: 315454695256
 4. Follow the on-screen purchasing instructions

How to purchase at the store

1. Enter Design ID: 315454695256 at the Design-It Center Kiosk in the Building Materials Department
2. Follow the on-screen purchasing instructions.

FLOOR PLAN

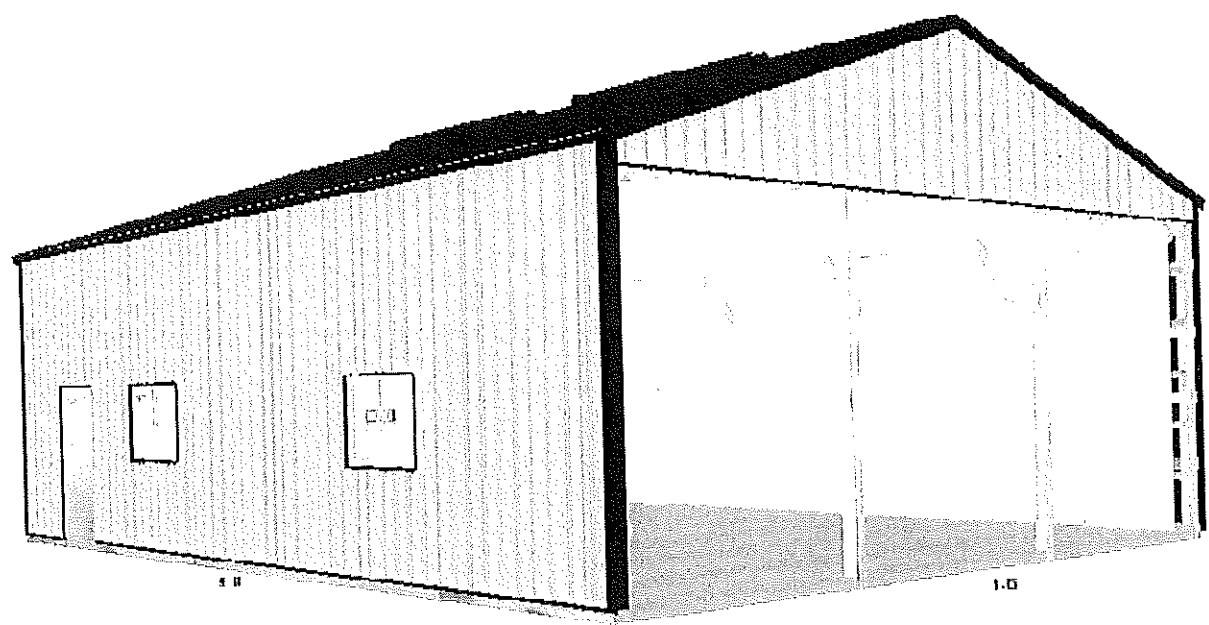
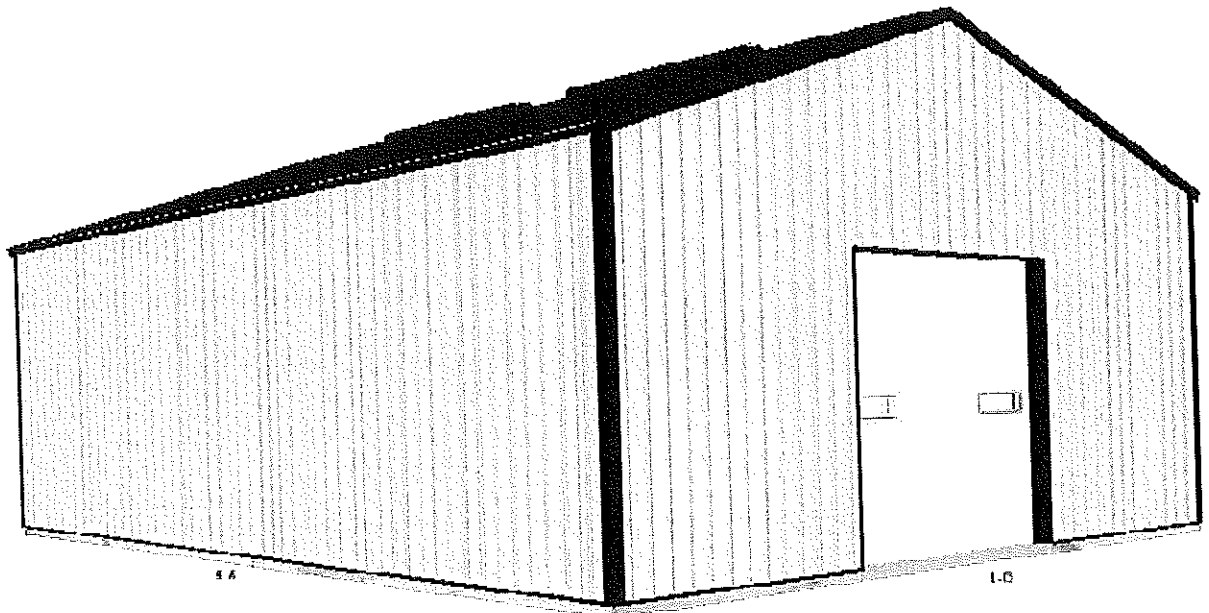


Design #: 315454695256
Store: CAMBRIDGE



Post Frame Building Estimate
Date: Sep 4, 2024, 9:01:38 AM

Elevation Views



Design #: 315454695256
Store: CAMBRIDGE



Post Frame Building Estimate
Date: Sep 4, 2024, 9:01:38 AM

Congratulations, you have taken the first step towards making your new post frame building a reality!

- You have selected Menards to provide you with superior products produced by Midwest Manufacturing that will meet your needs. For a more detailed look at these premium products visit us on the web at www.midwestmanufacturing.com.

*Delivery charge is not included in price. Items ordered to complete your building from vendors other than Midwest Manufacturing are not available for pickup from the plant.

Design #: 315454695256
Store: CAMBRIDGE



Post Frame Building Estimate
Date: Sep 4, 2024, 9:01:38 AM

Building Information

- | | |
|--------------------------|---------------|
| 1. Building Use: | Code Exempt |
| 2. Width: | 30 ft |
| 3. Length: | 40 ft |
| 4. Inside Clear Height: | 12 ft |
| 5. Floor Finish: | Concrete |
| 6. Floor Thickness: | 4 in |
| 7. Post Foundation: | Post Embedded |
| 8. Post Embedment Depth: | 6 ft |
| 9. Footing Pad Size: | 24 in x 8 in |

Wall Information

- | | |
|-----------------------------|------------------------|
| 1. Post Spacing: | 8 ft |
| 2. Post Type: | Columns |
| 3. Girt Type: | Double |
| 4. Exterior Wall Panel: | Premium Pro-Rib |
| 5. Exterior Wall Color: | Light Stone |
| 6. Trim Color: | Emerald Green |
| 7. Gable Accent: | No |
| 8. Sidewall A Eave Light: | None |
| 9. Sidewall B Eave Light: | None |
| 10. Wall Fastener Location: | In the Flat |
| 11. Bottom Trim: | Yes |
| 12. Eave Trim: | Yes |
| 13. Gradeboard Type: | 2x8 Treated Gradeboard |

Interior Finish

- | | |
|-------------------------------|---------------------|
| 1. Wall Insulation Type: | 6' Wide Roll |
| 2. Wall Liner Type: | Dura Panel |
| 3. Wall Liner Color: | White |
| 4. Roof Condensation Control: | Block-It House Wrap |

Roof Information

- | | |
|------------------------------|-----------------------------------|
| 1. Pitch: | 4/12 |
| 2. Truss Spacing: | 8 ft |
| 3. Roof Type: | Premium Pro-Rib |
| 4. Roof Color: | Emerald Green |
| 5. Ridge Options: | Universal Ridge Cap |
| 6. Roof Fastener Location: | On the Rib |
| 7. Endwall Overhangs: | 0 ft |
| 8. Sidewall Overhangs: | 0 ft |
| 9. Skylight Size: | None |
| 10. Ridge Vent Quantity: | 2 |
| 11. Ridge Vent Color: | Emerald Green |
| 12. Ceiling Liner Type: | Dura Panel |
| 13. Purlin Placement: | On Edge |
| 14. Ceiling Liner Color: | White |
| 15. Ceiling Insulation Type: | 16.375" Fiberglass Blow In (R-49) |

Accessories

- | | |
|---------------------------|----------------|
| 1. Outside Closure Strip: | Premium Vented |
| 2. Inside Closure Strip: | Standard |
| 3. Gable Vent Type: | None |
| 4. Cupola Size: | None |
| 5. Gutters: | No |
| 6. End Cap: | No |
| 7. Snow Guard: | No |
| 8. Mini Print: | Email Only |

Design #: 315454695256
Store: CAMBRIDGE



Post Frame Building Estimate
Date: Sep 4, 2024, 9:01:38 AM

Doors & Windows

Name	Size	Wall
Service Door	36"x80"	1-B
Window	48"x36"	1-B
Window	48"x36"	1-B
Overhead Door	10' x 10'	1-C

Open Walls

Wall	Every Other Post Removed
1-D	No

Floor type (concrete, dirt, gravel) is NOT included in estimated price. The floor type is used in the calculation of materials needed. Labor, foundation, steel beams, paint, electrical, heating, plumbing, and delivery are also NOT included in estimated price. This is an estimate. It is only for general price information. This is not an offer and there can be no legally binding contract between the parties based on this estimate. The prices stated herein are subject to change depending upon the market conditions. The prices stated on this estimate are not firm for any time period unless specifically written otherwise on this form. The availability of materials is subject to inventory conditions. MENARDS IS NOT RESPONSIBLE FOR ANY LOSS INCURRED BY THE GUEST WHO RELIES ON PRICES SET FORTH HEREIN OR ON THE AVAILABILITY OF ANY MATERIALS STATED HEREIN. All information on this form, other than price, has been provided by the guest and Menards is not responsible for any errors in the information on this estimate, including but not limited to quantity, dimension and quality. Please examine this estimate carefully. MENARDS MAKES NO REPRESENTATIONS, ORAL, WRITTEN OR OTHERWISE THAT THE MATERIALS LISTED ARE SUITABLE FOR ANY PURPOSE BEING CONSIDERED BY THE GUEST. BECAUSE OF WIDE VARIATIONS IN CODES, THERE ARE NO REPRESENTATIONS THAT THE MATERIALS LISTED HEREIN MEET YOUR CODE REQUIREMENTS. THE PLANS AND/OR DESIGNS PROVIDED ARE NOT ENGINEERED. LOCAL CODE OR ZONING REGULATIONS MAY REQUIRE SUCH STRUCTURES TO BE PROFESSIONALLY ENGINEERED AND CERTIFIED PRIOR TO CONSTRUCTION.

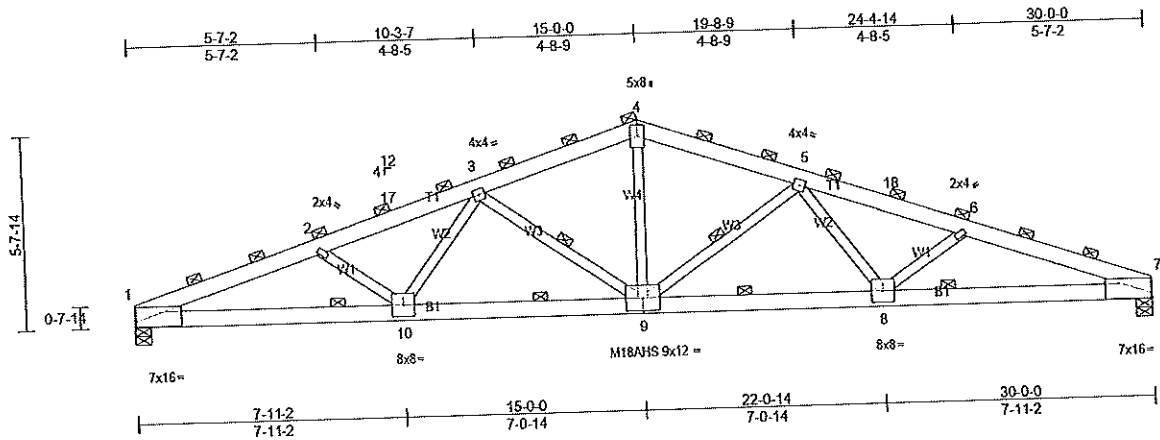
For other design systems search "Design & Buy" on Menards.com

ost Frame

Job	Truss	Truss Type	Qty	Ply	Job Reference (optional)
QTREC0863108	P1	COMMON	4	1	

Midwest Manufacturing, Eau Claire, WI

Rur: 8.8 S 0 Feb 12 2024 Print: 8.800 S Feb 12 2024 MTEK Industries, Inc. Mon Aug 05 03:48:27 Page: 1
ID:ndJqo8Co5fYnJA_ox27wO2yqy8P-CH4fgW0H8KRAUJ3.5vRcSuan0nTXqm/AdLr42Syq7I



Scale = 1/51.1

Plate Offsets (X, Y): [1:0-4-14,0-3-8], [7:0-4-14,0-3-8]

Loading	(psf)	Spacing	8-0-0	CSI	DEFL	in	(loc)	Vdefl	L/d	PLATES	GRIP
TCLL (roof)	20.0	Plate Grip DOL	1.15	TC	0.62	Vert(LL)	-0.39	8-9	>932	240	MT20
Snow (Ps/Pg)	23.8/50.0	Lumber DOL	1.15	BC	0.77	Vert(CT)	-0.54	8-9	>666	180	M18AHS
TCDL	4.0	Rep Stress Incr	NO	WB	0.81	Horz(CT)	0.16	7	n/a	n/a	
BCLL	0.0	Code	IBC2018/TPI2014	Matrix-MS							
BCDL	5.0										

Weight: 178 lb FT = 15%

LUMBER
TOP CHORD 2x6 SP 2400F 2.0E
BOT CHORD 2x6 SP 2400F 2.0E
WEBS 2x4 SPF Stud *Except* W4:2x4 SPF No.2

BRACING
TOP CHORD 2-0-0 oc purfins (2-9-12 max.)
BOT CHORD 6-6-0 oc bracing.
WEBS 1 Row at midpt 3-9, 5-9

REACTIONS (lb/size) 1=3939/0-5-8, (min. 0-3-6), 7=3939/0-5-8, (min. 0-3-6)
Max Horiz 1=174 (LC 12)
Max Uplift 1=-959 (LC 8), 7=-959 (LC 9)
Max Grav 1=4102 (LC 16), 7=4102 (LC 17)

FORCES (lb) - Max. Comp./Max. Ten. - All forces 250 (lb) or less except when shown.
TOP CHORD 1-2=-9795/2260, 2-17=-8894/2044, 3-17=-8758/2061, 3-4=-6292/1543, 4-5=-6292/1543, 5-18=-8758/2062,
6-18=-8894/2045, 6-7=-9795/2262
BOT CHORD 1-10=-2146/9099, 9-10=-1698/7826, 8-9=-1578/7826, 7-8=-2027/9099
WEBS 3-10=-233/1065, 2-10=-981/415, 3-9=-2890/696, 4-9=-680/2662, 5-9=-2890/696, 5-8=-234/1065, 6-8=-981/415

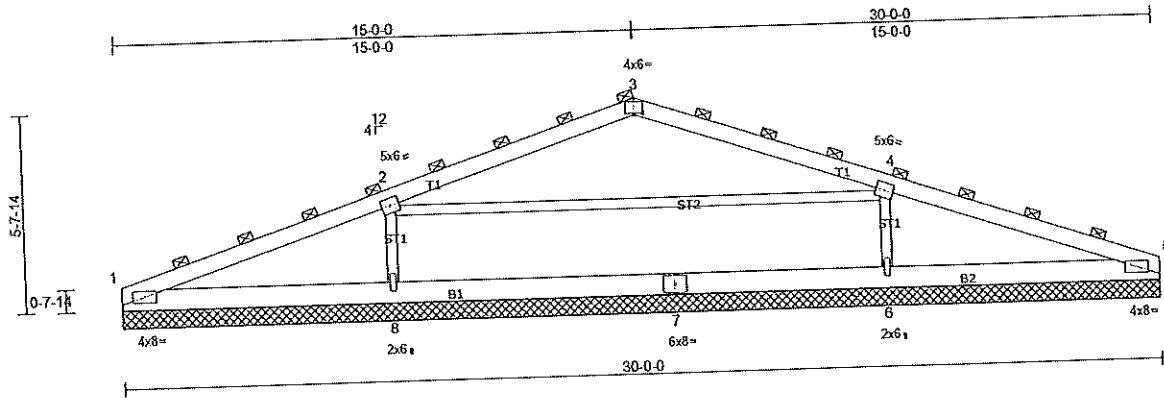
- NOTES**
- Unbalanced roof live loads have been considered for this design.
 - Wind: ASCE 7-16; Vult=105mph (3-second gust) Vasd=83mph; TCDL=2.4psf; BCDL=0.6psf; h=25ft; Cat. I; Exp C; Enclosed; MWFRS (envelope); cantilever left and right exposed; end vertical left and right exposed; Lumber DOL=1.60 plate grip DOL=1.60
 - TCLL: ASCE 7-16; Pr=20.0 psf (roof LL); Lum DOL=1.15 Plate DOL=1.15; Pg=50.0 psf; Ps=23.8 psf (Lum DOL=1.15 Plate DOL=1.15); Is=0.8; Rough Cat C; Fully Exp; Ce=0.9; Cs=0.86; Ct=1.10; Unobstructed slippery surface
 - Roof design snow load has been reduced to account for slope.
 - Unbalanced snow loads have been considered for this design.
 - Dead loads shown include weight of truss. Top chord dead load of 5.0 psf (or less) is not adequate for a shingle roof. Architect to verify adequacy of top chord dead load.
 - All plates are MT20 plates unless otherwise indicated.
 - This truss has been designed for a 10.0 psf bottom chord live load nonconcurrent with any other live loads.
 - Provide mechanical connection (by others) of truss to bearing plate capable of withstanding 959 lb uplift at joint 1 and 959 lb uplift at joint 7.
 - This truss is designed in accordance with the 2018 International Building Code section 2306.1 and referenced standard ANSI/TPI 1.

LOAD CASE(S) Standard

ost Frame

Job	Truss	Truss Type	Qty	Ply	Job Reference (optional)
QTREC0784200	P30E	GABLE	1	1	

Run: 8:61 S Aug 11 2022 Print: 8:610 S Aug 11 2022 MTEK Industries, Inc. Sat May 06 07:50:56 Page: 1
ID:ANAH7A788!B5FgTY1W9YBdERO-vW4TovjgWBLOPc2dR641ViqLFMH2OXm1Gh523zzJHbC
Midwest Manufacturing, Eau Claire, WI



Scale = 1:50

Plate Offsets (X, Y): [3:0-3:0,0:0-7:1]

Loading	(psf)	Spacing	4-0-0	CSI	0.88	DEFL	in	(loc)	l/dell	L/d	PLATES	GRIP
TCLL (roof)	35.0	Plate Grip DOL	1.15	TC	0.52	Vert(LL)	n/a	-	n/a	999	MT20	197/144
Snow (Ps/Pg)	28.4/50.0	Lumber DOL	1.15	BC	0.35	Vert(TL)	n/a	-	n/a	999		
TCDL	4.0	Rep Stress Incr	NO	WB		Horiz(TL)	0.03	5	n/a	n/a		
BCLL	0.0	Code	IBC2018/TP12014	Matix-S							Weight 167 lb	FT = 15%
BCDL	5.0											

LUMBER
TOP CHORD 2x6 SP No.1
BOT CHORD 2x8 SPF No.2
OTHERS 2x4 SPF Stud "Except" ST2-2x4 SPF No.2

BRACING
TOP CHORD 2-0-0 oc purlins (5-1-5 max.)
BOT CHORD Structural wood sheathing directly applied or 10-0-0 oc bracing.

REACTIONS All bearings 30-0-0.

(b) - Max Horiz 1=89 (LC 12)
Max Uplift All uplift 100 (lb) or less at joint(s) except 1=155 (LC 8),
5=156 (LC 9), 6=360 (LC 13), 8=361 (LC 12)
Max Grav All reactions 250 (lb) or less at joint(s) except 1=980 (LC 2),
5=980 (LC 2), 6=1745 (LC 17), 8=1745 (LC 16)

FORCES (lb) - Max. Comp./Max. Ten. - All forces 250 (lb) or less except when shown.
TOP CHORD 1-2=-1575/202, 2-3=-1612/306, 3-4=-1612/305, 4-5=-1576/201
BOT CHORD 1-8=-136/1328, 7-8=-138/1328, 6-7=-136/1328, 5-6=-136/1328
WEBS 2-8=-1457/379, 4-6=-1457/378

JOINT STRESS INDEX
1 = 0.75, 2 = 0.25, 2 = 0.59, 3 = 0.43, 4 = 0.25, 4 = 0.59, 5 = 0.75, 6 = 0.42, 7 = 0.69, 8 = 0.42, 9 = 0.59 and 10 = 0.59

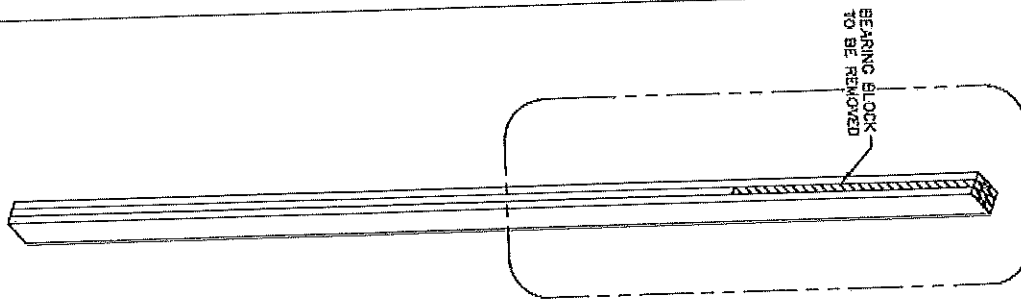
NOTES

- Unbalanced roof live loads have been considered for this design.
- Wind: ASCE 7-16; Vult=105mph (3-second gust) Vasd=83mph, TCDL=2.4psf, BCDL=0.6psf; h=25ft; Cat. I; Exp C; Enclosed; MWFRS (envelope); cantilever left and right exposed; end vertical left and right exposed; Lumber DOL=1.60 plate grip DOL=1.60
- Truss designed for wind loads in the plane of the truss only. For studs exposed to wind (normal to the face), see Standard Industry Gable End Details as applicable, or consult qualified building designer as per ANSI/TPI 1.
- TCLL: ASCE 7-18; Pr=35.0 psf (roof LL: Lum DOL=1.15 Plate DOL=1.15); Pg=50.0 psf; Ps=28.4 psf (Lum DOL=1.15 Plate DOL=1.15); Is=0.8; Rough Cat C; Fully Exp.; Ce=0.9; Cs=0.94; Ct=1.20; Unobstructed slippery surface
- Roof design snow load has been reduced to account for slope.
- Unbalanced snow loads have been considered for this design.
- Dead loads shown include weight of truss. Top chord dead load of 5.0 psf (or less) is not adequate for a shingle roof. Architect to verify adequacy of top chord dead load.
- Gable requires continuous bottom chord bearing.
- Vertical gable studs spaced at 7'-10" oc and horizontal gable studs spaced at 2'-0" oc.
- This truss has been designed for a 10.0 psf bottom chord live load nonconcurrent with any other live loads.
- Provide mechanical connection (by others) of truss to bearing plate capable of withstanding 154 lb uplift at joint 1, 155 lb uplift at joint 5, 360 lb uplift at joint 8 and 359 lb uplift at joint 6.
- This truss is designed in accordance with the 2018 International Building Code section 2306.1 and referenced standard ANSI/TPI 1.
- Graphical purlin representation does not depict the size or the orientation of the purlin along the top and/or bottom chord.

LOAD CASE(S) Standard

ost Frame

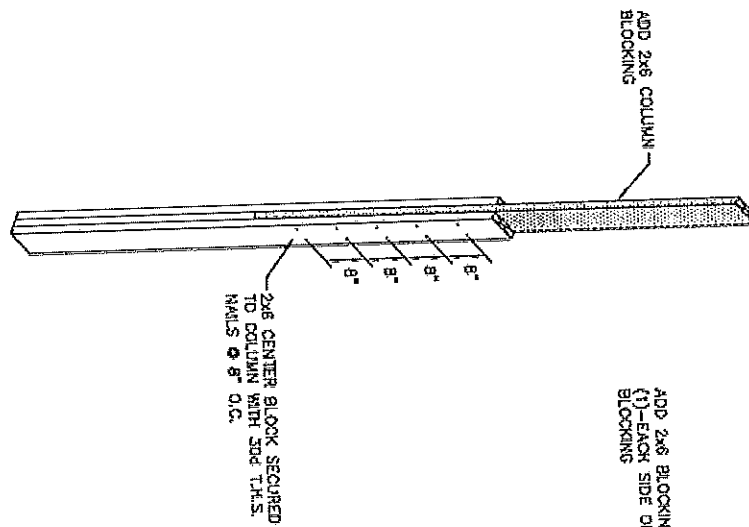
ORIGINAL COLUMN



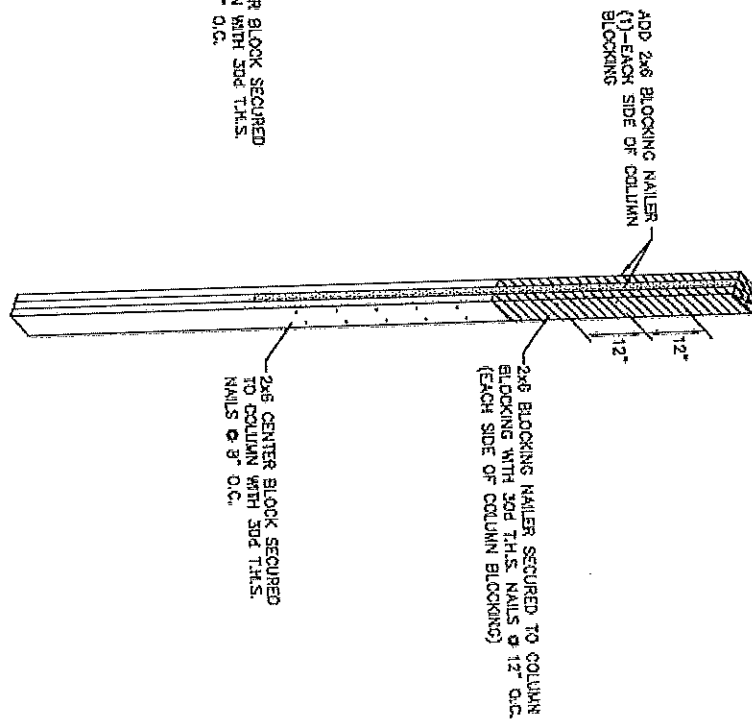
STEP 1
REMOVE CENTER BLOCK



STEP 2
ADD CENTER BLOCK
NAILS @ 8" O.C.

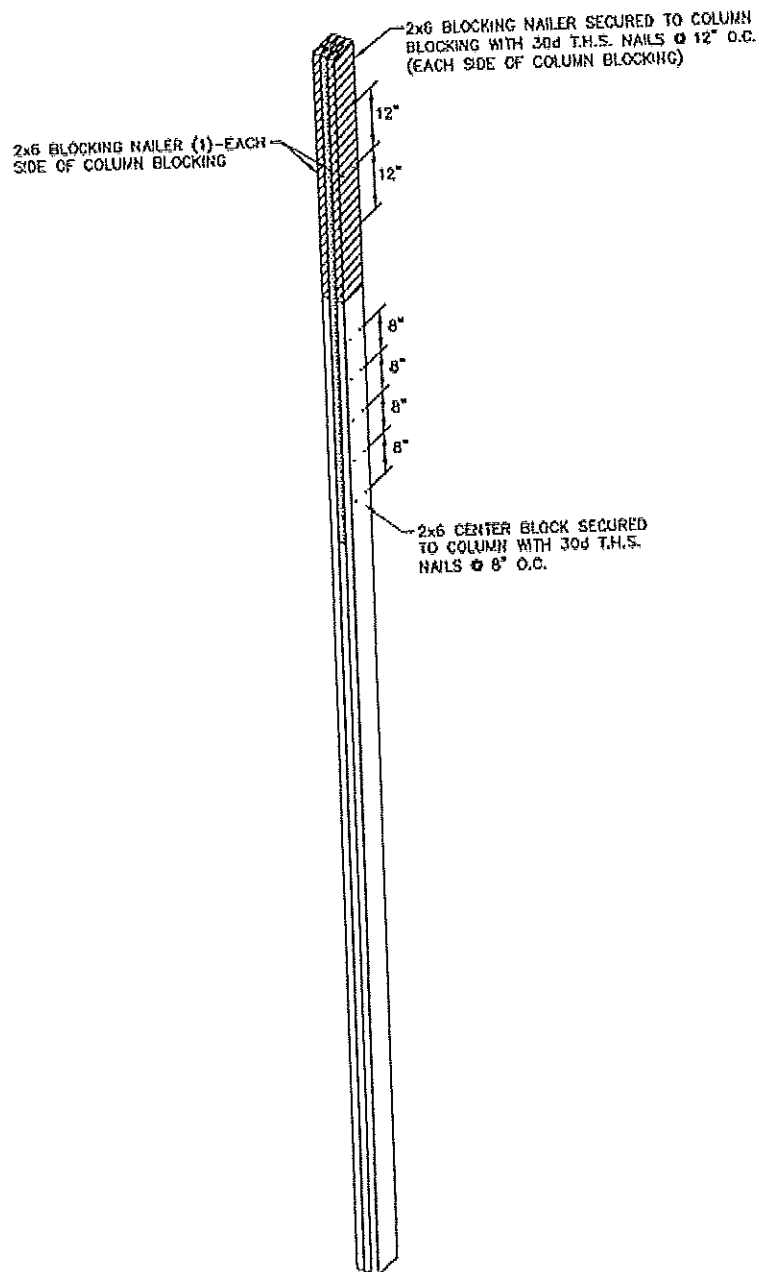


STEP 3
ADD SIDE BLOCKING NAILERS
NAILS @ 12" O.C.



ENDWALL COLUMN BLOCKING
ENGINEERING SERVICES
CALL ENGINE FOR EXISTING COLUMN TO SERVICE (720) 878-0000

ost Frame



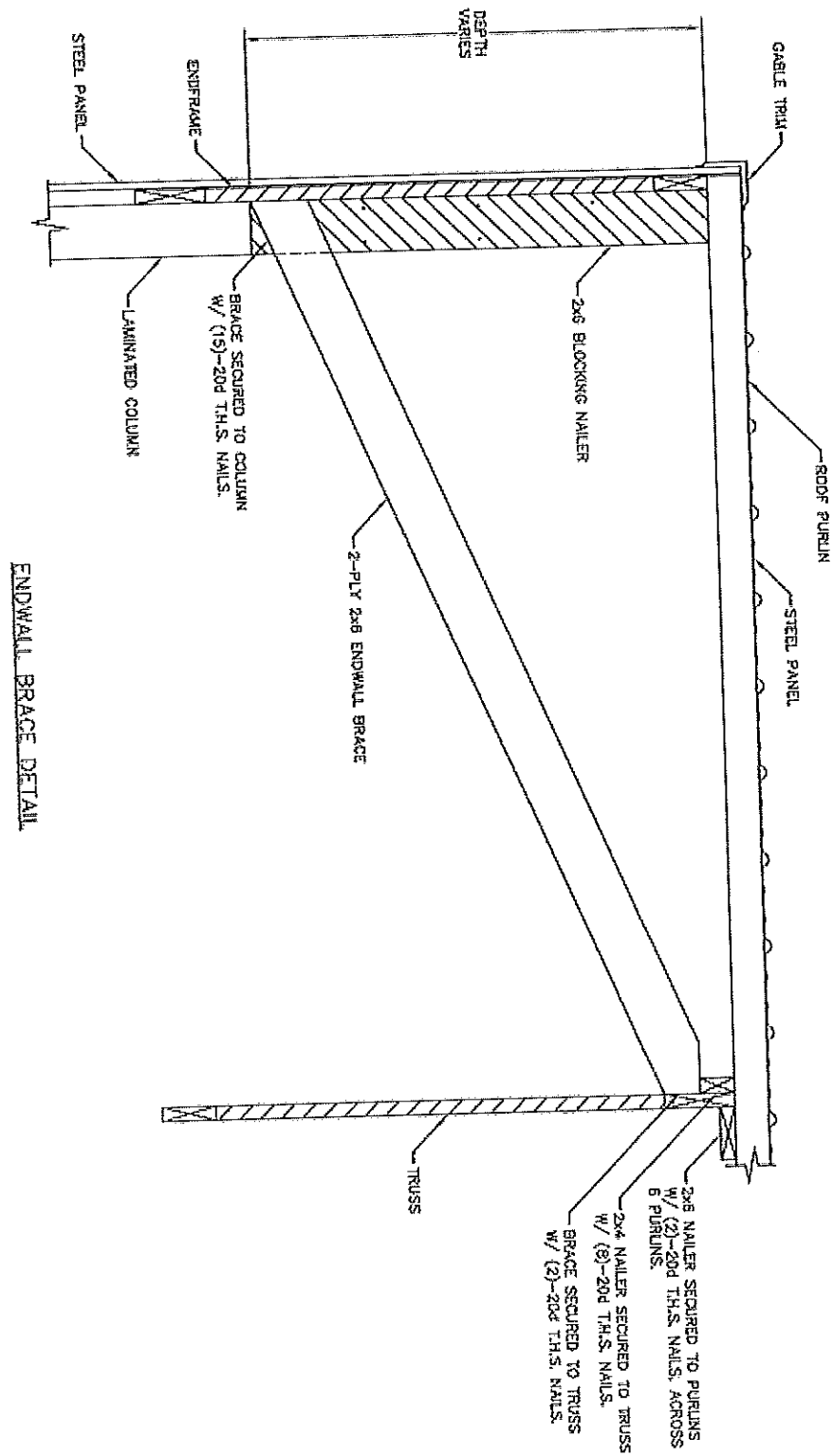
ENDWALL COLUMN BLOCKING DETAIL

ENDWALL COLUMN BLOCKING DETAIL

MM ENGINEERING SERVICES

6311 KLINE RD. LAKE CLAY, WI 54700 (715) 878-0000

ost Frame



ENDWALL BRACE DETAIL



ENDWALL BRACE DETAIL

ENGINEERING SERVICES

ONE EIGHT TWO ZERO CLARK ST. SUITE 200 ST. LOUIS, MO 63103

RESOLUTION NO: 24-40

**TOWN OF BALDWIN
COUNTY OF SHERBURNE, MINNESOTA**

**SITE AND BUILDING PLAN APPROVAL
RUFF START ANIMAL RESCUE**

WHEREAS, Ruff Start Rescue, Inc. (the “developer”) is proposing to expand the principal building on property described as Lot 6 and Lot 9 , Block 1, Buenaventura Vista(PIDs 01-00419-0170 and 01-00419-0190); and

WHEREAS, the developer has submitted application for Site and Building Plan Review to be processed in accordance with Section XX-9-2.A of the Zoning Ordinance; and

WHEREAS, the Planning Report dated 2 October 2024 prepared by the Town Planner, The Planning Company, LLC, is incorporated herein by reference; and

WHEREAS, the Planning Commission considered the application at their regular meeting on 25 September 2024; based upon review of the application and evidence received, the Planning Commission recommended by a 6-0 vote that the Town Board approve the request.

WHEREAS, the Town Board considered the application at their meeting on 7 October 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF BALDWIN TOWNSHIP, MINNESOTA THAT the applicant is approved subject to the following conditions:

1. The site and building shall be developed in accordance with the plans submitted to Baldwin Township except as modified herein.
2. The building plans shall be subject to review and approval of the Building Official in accordance with Section XX-17-4 of the Zoning Ordinance.
3. The existing septic system shall be subject to review and approval of the Town Building Official as required by Section XX-4-2.C.2 of the Building Ordinance.
4. All grading, drainage, and erosion control issues shall be subject to review and approval of the Town Engineer.

(Remainder of this page intentionally blank signatures to follow)

ADOPTED by the Town Board of Baldwin Township this 7th day of October, 2024.

MOTION BY:
SECONDED BY:
IN FAVOR:
OPPOSED:

BALDWIN TOWNSHIP

Jay Swanson, Chair

ATTEST:

Joan Heinen, Town Clerk/Treasurer



3601 Thurston Avenue
Anoka, MN 55303
763.231.5840
TPC@PlanningCo.com

MEMORANDUM

TO: Baldwin Township Board of Supervisors

FROM: D. Daniel Licht

DATE: 3 October 2024

RE: Baldwin – 31932 136th Street; 2nd Driveway

TPC FILE: 269.02

BACKGROUND

Joshua Krenz applied for a second driveway for the property at 31932 136th Street. The second driveway is intended to access a lot to be subdivided for the purpose of constructing a house for a farm laborer. The property owner requested approval of the second driveway in advance of the Simple Plat application in order to allow for construction of the driveway yet in 2024.

The Town Engineer reviewed the second driveway request and recommends approval.

The Planning Commission considered the second driveway application at their meeting on 25 September 2024. Mr. Krenz was present to explain the request and answer questions. Mr. Krenz noted that there is no ditch in front of the property and that he would review stormwater drainage with the Town Engineer. Mr. Krenz also asked to delay paving the driveway approach within the right-of-way until after the planned 136th Street improvement project. The Planning Commission voted to recommend approval of the second driveway.

Exhibits:

- Site Location Map
- Site Plan
- Town Engineer memorandum dated 9/24/24

RECOMMENDATION

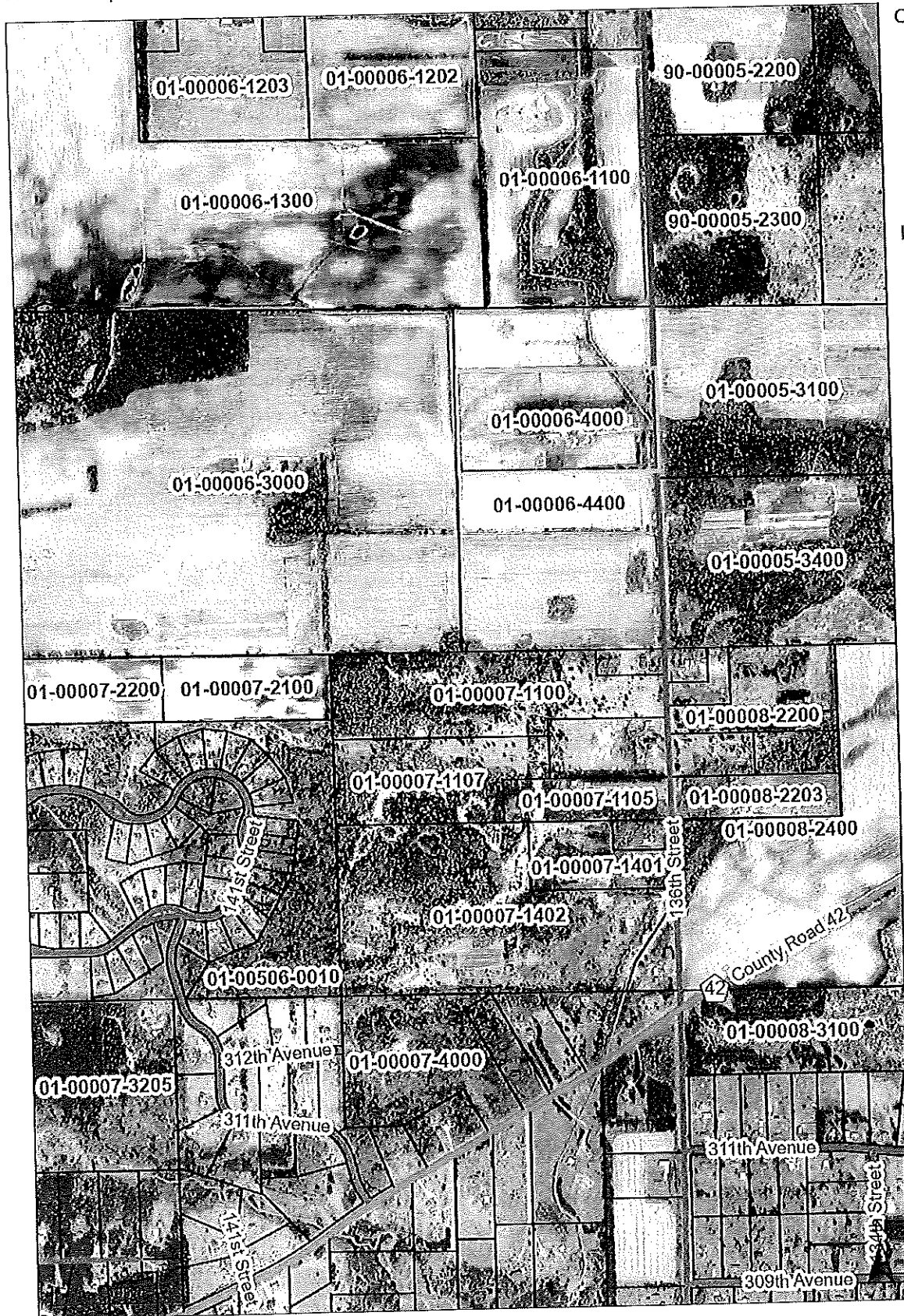
Town staff and the Planning Commission recommend approval of the second driveway application for 31932 136th Street, subject to the following conditions:

1. The construction of the second driveway shall be subject to review and approval of the Town Engineer.

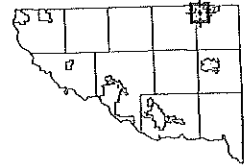
2. The property owner shall provide an escrow for paving of the access within the public right-of-way to be completed following improvement of 136th Street, subject to review and approval of City staff.
- c. Joan Heinen, Town Clerk/Treasurer
Mathew Kind, Town Engineer
Joshua Krenz, property owner

Site Location Map

Krenz Simple Plat



Overview



Legend

Public Water Inventory

- ☐ Not Classified
- ☐ General Development
- ☐ Natural Environment
- ☐ Recreational Development

Roads

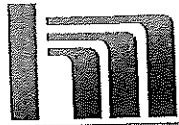
- ☐ MN Highway; US Highway
- ☐ Municipal-State Aid Street
- ☐ Municipal Street
- ☐ Township Road
- ☐ State Forest Road
- ☐ Bureau of Fish and Wildlife Road
- ☐ Connector (Ramp)
- ☐ Privately Maintained Public Access Road
- ☐ County Road
- ☐ County-State Aid Highway
- ☐ Parcels
- ☐ Streams

Proposed 2nd Driveway
Josh Krenz
31932 136th St
Princeton, MN 55371
262-617-4232



The yellow line represents the distance from the current driveway to the new driveway. It is measured at approximately 400 feet.

The red box represents the new driveway.



**Hakanson
Anderson**

Main Office:
3601 Thurston Avenue, Anoka, MN 55303
Phone: 763/427-5860
www.haa-inc.com

45
45

MEMORANDUM

TO: Baldwin Twp. Planning Commission

FROM: Matthew Kind, P.E.
Township Engineer

DATE: 9/24/24

RE: Krenz Parcel – Second Driveway

Second driveway is approved with the following conditions:

1. Driveway must be constructed per Baldwin Twp. Std. Detail BLD-202.0.
2. If the proposed driveway is gravel surfaced, it must be paved from the street to the right of way line.



Contract Area: Baldwin Twp - August 2024

Permit #	Date Issued	Address	Project Description	Permit Portion	70% Billable	Plan Review	80% Billable	Project Fee
BA2024-087	8/20/2024	29563 144th Street	Roof	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-148	8/19/2024	28540 97th Street Northwest	Deck	\$ 100.00	\$ 70.00	\$ 50.00	\$ 40.00	\$ 110.00
BA2024-170	8/9/2024	32022 125th Street	Non-Residential Roof	\$ 548.15	\$ 383.71	\$ 356.30	\$ 285.04	\$ 668.75
BA2024-185	8/9/2024	29106 142nd Street Northwest	Accessory Structure	\$ 488.15	\$ 341.71	\$ 317.30	\$ 253.84	\$ 595.55
BA2024-201	8/7/2024	12832 296th Ave NW	Accessory Structure	\$ 364.80	\$ 255.36	\$ 237.12	\$ 189.70	\$ 445.06
BA2024-211	8/28/2024	30783 137th St NW	Accessory Structure	\$ 116.55	\$ 81.59	\$ 75.76	\$ 60.61	\$ 142.19
BA2024-217	8/26/2024	13404 277th Avenue Northwest	Deck	\$ 133.10	\$ 93.17	\$ 86.52	\$ 69.22	\$ 162.39
BA2024-221	8/3/2024	28394 135TH ST NW	Deck/Platform	\$ 116.55	\$ 81.59	\$ 75.76	\$ 60.61	\$ 142.19
BA2024-229	8/8/2024	29035 115th Circle Northwest	Deck	\$ 116.55	\$ 81.59	\$ 75.76	\$ 60.61	\$ 142.19
BA2024-231	8/1/2024	11908 286th Ave NW,	Swimming Pool	\$ 480.65	\$ 336.46	\$ 312.42	\$ 249.94	\$ 586.39
BA2024-240	8/7/2024	30431 100th Ave NW	New Construction	\$ 1,665.90	\$ 1,166.13	\$ 1,082.84	\$ 866.27	\$ 2,032.40
BA2024-241	8/7/2024	13500 295th Ave NW	New Construction	\$ 2,421.90	\$ 1,695.33	\$ 1,574.24	\$ 1,259.39	\$ 2,954.72
BA2024-244	8/21/2024	28517 100th Street Northwest	New Construction	\$ 3,191.40	\$ 2,233.98	\$ 2,074.41	\$ 1,659.53	\$ 3,893.51
BA2024-245	8/5/2024	29441 136th St	Basement Finish	\$ 364.80	\$ 255.36	\$ 50.00	\$ 40.00	\$ 295.36
BA2024-247	8/8/2024	12832 296th Ave NW	Replacement Septic	\$ 350.00	\$ 245.00		\$ -	\$ 245.00
BA2024-248	8/1/2024	28275 112th Street Northwest	New Septic	\$ 350.00	\$ 245.00		\$ -	\$ 245.00
BA2024-249	8/1/2024	30209 116th Street Northwest	Non-Residential New Septic	\$ 350.00	\$ 245.00		\$ -	\$ 245.00
BA2024-257	8/7/2024	11638 308th Ave NW	Replacement Septic	\$ 350.00	\$ 245.00	\$ 75.76	\$ 60.61	\$ 142.19
BA2024-258	8/26/2024	10733 308th Ave NW	Accessory Structure	\$ 116.55	\$ 81.59		\$ -	\$ 87.50
BA2024-261	8/29/2024	14070 290th Avenue Northwest	Window/Door	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-263	8/7/2024	28441 131st St NW,	New Septic	\$ 350.00	\$ 245.00		\$ -	\$ 245.00



Contract Area: Baldwin Twp - August 2024

Permit #	Date Issued	Address	Project Description	Permit Portion	70% Billable	Plan Review	80% Billable	Project Fee
BA2024-264	8/7/2024	14338 284th Avenue Northwest	Plumbing New Construction	\$ 150.00	\$ 105.00		\$ -	\$ 105.00
BA2024-265	8/8/2024	14237 292nd Avenue Northwest	Tank Replacement Septic	\$ 175.00	\$ 122.50		\$ -	\$ 122.50
BA2024-266	8/2/2024	28275 112th Street Northwest	Plumbing New Construction	\$ 150.00	\$ 105.00		\$ -	\$ 105.00
BA2024-267	8/2/2024	28275 112th Street Northwest	Mechanical New Construction	\$ 150.00	\$ 105.00		\$ -	\$ 105.00
BA2024-268	8/26/2024	29441 136th St	Deck	\$ 116.55	\$ 81.59	\$ 75.76	\$ 60.61	\$ 142.19
BA2024-269	8/27/2024	11805 300th Ave NW	Accessory Structure	\$ 265.50	\$ 185.85	\$ 172.58	\$ 138.06	\$ 323.91
BA2024-270	8/12/2024	11739 290th Ct NW	Siding	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-271	8/8/2024	28231 112th St NW	Water Heater	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-272	8/8/2024	30525 119th Street Northwest	Siding	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-273	8/26/2024	12918 295th Avenue Northwest	New Construction	\$ 2,219.40	\$ 1,553.58	\$ 1,442.61	\$ 1,154.09	\$ 2,707.67
BA2024-275	8/30/2024	11949 317th Avenue Northwest	Accessory Structure	\$ 282.05	\$ 197.44	\$ 183.33	\$ 146.66	\$ 344.10
BA2024-277	8/7/2024	14338 284th Avenue Northwest	Mechanical New Construction	\$ 150.00	\$ 105.00		\$ -	\$ 105.00
BA2024-278	8/12/2024	9816 284th Ave NW	Plumbing Alteration/Remodel	\$ 185.00	\$ 129.50		\$ -	\$ 129.50
BA2024-280	8/7/2024	29500 131st St NW,	Mechanical New Construction	\$ 150.00	\$ 105.00		\$ -	\$ 105.00
BA2024-281	8/14/2024	31344 103rd St NW	Replacement Septic	\$ 350.00	\$ 245.00		\$ -	\$ 245.00
BA2024-282	8/9/2024	9799 305th Avenue Northwest	Plumbing Basement Finish	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-283	8/14/2024	13051 289th Avenue Northwest	Roof	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-284	8/26/2024	9816 284th Ave NW	Alteration/Remodel	\$ 215.90	\$ 151.13	\$ 50.00	\$ 40.00	\$ 191.13



Contract Area: Baldwin Twp - August 2024

Permit #	Date Issued	Address	Project Description	Permit Portion	70% Billable	Plan Review	80% Billable	Project Fee
BA2024-285	8/14/2024	14069 290th Avenue Northwest	Roof	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-286	8/19/2024	12945 296TH AVE NW	Replacement Septic	\$ 350.00	\$ 245.00		\$ -	\$ 245.00
BA2024-288	8/16/2024	30260 118th St NW	Furnace & A/C	\$ 185.00	\$ 129.50		\$ -	\$ 129.50
BA2024-290	8/16/2024	31344 103rd Street	Roof	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-293	8/21/2024	12941 285th Ave NW	Roof	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-294	8/21/2024	30311 119th St NW	Water Heater	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-299	8/27/2024	13839 Co Rd 42 NW	Roof	\$ 125.00	\$ 87.50		\$ -	\$ 87.50
BA2024-301	8/27/2024	30431 100th St NW	Mechanical New Construction	\$ 150.00	\$ 105.00		\$ -	\$ 105.00
				\$ 18,719.45	\$ 13,103.62	\$ 8,368.47	\$ 6,694.78	\$ 19,798.39

Appendix A- Hourly Base Rates
Snowplow Driver 1 (Class D)

	A	B	C	D	E
Effective	Start	1-year	5-year	10-year	15-year
1/1/2024	18.22	19.131	20.08755	21.09193	22.14652

Snowplow Driver 2 (Class A or B)

	A	B	C	D	E
Effective	Start	1-year	5-year	10-year	15-year
1/1/2024	24.31	25.5255	26.80178	28.14186	29.54896

UPDATED:
12/29/2023



Company: Baldwin Township

Project: 285th Ave NW Grading and Drainage

Date: 09/26/2024

Note:

Work could be performed the week of 9/30/2024.

If you accept this quote, please sign and return. We reserve the right to withdraw this quote if not accepted within 10 days.

Signature _____

Printed Name _____

Title _____

Date _____

Joan Heinen

From: Matthew Kind <matthewk@haa-inc.com>
Sent: Monday, September 30, 2024 2:16 PM
To: Joan Heinen; Tom Rush
Subject: 285th Regrade
Attachments: Helmin Baldwin 285th Ave NW Grading and Drainage Quote.pdf

Only one quote for the project came back. Hass said he was too busy, but passed Helmin on to me as a 3rd prospect. The other contractor just wasn't interested because of the neighborhood. Had a scary encounter with a crazy person about 10 years ago, so they declined. Can't make it up.

Helmin is anxious to get a this anytime soon, but I'm guessing it'll have to wait until Oct. 8th at the soonest.

Any questions, please call.

Thanks,

Matt



**Hakanson
Anderson**

Matthew Kind, P.E., Senior Project Engineer

3601 Thurston Avenue

Anoka, MN 55303

Phone: (763) 427-5860

GOVERNING SPECIFICATIONS

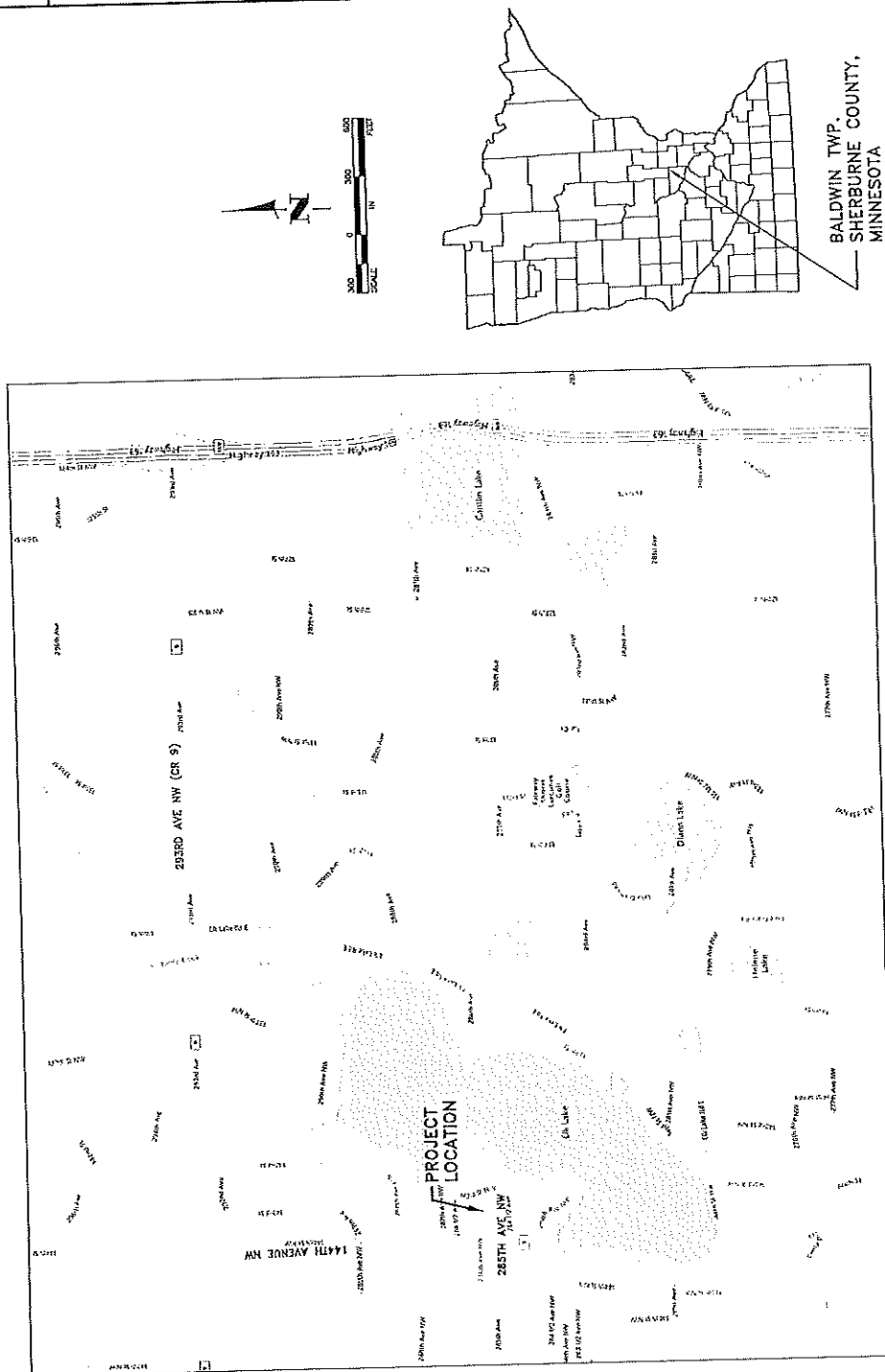
SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	DETAILS AND QUANTITIES
3	GRADING AND DRAINAGE

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Engineer under the laws of the State of Minnesota.

DATE 8/5/24
44958
LIC. NO.

[illegible]

SHEET 1 OF 3 SHEETS

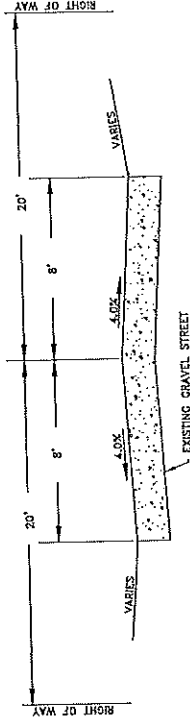


THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE

**Hakanson
Anderson**
Civil Engineers and Land Surveyors
1001 Hennepin Ave., Anoka, Minnesota 55303
Tel. 763-436-1111

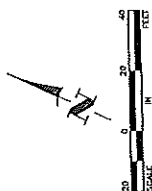
BID TAB FOR REGRADING 285TH AND RUNOFF IMPROVEMENTS

Item No.	Description	Unit	TOTAL Estimated Quantity
1	Mobilization	LS	1
2	Common Excavation & Grading of Existing Street	CY	200
3	Common Excavation for Drainage Swale	CY	35
4	Construct River Rock Inlet for Swale	TON	6
5	Geotextile Fabric for Swale Inlet	SY	25
6	Erosion Control Blanket (Category 20)	SY	550
7	Turf Establishment (Hydro-Seeding)	LS	1

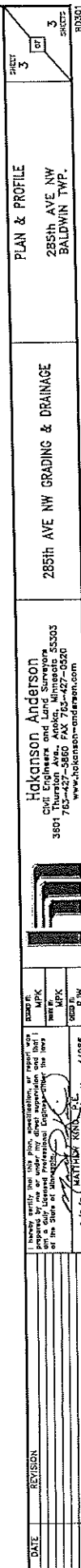


TYPICAL STREET SECTION

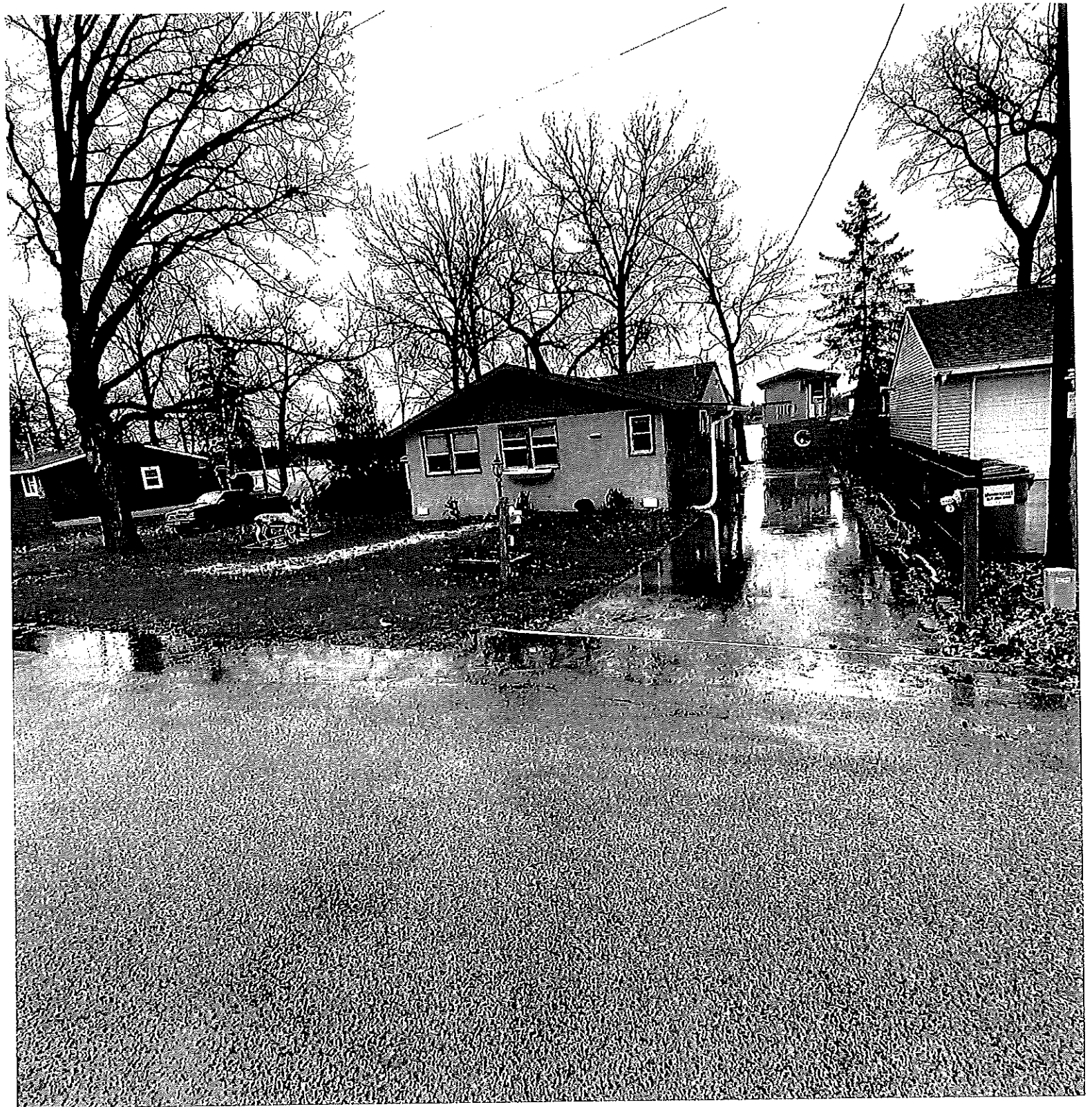
DATE		REVISION		I hereby certify that this plan, specification, and estimate were prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Michigan. <i>[Signature]</i> License No. 44985 Date 8/5/24 Matthew R. Anderson, P.E.		285th AVE NW GRADING & DRAINAGE		285th AVE NW BALDWIN TWP.		SHEET 2 OF 3	
Hakanson Anderson Civil Engineers and Land Surveyors 3601 75th Street NW, Suite 200 Minneapolis, MN 55433 763-427-5860 FAX 763-427-0520 www.hakanson-anderson.com				BD301							



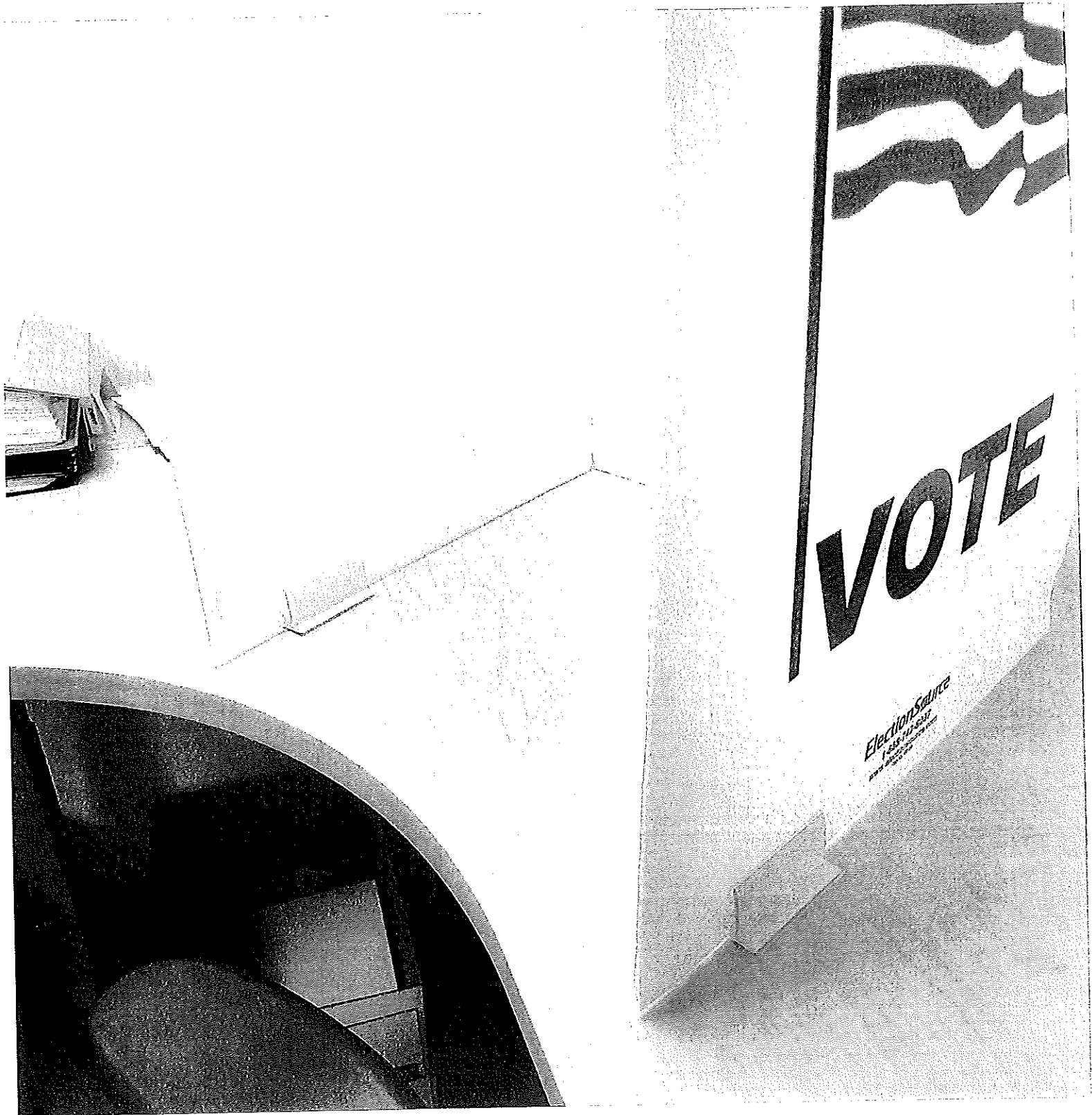
1. CONTRACTOR SHALL COORDINATE WITH THE TOWNSHIP TO DISPOSE OF THE EXCESS SWALE MATERIAL TO THE TOWNSHIP PROPERTY OF THE CONTRACTOR.
2. GRAVEL DRIVEWAY APPROACHES SHALL BE GRABED TO MATCH STREET.
3. MATERIALS REQUIRED IN IMPROVED YARDS ALONG THE BOWLEARD, INCLUDING SWALES, SHALL BE RESTORED WITH CATEGORY 20 EROSION CONTROL BLANKET AND SEEDED WITH AN APPROPRIATE TURF SEED.
4. THE SWALE CONSTRUCTION SHALL BE DONE TO THE PROPERTY OF THE CONTRACTOR.
5. SWALE INLETS SHALL BE CONSTRUCTED USING GEOTEXTILE FABRIC WITH 3" TO 6" RIVER ROCK PLACED OVER FOR PROTECTION OF THE SWALE.
6. EXCESS RIVER ROCK SHALL BE PLACED ON TOP OF DRAINAGE.
7. EXCESS RIVER ROCK SHALL BE PLACED ON TOP OF SHOULDER GRAD FOR EROSION CONTROL PURPOSES.



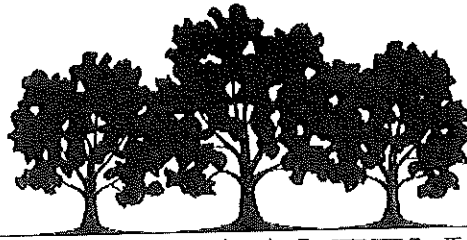
2851b







Measure wall → get cost
double for both precincts



BALDWIN TOWNSHIP

30239 128th Street, Princeton MN 55371

Telephone: (763) 389-8931

Fax: (763) 389-2751

TextMyGov Announcement

Baldwin Township is pleased to announce the launch of TextMyGov text alerts, a convenient and smart text messaging service that will provide Baldwin Township residents with important information and updates to keep citizens informed.

Residents will receive text message notifications on things such as elections, road closures, and other relevant items. Baldwin will officially launch the new text alert system during the week of October 5th 2024. You may receive a text notification from **91896**. This will be a legitimate text from Baldwin Township. Residents can **opt-out** from all texts at any time by texting **STOP**.

If you did not receive an initial text message, you can choose to **opt-in** by texting "**BALDWIN**" to the number **91896**. After sending an initial keyword, users will be asked to reply to the confirmation with a "**YES**" to opt-in for notifications.

Baldwin Township is excited about this new technology to keep Baldwin residents informed. Other governmental entities across the country are utilizing this system with great success. For more information about TextMyGov, please visit <https://textmygov.com>. To view meeting information, calendar, or current events, please visit our website at www.baldwintwpmn.com.

TextMyGov®

Msg & data rates may apply. Check with your carrier for details.
View terms and privacy policy info at: textmygov.com/opt-in-terms-conditions

Mission Statement

To make Baldwin Township a proud place to live by safeguarding property rights, encouraging agriculture, commercial communities and residential growth.



BALDWIN TOWNSHIP

30239 128th Street, Princeton MN 55371

TextMyGov[®]

Sign up to receive text alerts!

Sign-up by texting,

BALDWIN

to: **91896**



Scan to Start Texting ↗

What to Expect:

- » After the initial keyword is sent, you will receive a confirmation message asking you to reply **YES** to verify opt-in.
- » You may receive multiple text messages a month.
- » You can text **STOP** at any time to remove yourself from the notification list.

Msg & data rates may apply. Check with your carrier for details. View terms and privacy policy info at: textmygov.com/opt-in-terms-conditions.

Joan Heinen

From: Madelyn Korpos <mkorpos@textmygov.com>
Sent: Wednesday, October 02, 2024 3:22 PM
To: Kayla Nielsen; Joan Heinen
Subject: Initial Message Examples

1. Baldwin Township, MN Alert: Welcome to our text-notifications. You will only receive important election related announcements and information from this number. For more information, please visit: [Press Release]. Reply STOP to opt-out.
2. Baldwin Township, MN Alert: You have been opted-in to receive important alerts from Baldwin Township. For more information, please visit: [Press Release]. Reply STOP to opt-out.
3. Baldwin Township, MN Alert: You have been opted-in to receive text notifications directly from the township regarding road closures, upcoming events, and more! For more information, please visit: [Press Release]. Reply STOP to opt-out.

2024 Fall Forums

A chance to hear from state leaders and industry experts!

Join the League of Minnesota Cities and state leaders Oct. 21-25 as we tackle important topics impacting cities and local governments across Minnesota!

We will explore topics such as:

- Digital Accessibility
- Employment laws and working with unions
- Budget policy considerations in the current economic climate
- Elections
- Cybersecurity
- The legislative process
- Leadership strategies

This series of seven webinars will shed light on issues facing Minnesota cities and help you strategize potential solutions with your communities.

Registration grants you an all-access pass to all seven webinars. Attend every webinar or pick-and-choose as you go!

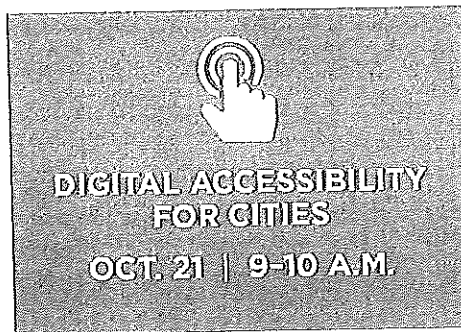
Claim your all-access pass today!

Fall Forums Lineup

Monday, Oct. 21

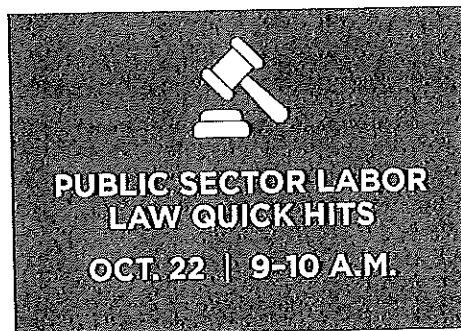
Digital Accessibility for Cities





Tuesday, Oct. 22

Public Sector Labor Law Quick Hits

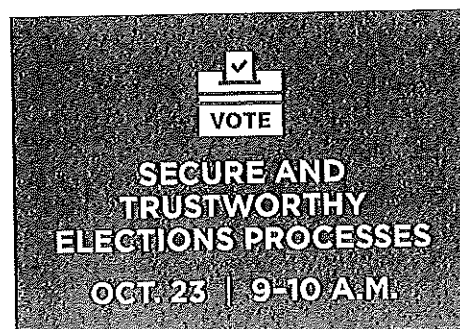


Tuesday, Oct. 22

Financial Decision Science

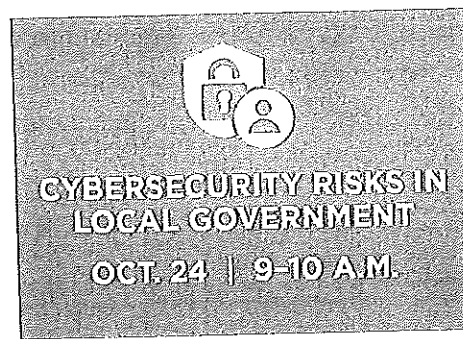
Wednesday, Oct. 23

Secure and Trustworthy Elections Processes



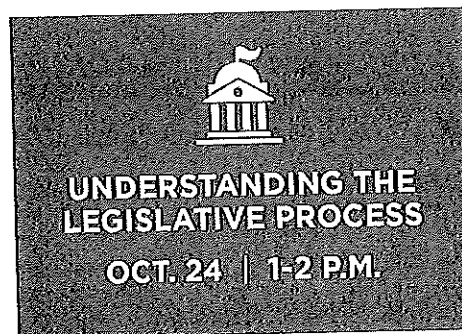
Thursday, Oct. 24

Cybersecurity Risks in Local Government



Thursday, Oct. 24

Understanding the Legislative Process



Friday, Oct. 25

Leading Well in Complex Times

Fall Forums – Webinar Descriptions

Session 1: Monday, Oct. 21 | 9-10 a.m.

Digital Accessibility for Cities

Presenter: Jay Wyant, Chief Information Accessibility Officer, Office of Accessibility MN IT Services

Accessibility is vital for cities in ensuring that all residents have access to information, physical spaces, and community life. While many cities have taken steps to address physical accessibility, some are wondering where to start regarding digital accessibility, including websites and other forms of digital communication. This session will provide an overview of upcoming changes in what is legally required of cities regarding digital accessibility. The

session will generate ideas on how to start small and gain greater impact as you create more effective access for your residents.

By attending this session, you will:

- Understand the legal requirements of your city's website and digital communication and services.
 - Know what WCAG 2.1 Level AA means and how it applies to your city.
 - Learn three ways you can improve your city's digital accessibility.
-

Session 2: Tuesday, Oct. 22 | 9-10 a.m.

Public Sector Labor Law Quick Hits

Presenter: Susan Hansen, Labor Attorney, Madden Galanter Hansen, PLLC

Collective bargaining can be a daunting topic for those new to local government. In this session, you will get an overview of how labor laws impact your city, negotiation topics, and considerations for labor relations strategies in a mixed union/non-union work environment. This session will also feature an overview of new bargaining table trends.

By attending this session, you will:

- Understand the public sector collective bargaining definition and process.
 - Analyze methods and policies for fairly managing unionized and unrepresented employees.
 - Understand important labor relations changes, their impact, and action steps for cities.
-

Session 3: Tuesday, Oct. 22 | 1-2 p.m.

Financial Decision Science

Presenters: Shayne Kavanagh, Senior Manager of Research, Government Finance Officers Association (GFOA); Chris Morrill, Executive Director, GFOA

Think finance for the non-accountant. This session will help you understand considerations for sound financial decision-making, including understanding budget policy and how to talk about finance and municipal financial decisions with your residents. The session will also include observations about the economic market and what it might mean for city investing.

By attending this session, you will:

- Come away with a list of what to consider before making financial decisions.
 - Apply tools to help break down complex financial concepts when communicating with the public.
 - Learn what indicators government finance officers pay attention to regarding the economy.
-

Session 4: Wednesday, Oct. 23 | 9-10 a.m.

Secure and Trustworthy Elections Processes

Presenters: Steve Simon, Minnesota Secretary of State; Paul Linnell, Director, Acting Elections

Minnesota's cities have firsthand experience in contributing to the security and trustworthiness of our electoral process—from working with our counties to seeking out and training election judges to even administering local elections. The layers of security that exist in the multiple levels of election administration can be hard to follow. Join this session to hear from the Office of the Minnesota Secretary of State (OSS) to gain insight into the processes they use to ensure election security. You will also learn tips for how to communicate secure processes with residents and demonstrate the checks and balances used.

By attending this session, you will:

- Get a behind-the-scenes look at the systems and processes the OSS uses to ensure the security of Minnesota's elections.
 - Hear why our elections are trustworthy and secure and how to communicate this with residents.
 - Hear directly from Secretary of State Steve Simon on how OSS is prepared for the Nov. 5 General Election.
-

Session 5: Thursday, Oct. 24 | 9-10 a.m.

Cybersecurity Risks in Local Government

Presenter: Michael Slack, Director of Cyber Programs, Norwich University Applied Research Institutes

As a city leader, you must ensure that your community, city budget, staff, and physical infrastructure are all protected in the case of an emergency. But how confident are you that your city's digital infrastructure is protected from cyber attacks? Join Michael Slack, Director of Cyber Programs for Norwich University Applied Research Institutes as he shares problem-solving solutions in this important safety arena.

By attending this session, you will:

- Identify three common cyber threats in local government.
 - Understand the various roles in protecting your city—from policy development to budgeting and training staff.
 - Apply strategies to ensure better cyber security in your city.
-

Session 6: Thursday, Oct. 24 | 1-2 p.m.

Understanding the Legislative Process

Presenters: The League's intergovernmental relations team

For many of us, the legislative session is full of unknowns, complicated jargon, and intimidating pacing and scheduling. Thankfully, the League's intergovernmental relations team

is here to help you understand the legislative process as well as your role in advocating for your city.

By attending this session, you will:

- Understand key elements of the legislative process.
 - Learn tips on how to advocate for your city and LMC priorities.
 - Gain resources that can help you better understand legislative issues.
-

Session 7: Friday, Oct. 25 | 9-10 a.m.

Leading Well in Complex Times

Presenters: Katie Pratt, Director, Office of Collaboration and Dispute Resolution (OCDR), State of Minnesota Department of Administration

Public servants in local government are facing new challenges in their roles compared to even a few years ago. From staffing shortages to heightened polarization over policy issues, the work of local government officials is increasingly complex. While staff and elected leaders are continually innovating to meet these challenges, the pace of change can leave public servants feeling stressed, overwhelmed, and filled with new questions and concerns.

By attending this session, you will:

- Understand factors affecting local governments and their communities.
 - Learn from recent research highlighting new trends and top recommendations for leading in complex times.
 - Discover resources available to help when there is conflict around complex issues.
-

Who Should Attend

Council members, mayors, city administrators/managers, clerks, human resources personnel, finance officers, economic development and planning personnel, technology staff

Fee

\$30 all-access pass

How to Participate

Upon registering for the program, you will receive one unique link that grants you access to all available sessions. Your Zoom link will be emailed to you within 24 hours of registering.

Missed a session? Those registered for Fall Forums will have access to recordings of each webinar in [MemberLearn](#), the League's online learning platform, by the end of each day.

Register today!

Your LMC Resource

Event Registration

(651) 281-1200

registration@lmc.org

Cancellation Policy

This event registration includes access to seven live webinars. All seven sessions will be recorded and available if you cannot attend the live session. For this reason, no cancellations will be accepted for this event.