

BALDWIN TOWNSHIP REGULAR MEETING

October 7th, 2024

Present – Supervisors Jay Swanson, Tom Rush, Alan Walker, Scott Case and Jeff Holm

Jeff Holm arrived at 8:04 p.m.

Call to Order – The October 7th, 2024 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Jeff Holm arrived at 8:04 p.m.

Additions/Corrections to Agenda

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Rush/Holm unanimous to approve as amended.

September 2024 Final Treasurer's Report – Beginning balance of \$1,454,644.18, receipts of \$35,964.09, disbursements of \$149,250.91, check numbers 27920 – 27992 and 9 EFT payments leaving an unaudited balance of \$1,341,357.36.

October 2024 Preliminary Treasurer's Report – The Clerk/Treasurer reported a beginning balance of \$1,341,357.36, receipts of \$3445.00, disbursements of \$93,348.12 leaving an unaudited balance of \$1,251,454.24.

Sheriff's Report: Deputy Wilson reported a total of 223 calls for service in Baldwin Township for the month of September. There was 1 report of theft, 14 medicals, 59 traffic stops and no burglaries.

Holm brought up all the burnouts at intersections in Baldwin Township. Deputy Wilson will convey this back to the Sheriff's Office.

Public Comment Requests:

Norman Behnke: 28123 Lake Diann Road, Zimmerman, MN – Norman was at the meeting asking what the current procedure for loose and barking dog violations were in Baldwin Township. Sherburne County Sheriff Deputy told Norman that their office does not get involved unless there is a public safety issue with the dog. The Sheriff's Department has issued 4 violations in the past for this location. Norman would like this information published on our website.

Brad Schumacher: 28551 127th Street NW – Schumacher thanked the Fire Department, Public Works, Staff and Community for FunFest. He had a great time and thought it was a great community building event.

Mary Larson – 29725 138th Circle. Mary was the Chair of Baldwin Township FunFest and was very happy with the turnout. The car show really grew this year and the kids did an outstanding job painting the plows. The Princeton Ambassadors did an exceptional job. Mary would like next year to be carnival themed. Mary asked for volunteers to help with tasks. Mary also stated that they were under budget this year. The Town Board and audience applauded Mary for her hard work and dedication.

Approval of Consent Agenda – Holm/Rush unanimous to approve.

- Approve Claims List – check number 27993 – 28032 for \$93,348.12 and 4 EFT payments from September 2024 in the amount of \$4853.24.
- Approve Claim Over 90 Days For Laura Anderson
- Approve Town Board Meeting Minutes of August 5th and August 19th, 2024
- Approve Special Town Board Meeting Minutes of August 6th, 2024
- Approve Clerk Time off on October 14th, 2024

Linda Schultz PER Presentation – Full PowerPoint Presentation in the Clerk's Office. This presentation was on Achieving Locally Controlled Elections in Sherburne County and was presented by Sherburne County Community Action Team.

Introduction of Sherburne County Economic Development Coordinator, Brian Fleming – Brian Fleming is Sherburne County's new Economic Development Coordinator. Brian was present at tonight's meeting to introduce himself and explain the roles he plays in his new role with Sherburne County. The economic development of Sherburne County focuses on businesses, childcare and housing.

Fire Department Report:

Discuss/Approve/Disapprove Quote from Heiman Fire Equipment for \$46,903.00 – The current extrication equipment the Fire Department uses for is over 10 years old. The Fire Department tested the equipment during a training and was extremely happy with it. Rush asked the lead time for receiving the new equipment and Case stated approximately 6-8 weeks.

Rush/Holm unanimous to approve.

Planning Items:

Discuss/Approve/Disapprove Resolution 24-40, Site and Building Plans for Ruff Start Rescue – Township Chair and Planning Commission Town Supervisor Liaison Swanson read the planning report and recommendations. Full planning report on file in the Clerk's office. Samantha Bistodeau from Ruff Start Rescue was at the meeting. Samantha explained that Ruff Start Rescue is proposing an addition onto an existing principal building. This will be used for additional storage as well as animal receiving. **Rush/Holm unanimous to approve subject to 4 conditions being met.**

Discuss/Approve/Disapprove Second Driveway Application for Josh Krenz - Township Chair and Planning Commission Town Supervisor Liaison Swanson read the

planning report and recommendations. Full planning report on file in the Clerk's office. The Township Engineer also reviewed this request and stated that the driveway must be constructed per Baldwin Twp Std Detail BLD-202.0. Krenz asked if the road-right-away needed to be paved since 136th Street is being reconstructed next year. Holm asked if class 5 would be put down and Krenz indicated it would.

Holm/Case unanimous to approve subject to 2 conditions being met.

**Discuss/Approve/Disapprove Krotzer Simple Plat Refund of \$144.00 –
Rush/Walker unanimous to approve refund of \$144.00.**

Discuss/Approve/Disapprove Baldwin Prairie Preliminary & Final Plat Refund of \$133.47 – Case/Rush unanimous to approve escrow refund of \$133.47.

Discuss/Approve/Disapprove Mason Commercial Dog Kennel IUP Refund of \$1795.97 – Case/Walker unanimous to approve escrow refund of \$1795.97.

**Discuss/Approve/Disapprove Haugen Variance Refund of \$798.47 –
Rush/Case unanimous to approve escrow refund of \$798.47.**

**Discuss/Approve/Disapprove BoJack Properties Variance Refund of \$355.97 -
Rush/Case unanimous to approve escrow refund of \$355.97.**

Discuss Building Permits for August 2024 – The Town Board reviewed the August 2024 building permit report.

Park Committee Report – Rush discussed how well 2024 FunFest went and there was a great turnout. Rush indicated that the sprinkler system needs to be blown out at Young Park. There was a leak in the pump house that the Public Works Department fixed. Swanson discussed having FunFest at the Townships property on 9 and 45. Swanson indicated the property would need to be inspected to identify what needs to be done to make this possible.

Cemetery Update – One burial.
Holm indicated there have been a few accidents at the intersection of County Road 38 and 19. There are some trees that need to be trimmed in this area.

Swanson stated that the Township should put together a list of areas that need tree trimming done.

Tabled Items:

**Discuss/Approve/Disapprove Snowplow Wages for Upcoming Season –
Rush/Holm unanimous to table until the October 21st Town Board meeting.**

Discuss/Approve/Disapprove Quote for 285th Avenue – Rush/Case unanimous to approve quote for \$17,221.00.

Discuss Lake Diann Drainage off 133 ½ Street – Rush/Holm unanimous to table until the November 18th Town Board meeting.

Discuss South Sandy Lake Stormwater Drainage Review – Rush/Holm unanimous to table until the November 18th Town Board meeting.

New Business:

Discuss/Approve/Disapprove November 5th Election Judge Meal – Holm/Rush unanimous to approve \$20.00 per meal for each Election Judge.

Discuss/Approve/Disapprove Cardboard Voting Privacy Shield Purchase for Election – Rush/Holm unanimous to approve up to \$220.00 for cardboard privacy shields to use for the November 5th election.

Discuss TextMyGov – Holm/Case unanimous to approve sending Initial text message stating “Baldwin Township, MN Alert: You have been opted-in to receive important alerts from Baldwin Township. For more information, please visit: [Press Release]. Reply STOP to opt-out.” **Rush disapproved. Motion carried.**

Discuss/Approve/Disapprove League of Minnesota Cities Fall Forum for Clerk – Holm/Case unanimous to approve Clerk and Deputy Clerk attending. This training is online October 21st through October 25th, and the fee is \$30.00 per person.

Discuss/Approve/Disapprove Attending Township Clerk Meeting October 18th – Holm/Case unanimous to approve Clerk attending.

Discuss/Approve/Disapprove Stipend for Building Committee – There will be approximately 7 meetings set-up to review additions and alterations needed to our existing Town Hall, Maintenance Garage and Fire Department building. Holm is requesting a stipend of \$50.00 per meeting for committee participants. Holm and Walker will be a part of the committee. Holm is requesting Public Works and the Fire Department be a part of the committee as well. Holm took a friendly for \$40.00 stipend from Rush. Holm/Rush unanimous to approve \$40.00

Announcements:

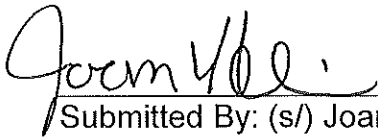
- a. Special Town Board Meeting, Wednesday, October 9th, 2024 at 7:00 p.m.
- b. Special Planning Commission Meeting, Wednesday, October 16th, 2024 at 7:00 p.m.
- c. Park Committee Meeting, Thursday, October 17th, 2024 at 7:00 p.m.
- d. SCAT Meeting, October 16th, 2024, at Sherburne County History Center, 6:00 p.m.
Supper 7:00 p.m. Meeting
- e. Next Town Board Meeting October 21st, 2024 at 7:00 p.m.

Any Other Business: Walker discussed the delivery of the new plow truck. Change order of \$2500.00 would need to be done to change vendor. This would change the

delivery of the truck to March of 2025. Holm asked where the truck is at this time. Rush will find this information out. **Rush made a motion to approve change order of \$2500.00.** Rush took a friendly from Holm to verify box is stainless steel. **Holm seconded the motion, motion carried.** Zac in our Public Works Department to verify that it's an identical truck but through a different vendor.

Case communicated that Tim Jenson's benefit is this Saturday from 4:00 p.m.-7:00 p.m. in Princeton.

Adjourn – Holm/Rush unanimous to adjourn at 9:15 p.m.



Submitted By: (s/) Joan Heinen
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

10-21-2024

Date

Attendees: Tricia Getty, Delmas Hines, Norm Behnke, Kari Watkins, Linda Schultz, Brenda Hansen, Christi Miller, Brad Schumacher, Lisa Fobbe, Travis Ekbom, Brent Johnston, Sammie Bistodeau, Joshua Krenz, Kelli Duerr from Rum River Consultants, Linda Burkholder, Brian Fleming, Cartrell Cooper, Mary Larson and Jim Lurch.