

**BALDWIN PLANNING COMMISSION
SPECIAL MEETING MINUTES
September 18, 2024**

Call to Order: Chair Mattson called the Special Planning Commission meeting to order at 7:00 pm.

Pledge of Allegiance: All present stood and recited the Pledge of Allegiance.

Present: Present: Chair Clarence Mattson, Vice Chair Sherry Newman, Commissioners Patti Miller, William McGowan, Joy Johnson, and Calvin Schmock.
Also present: Town Planner, Dan Licht and Town Board Liaison, Jay Swanson.

Claim Forms: All claim forms were filled out and returned to the clerk.

Approve Agenda:

*Commissioner Johnson motioned to approve the agenda as presented.
Commissioner Schmock seconded. All in favor. Motion carried.*

Approve Minutes:

From the July 17th, 2024 minutes on page 3, letter "f", take off the "a" at the end of "Quasia"

*Commissioner Miller motioned to approve the July 17, 2024 minutes as amended.
Commissioner Schmock seconded. All in favor. Motion carried.*

New Business: None

Old Business: None

Comprehensive Plan Update:

Town Planner Licht explained the Planning Commission will do an exercise known as SWOT (Strengths, Weaknesses, Threats, and Opportunities). The Planning Commission broke up into two groups to participate in the exercise.

Commissioner Marshall arrived at 7:33 pm.

Group 1- Commissioners Schmock, Miller, Newman, and Supervisor Swanson.

Group 2 – Commissioners Johnson, McGowan, Marshall, and Chair Mattson.

Town Planner Licht asked the Commissioners and Supervisor Swanson to mark the top five issues on each of the four topics. The topics and issues will be brought back for discussion at the next meeting.

Strengths	Weakness	Threat	Opportunities
Rural Community	Soil Quality	High Int. Rate	Lot Size
Population	2 Parks	Lose Rural	Incorporation
Privacy	No School	Tech. bad/good	TextMyGov
Financially Stable	Limited Services	Election	Immigrants
Proximity to Shopping	Cell Service	Shared Septic	FunFest
Lakes & Refuge	Lack of Trail	Crime Increase	More Parks
Wildlife	No Retail	Traffic Increase	169 Growth
Low population	Tech. Divide	Lack of Jobs	Land Use
Clean Water	Athletic Facilities	Narrow Roads	Work at Home
Parks & Trails	No Social Serv.	Cost of Homes	International Conflict
Natural Resources	Website	Inflation	Outside Funding
Home Base Business	Fly By Town	Growing Pains	Chart Own Course
Low Taxes	Community Ctr.	Land Mgmt.	Technology
Small Government	Communication	Affordable Land	Opportunities
Lot Sizes	Lack of Downtown	High-Density	Amenities
Highway Access	Staff	Water Table	League of MN Cities
Access to Roads	Exp. For Sewer/Water		Easy Commute
Businesses	Business Restrictions		
Board Involved	Lack of Infrastructure		
Emergency Service	Future of School		
Land Use			
Growth Opportunity			
Population			
Facilities			
Hospital/Medical			

Town Supervisor Liaison Update:

Supervisor Swanson said Baldwin is moving forward with TextMyGov launching on or about October 10, 2024. Supervisor Swanson said the Election is on November 5, 2024 and explained the process for canvassing and completing the incorporation by seating a City Council.

Commissioner Update:

Commissioner Newman stated the fourth quarter newsletter will be approved at the next Town Board meeting and then it will be posted on the website and sent out to residents.

Chair Mattson thanked Commissioner Newman and Commissioner Miller for their time spent on the newsletter.

Town Staff Update:

Town Planner Licht updated the Planning Commissioner on future applications.

Miscellaneous Information and Communications: None.

Adjourn by 9:00 pm:

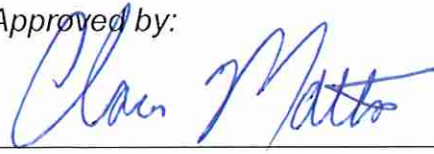
Commissioner Schmock motioned to adjourn at 9:39 pm. Commissioner Marshall seconded. All in favor. Motion carried.

Respectfully submitted by:



Kayla Nielsen
Deputy Clerk

Approved by:



Clarence Mattson
Chair

11/13/2024

Date

Attendees: None