

BALDWIN TOWNSHIP REGULAR MEETING

September 9th, 2024

Present – Supervisors Jay Swanson, Tom Rush, Alan Walker, Scott Case and Jeff Holm

Also Present – Dan Licht; Township Zoning and Planning Administrator from The Planning Company. (TPC)

Call to Order – The September 9th, 2024 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance

Additions/Corrections to Agenda

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Rush/Case unanimous to approve as amended.

August 2024 Final Treasurer's Report – Beginning balance of \$1,557,281.10, receipts of \$45,093.72, disbursements of \$166,171.30 Check #'s 27816 – 27919 minus check# 27913 and 10 EFT payments leaving an unaudited ending balance of \$1,436,203.52.

September 2024 Preliminary Treasurer's Report – The Clerk/Treasurer reported a beginning balance of \$1,436,203.52, disbursements of \$17,104.85, disbursements of \$115,274.51 Check #'s 27920 – 27961 leaving an unaudited balance of \$1,338,033.86.

Sheriff's Report – Deputy Wilson reported 270 calls for service for Baldwin Township in the month of August. There were 5 motor vehicle accidents, they assisted with 4 fire calls, 41 security/house checks, 2 thefts which were a trailer stolen. There was also a theft at Marv's in which the person was arrested. The rest were miscellaneous calls for service.

Public Comment Requests - None

Approval of Consent Agenda – Rush/Case unanimous to approve

- Approve Claims List
- Approve Town Board Meeting Minutes for June 17th, 2024
- Approve Special Town Board Meeting Minutes for June 24th, 2024

Oath of Office Fire Department Members; Laura Anderson, Mitchell DeMorrett and Jon Neal

Fire Department Report: Captain Torborg reported 37 calls for service in the month of August. 23 medicals, 4 fires caused from the recent storms, 5 CO calls, 1 utility, 4 hazard calls.

Discuss/Approve/Disapprove Fire Department New Hire Brandon Wren Pending Background and Pre-Employment Physical – Interviewed with 5 panel board from the Fire Department.

Rush/Holm unanimous to approve.

Discuss/Approve/Disapprove Fire Department New Hire Ryan Montreuil Pending Background and Pre-Employment Physical – Interviewed with 5 panel board from the Fire Department.

Holm/Rush unanimous to approve.

Discuss/Approve/Disapprove Fire Department New Hire Tad Sillman Pending Background and Pre-Employment Physical – Interviewed with 5 panel board from the Fire Department.

Holm/Rush unanimous to approve.

Planning Items:

Discuss Building Permits for July 2024 – The Town Board reviewed July 2024 Building Permits.

Discuss Code Enforcements –

Dan Licht from TPC stated that there has been a site meeting with Jakes Top Notch regarding fire code issues. Property Owner is working with Fire Chief and Licht.

PID# 01-00406-0510: Direction to send Administration Notice –

PID# 01-00031-4300: Request approval to send step 1 letter –

PID# 01-00545-0210: Request approval to send step 1 letter –

PID# 01-00418-0125: Request approval to send step 1 letter –

PID# 01-00553-0225: Request approval to send step 1 letter/copy of town ordinance –

Use of RV for dwelling: Request approval to inspect and send step 1 letter –

PID# 01-00014-1310: Fence Construction –

Dan Licht from TPC to send step 1 letters. Dan will also be looking at the fence construction on PID# 01-00014-1310.

Discuss/Approve/Disapprove Resolution 24-34 Variance for Jake Bayerl; 28145 Elk Lake Road East – Dan Licht with TPC went over the planning report. Full report on file in the Clerk's Office.

Holm/Case unanimous to approve contingent on 4 conditions be met.

Discuss/Approve/Disapprove Resolution 24-35 Variance for Kevin and Elizabeth Reem; 28543 100th Street N.W. – Dan Licht with TPC went over the planning report. Full report on file in the Clerk's Office.

Holm/Case unanimous to approve contingent on 4 conditions be met.

Discuss/Approve/Disapprove Resolution 24-36 Site and Building Plans for Baldwin North LLC; 32018 125th Street –

Dan Licht with TPC went over the planning report. Full report on file in the Clerk's Office.

Holm/Walker unanimous to approve contingent on 4 conditions be met.

Discuss/Approve/Disapprove Resolution 24-37 Interim Use Permit for The Oaks of Battle Brook LLC; 31585 124th Street N.W. –

Dan Licht with TPC went over the planning report. Full report on file in the Clerk's Office.
Holm/Walker unanimous to approve contingent on 12 conditions be met.

Cemetery Update - None

Tabled Items:

Discuss/Approve/Disapprove Adding Fund 900 for Long Term Liability –
Case/Walker unanimous to approve adding fund 900.

New Business:

Discuss Insurance Agent for Property/Casualty Through League of Minnesota Cities – Case/Holm unanimous to approve Clerk working with Zachman Insurance

Discuss HR Green Invoice – Case/Rush unanimous to approve sending a letter.

Discuss/Approve/Disapprove Creation of Subcommittees to Research Renovations/Additions to Current Town Hall, Fire Hall and Maintenance Facilities
– This was on Holm's 2024 goals. Holm would like to create subcommittees from the Fire Department, Maintenance and Town Hall. **Holm made a motion** to create these subcommittees. **Walker seconded the motion, motion carried.** Swanson asked if Holm was willing to work on creating these subcommittees and Holm agreed. A friendly was made to include residents in these subcommittees.

Discuss/Approve/Disapprove Revisions to Baldwin Salary & Payment Schedule –
Clerk to update and bring back to the Town Board at the September 23rd Town Board meeting.

Discuss/Approve/Disapprove Termination of Summer Help – Case/Rush unanimous to approve.

Schedule Special Town Board Meeting in October with Frontier Trails Residents –
October 9th or 10th at 7:00 p.m. Clerk to check with Attorney and Accountant on the best date.

Discuss/Approve/Disapprove Repair Quote of \$16,518.23 for 2002 Case Loader –
Case/Rush unanimous to approve.

Discuss/Approve/Disapprove Ditch Mowing – Rush spoke on the start date of doing the fall ditch mowing.

Rush/Holm unanimous to approve ditch mowing to start the week of September 16th.

Discuss/Approve/Disapprove Launching of Hot Air Balloon at Young Park –

Case would like information sent to the Fire Department along with a video.

Holm would like to know if they need an exclusive area, are they restricting people from coming into the park. Holm stated that we should investigate this legally.

Rush would like to know how many times they want to use the park.

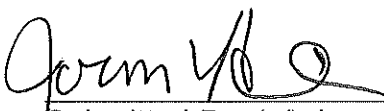
Case is concerned on safety and what restrictions are needed. Rush stated we need more information. Swanson asked if the Fire Chief would contact them on if this is a one time launch, safety issues and when they want to launch. If Fire Chief approves, Swanson will check with the Township Attorney.

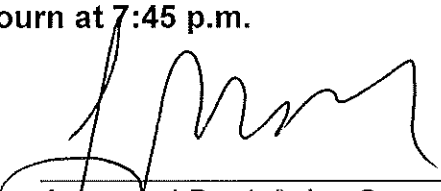
Announcements:

- a. Special Planning Commission Meeting, Wednesday, September 18th, 2024 at 7:00 p.m.
- b. Park Committee Meeting, Thursday, September 19th, 2024 at 7:00 p.m.
- c. Next Town Board Meeting, Monday, September 23rd, 2024 at 7:00 p.m.
- d. Clerk at LMC Academy All Day on September 12th and 13th, 2024
- e. Fire Department Open House September 14th, 2024 from 11:00 a.m. to 3:00 p.m.
- f. FunFest at Young Park September 28th, 2024 from 11:00 a.m. to 3:00 p.m.
- g. City of Baldwin Mayor/City Council Candidate Forum September 11th, 2024 at 6:30 p.m. at Princeton Primary School, 1206 7th Avenue North, Princeton
- h. Lawrence is having a burger bash September 15th from 5:00 p.m. to 8:00 p.m.

Any Other Business:

Adjourn – Rush/Walker unanimous to adjourn at 7:45 p.m.


Submitted By: (s/) Joan Heinen
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

9-23-2024
Date

Attendees: Baldwin Township Public Works Supervisor-Zac Good, Kedrick Johnson, Jake Bayerl, Kelli Duerr, Kevin Reem, Ron & Cindy Messer, Bruce West, Mike Anderson, Eric Dahlberg, Valerie Dahlberg, Phillip Holland, Jackie Pack, Jon Neal, Madision Neal, Laura Anderson, Gina Hennen, Kim Hennen, Alyssa Julik, Mitch DeMorrett, Brian Torborg, Travis Ekbohm, Joss Jondahl and Jacob Julik.