

BALDWIN TOWNSHIP REGULAR MEETING

AUGUST 19TH, 2024

Present – Supervisors Tom Rush, Alan Walker and Scott Case

Absent – Supervisor Jay Swanson and Jeff Holm

Also, Present – Township Engineer from Hakanson Anderson Matt Kind

Call to Order – The August 19th, 2024, regular meeting of Baldwin Township was called to order by Vice Chair Tom Rush at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Walker/Case unanimous to approve as amended

August 2024 Preliminary Treasurer's Report – The Clerk/Treasurer reported a beginning balance of \$1,557,281.10, Receipts of \$45,093.72 and disbursements of \$150,101.06, leaving an unaudited balance of \$1,452,273.76.

Public Comment Requests:

- Julie Weidenborner – 14312 314th Avenue NW, Julie is the current Frontier Trails HOA President of Frontier Trails. Julie requested 4 agenda items for the meeting that is scheduled on August 24th between Frontier Trails Residents, Clerk, Chair Swanson and Supervisor Case. The information Julie is requesting is a report showing shortages reported by Ehler's, bond issues, how the management of the system currently is being done and steps for moving forward with management and budget of the system.

Approval of Consent – Walker/Case unanimous to approve.

- Approve Resolution 24-32; Increase the Benefit Level for Fire Fighters who are Vested in the Statewide Volunteer Fire Fighter Plan
- Approve Deputy Clerk Time Off of August 26th, 2024
- Approve Clerk Time Off of August 29th and 30th, 2024
- Approve New Hire Fire Fighter Cal Watson
- Approve Claims List – Check number 27849 – 27912 minus check number 27913 for \$68,043.06 and 6 EFT Payments of \$6310.15 for a total of \$74,353.21

Engineering:

Discuss/Approve/Disapprove Culvert Estimate for 278th and 120th – Engineer, Matt Kind, Received a quote from Knife River. Kind does not recommend doing mill & overlay at this time but recommends doing it when other road projects are done and when the capital improvement plan is completed.

Case/Walker unanimous to approve quote from Knife River for \$47,614.00 for 278th and \$21,592.00 for 120th Street for a total of \$69,206.00.

Discuss/Approve/Disapprove Recommendations from Hakanson Anderson on Survey of 285th Avenue – Design is complete, plan document needs to be complete and then Hakanson can go out for quotes. Rush asked if the quote would be ready for the September 23rd meeting and Kind indicated it would. **Walker/Case unanimous to table until the September 23rd Town Board meeting.**

Discuss Lake Diann Drainage off 133 ½ Street – Kind indicated that a new contract with soil and water conservation district and Bogart is needed to complete the work. The plans are close to being done. Once completed, they will be submitted to the Town. This is also the case for Sandy Lake Stormwater Drainage Review. Rush asked if it was possible to get this project completed this year and Kind indicated he was not sure because it is so late in the year. **Case/Rush unanimous to table until the September 23rd Town Board meeting**

Discuss South Sandy Lake Stormwater Drainage Review – **Case/Rush unanimous to table until the September 23rd Town Board meeting.**

Discuss Damage to Culvert at Sandy Lake Beach; Causing Beach to Washout – Rush asked about the DNR and Shoreland. Kind indicated this is quite ways away from the lake. Kind suggests getting a quote for a culvert end and grading done/apron on one end. Kind to work on getting a quote for this.

Approve 305th Avenue Tree Clearing Agreement – **Rush/Case unanimous to approve.**

Discuss/Approve/Disapprove Resolution 24-33; Establishing Municipal State Aid Streets – The deadline to submit this is December 1st. Kind recommends to table this so that review can be done to get the most mileage as possible. Hakanson to work on the final set plans for MSA routes for 2025 funds. Kind to send the list into MNDOT. **Case/Walker to table until the second meeting in October.**

Kind reached out to The City of Princeton regarding 136th street before County Road 3. Kind asked if The City of Princeton Engineer would apply ¼ mile of there MSA funding to this portion of the road. Baldwin will not apply MSA to this road if the City of Princeton doesn't.

Frontier Trails Update: Mike Gwynn, Frontier Trails Wastewater Manager, reported that everything continues to run well. He also stated that nothing extra is needed at this time.

Road Report:

Discuss Public Works Report – Full Public Works report on file in the Clerk's Office. Townhall septic drain field had backup during the election. Mark's Sewer recommended adding copper sulfate to holding tank to kill any roots in distribution runs. Zac Good, Public Works Supervisor, to get quotes and get back to Supervisor Rush on expense.

Discuss Sink Holes on 289th, 290th Avenue and 131st Street – Rush asked Kind to do soil borings on these locations. These sinkholes are substantial. Kind indicated that Geogrid material might be an option for these areas because it is great for stability. Case stated that this is a good option if there are cost savings. Public Works Supervisor, Zac Good, to get a list and maps of all the sinkholes in the Township to Engineer, Matt Kind.

Discuss/Approve/Disapprove Culvert Repair on 123rd Street, The Highlands – The road base is sinking off to the east side. There is a tree growing in the culvert. Kind recommends addressing in the spring during repaves. Rush indicated he would work with Kind and have this be a part of the CIP.

Discuss Culvert Repair at 284th Avenue and 99 ½ Street, South Sandy Lake – This was already discussed earlier on the agenda.

Discuss/Approve/Disapprove Repair Estimate on Truck #6, 2008 Ford F550 – Case/Walker unanimous to approve estimate from Cornerstone Ford for \$3737.65.

Park Committee Report – 2 plats were approved to take the Park Dedication fees. The Park Committee is working on FunFest; paint a plow, car show, cotton candy, bingo and the Fire Department will be there grilling hot dogs and hamburgers.

Tabled Items:

Discuss/Approve/Disapprove Adding Fund 900 for Long Term Liability – Rush/Walker unanimous to table until the September 9th Town Board meeting.

New Business:

Discuss/Approve/Disapprove Additional Expenditure from Burkhardt & Burkhardt – Rush/Walker unanimous to approve up to \$1000.00

Discuss/Approve/Disapprove 2024 City Clerks Academy September 12th & 13th – Rush/Walker unanimous to approve September 12 & 13th in Staples for the Clerk.

Discuss/Approve/Disapprove Adjustments to Medical Responses – The Fire Department is up to 260 calls so far this year. Case expects it may go over 400 calls for the year. Medical responses are trying on the Fire Department. The process would be

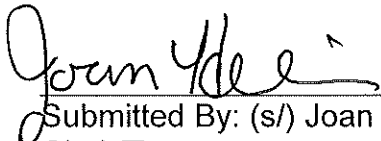
that the Fire Chief, Duty Officer and Assistant Chief would be paged out. They would acknowledge and one of them would respond and call out if needed. This would be done through the end of the year to see how it's going. This would be working with Sherburne County Dispatch. **Rush/Walker unanimous to adjustments medical responses.**

Announcements:

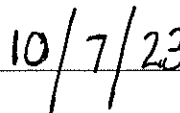
- a. Special Planning Commission Meeting, Wednesday, August 21st, 2024 at 7:00 p.m.
- b. Planning Commission Meeting, Wednesday, August 28th, 2024 at 7:00 p.m.
- c. Baldwin Town Hall Closed, Monday, September 2nd in Observance of Labor Day
- d. Next Town Board Meeting, Monday, September 9th at 7:00 p.m.
- e. Fire Department open house September 14th starting at 11:00 a.m.

Any Other Business – Rush indicated that volunteers are needed for Baldwin FunFest. He will reach out to some sports teams in Princeton for volunteers.

Adjourn – Case/Walker unanimous to adjourn at 7:56 p.m.


Submitted By: (s/) Joan Heinen
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Tom Rush
Vice-Chair, Board of Supervisors
Baldwin Township


Date

Attendees: Wil Maki, Cartrell Cooper, Chase Springman, Travis Ekbom, Andy Schreder, Baldwin Public Works Supervisor Zac Good, Julie Weidenborner, James Meyer, Lucas Gilhousen, Heather Hoss, James Theis and Jeremy Miller.