

BALDWIN PLANNING COMMISSION MEETING MINUTES

June 26, 2024

Call to Order:

On June 26, 2024, Chairman Clarence Mattson called to order the Baldwin Planning Commission Regular Meeting at 7:00 p.m.

Pledge of Allegiance:

All stood and the Pledge of Allegiance was recited.

Present:

Commissioner's present ^{were} ~~was~~ Chair Clarence Mattson, Vice Chair Sherry Newman, Richard Marshall, Joy Johnson, and William McGowan.

Also present were Town Board Liaison Jay Swanson and Town Staff Dan Licht.

Absent were Calvin Schmock, and Patti Miller

Claim Forms: Claim forms were filled out and returned to the clerk.

Agenda:

A motion was made by Richard Marshall to approve the agenda as presented. Joy Johnson seconded the motion, all in favor motion passed.

Clerk Minutes- from May 24, 2024:

Corrections- On page 2 under Sherry Newman "dome" should be "come".

Page 2 under Sherry Newman "perimeters" should be "parameters"

Also on page 2 under Joy Johnson "Jay" should be "Joy".

On page 4 "Sherri" should be "Sherry". Also on page 4 "Miler" should be "Miller"

Joy Johnson made the motion to approve the Clerk minutes from May 24th as amended. Richard Marshall seconded the motion, all in favor motion passed.

Public Hearing: Vetsch 3rd Addition

Dan Licht gave the planning report which is included as part of the minutes

Matthew and Leah Krotzer are proposing to subdivide the 5 acres into 2 lots. Staff recommends approval with the 6 conditions outlined in the report.

Greg Wensmann, 13706 – 1st St. Becker stood to represent the Krotzers

Discussion – What are the setbacks and is there any possibility for any outbuildings.

Greg Wensmann – side setbacks are 10' but showing 30' to 40', assumed that the applicants did not want to build too close to the property line. Any outbuildings are up to the applicants.

With no further questions or comments opened the hearing to the public at 7:12 p.m.
Seeing no comments from the public Clarence Mattson asked for a motion to close the hearing.
Chair

Richard Marshall made the motion to close the public hearing. Joy Johnson seconded the motion, all in favor motion passed. Hearing closed at 7:12 p.m.

Richard Marshall made the motion to approve the simple plat with the 6 conditions. Joy Johnson seconded the motion, all in favor motion passed.

Clarence Mattson addressed the applicants to come back on July 1st to the Board meeting.

New Business: None

Old Business: None

Town Board Liaison Update: Jay Swanson

Couple of things, I have had this a while but the Planning should take a look at it. It's a welcome packet for new residents. When a development goes in here is a certificate of occupancy, septic system what to know, board members meeting schedule, contacts for solid waste. Welcome to Baldwin.

I want everyone to see this map it's an update on the incorporation. Purple is Baldwin and green is the City of Princeton. 1 – 8 are little pieces and these ^{were} property descriptions that were never changed when the annexations happened into the city of Princeton.

Doing this we are cleaning up all the loose ends. Everything except #8 is done, #8 was not described correctly and is the last thing we have to do.

The great northern trail could and at some point might come over and go down R45

Questions – Will the sheriff office still serve Baldwin now that we are a city? Sherburne County will still do Sherburne County.

Will we end up with our own zip code? Only if we ask for it and USPS approves.

A list of the building permits were given each Commissioner.

Richard Marshall – Explain why the church came ~~and~~ and has not been back.

Dan – The church started at the County and came to Planning to let us know that they were now going to start.

Commissioners Update:

William McGowan – Brought up Jakes Tree Service and what was happening. There was to be a meeting but the fire chief was not able to be there.

Richard Marshall – A builder has a habit of doing things without permits and as a city we don't have to do this. You have to follow the rules.

Joy Johnson – A house was approved to build 1 ½ to 2 years ago and it's still just sitting there. People come thru our neighborhood and stare.

Sherry Newman – Patti Miller and I attended the park meeting and talked about an article for the newsletter. Would like to see the Board write an article for the newsletter on our becoming a city.

Jay Swanson – What will make us a city is electing the city council and mayor.

Sherry Newman – this time we can put in an article about funfest coming up.

Clarence Mattson – At the next special meeting you were to have on land use.

Sherry Newman – I have found some of the documents that are most recent. We did put together an introduction for the land use section. Will find the up to date draft and give everyone a copy.

Richard Marshall – What we need to do is look at the introduction, get types of land use and what the definitions are then we can go on.

Staff Update: Dan Licht

On July 17th special meeting and on July 24 there are two applications.

Adjourn: Richard Marshall made a motion to adjourn the Planning Commission Meeting at 8:11 p.m. Sherry Newman seconded the motion, all in favor, motion passed.

Respectfully submitted:



Marlene Nelson
Admin Support



Clarence Mattson
Chair



Date

Attendees: Matthew and Leah Krotzer, Greg Wensmann