

BALDWIN TOWNSHIP REGULAR MEETING

April 15th, 2024

Present – Supervisors Jay Swanson, Tom Rush, Alan Walker, and Scott Case

Absent – Jeff Holm

Also, Present – Matthew Kind with Hakanson Anderson – Township Engineer

Call to Order – The April 15th, 2023 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Rush/Case unanimous to approve as amended.

April 2024 Preliminary Treasurer's Report – Beginning balance of \$1,417,896.68, Receipts of \$115,667.73, Disbursements of \$231,405.49, leaving an unaudited balance of \$1,302,158.92.

Public Comment Requests:

Christi Miller – 14235 285th Avenue NW, Zimmerman – Miller was here to discuss a letter received from Rum River Construction Consultants on septic compliance. Miller also discussed that algin is present in the water every year.

Miller also discussed water at the end of her driveway and in her yard. She has been coming to meetings for over two decades. This has rotted the wood on the edge of her house. Miller is asking for a solution to this problem. Swanson said that Public Works has been out to fix drainage problem. Swanson spoke to Matthew Kind with Hakanson Anderson on looking at the property for a resolution. **Swanson made a motion for Hakanson Anderson to look at property. Case seconded the motion, motion passed.**

Larry Doose – Business Use off of 136th Street – Larry owns Sylvia and has been talking to the City of Princeton about acquiring some property west of the airport. The problem is 136th street is a 5-ton road. Larry is asking for the Town Board for permission to access 136th street to acquire property for expansion. Case does not have a problem with this. Case asked how many trucks would run a day. Doose indicated not a lot to start out with. In the fall, it will be more trucks using the road. Doose indicated 2-3 times a day and somedays 10. Rush indicated that this road is already bad, and this is a 5-ton road year-round. Rush worries that the trucks would ruin this road. Swanson indicated in the interim, if there is damage to the road, Sylvia would be responsible for repairing the damage to the road. Doose to speak to the City of Princeton and will come back to a Town Board meeting with more information.

Reorganization of Town Board Duties –

Rush/Case unanimous to table until the May 6th Town Board Meeting.

Approval of Consent Agenda – Rush/Case unanimous to approve

- Approve Town Board Meeting Minutes of March 18th, 2024 and April 1st, 2024
- Approve Clerk meeting at Orrock Town Hall, April 19th, 2024. Town Hall Closed from 8:30 – 11:00 a.m.
- Approve Special Town Board Meeting Minutes of March 26th, 2024
- Approve Local Board of Appeal and Equalization of April 9th, 2024
- Approve Newly Elected Official Alan Walker, Duputy Clerk and Clerk Attending MAT Spring Short Course on April 22nd, 2024 in St. Cloud

Approve Meeting Minutes for Reorganization Meeting of April 1st, 2024 –

Resolution 24-08 changed to Resolution 24-15

Case/Rush unanimous to approve.

Fire Department Report:

Discuss/Approve/Disapprove Hiring Jordan Inman Pending Background and Pre-Employment Physical - Rush/Walker unanimous to approve contingent on pre-employment background and physical results.

Discuss/Approve/Disapprove Baldwin Fire Relief Donating \$6000 to Purchase Battery Powered Chain Saws – Rush/Walker unanimous to approve. This would be up to \$6000.00.

Discuss/Approve/Disapprove Fire Department Completing Pool Fills for Blue Hill Residents. This would be the same fees as charged to Baldwin Residence.
Rush/Walker unanimous to approve.

Engineering:

Discuss Scheduling a Workshop for Preventative Maintenance on Roads – Matt Kind introduced himself and works for Hakanson Anderson. Matt works on multiple city Capital Improvement Plans in Hennepin and Wright Counties. Hakanson Anderson specializes in preparing plans, documents and updating PCI's on roads. Roads are their specialization. Rush went over driveway inspections and Swanson also mentioned second driveway inspections. Kind indicated he has received information from Rum River Construction Consultants on plan reviews. Kind has received requests from Dan Licht, Baldwin Township Planning and Zoning Administrator. Swanson asked for the process that Hakanson Anderson uses for road projects. Kind indicated they prepare the plans, get approval from the Town Board on the plans, publish, put out for bids, prepare engineering estimates and then present them to the Board. They take care of everything from start to finish. They also do construction observation. Kind asked for more information on what specifically needs to be done. Swanson asked for the map

that Shane Nelson put together for the Incorporation meeting on what roads are collector roads and which are not. Kind indicated this is usually defined by traffic. Kind does have this map and will send map to the Clerk. Case recommends changing this to an Engineering Workshop. Swanson would like bidding for future road projects to begin in February. **Rush/Case unanimous to approve schedule Engineering workshop on April 22nd at 7:00 p.m.**

Frontier Trails Update:

An email received from Wastewater Manager, Mike Gwynn, indicated the plant is beginning to run much better after some of the needed repairs were completed. They still have one item left to repair. Once this is installed at the end of the month, Gwynn believes it will be running as needed.

Discuss Frontier Trails Financial Report –

Rush/Case unanimous to table until May 6th Town Board meeting.

Road Report:

Discuss Public Works Report – Public Works has been working on road patching, fixing areas from last plowing and working on OSHA items.

Discuss Installation of Speed Bumps – Clerk to send information to Matthew Kind with Hakanson Anderson on speed bumps.

Discuss/Approve/Disapprove Public Works Staff and Board Members to Attend Sherburne County Demo Day on Wednesday, April 17th, 2024 – Rush/Case unanimous to approve Public Works and Board Members attending Demo Day.

Old Business:

Park Committee Report – Playground equipment has arrived and will be installed next week. The completion date for installation should be approximately May 15th. Zimmerman baseball/softball teams have been requesting use of Young Park Ball Field. Zimmerman to work with the City of Princeton on times the fields are used since Princeton has paid for the use of the fields this season. ARC Irrigation will be out to the park soon. Park Committee Meeting will be meeting at all the parks, this Thursday, April 18th.

Cemetery Update – None

Discuss/Approve/Disapprove Joint Orderly Annexation Resolution 24-09 – Rush/Case unanimous to approve.

Tabled Items:

Discuss Updated Report on Elk Lake Sewage Inspection – RRCC met with 3 property owners. This is organic matter and appears to be seasonal in nature or lake turnover. Andy from Rum River Construction Consultants will be providing the Township with some reports and photos soon.

Discuss/Approve/Disapprove Purchase of 2 Swim Area Buoy's for Sandy Lake Beach –

Case/Rush unanimous to approve up to \$1200.00 for buoys for Sandy Lake.

Discuss/Approve/Disapprove Sending Letter to County Commissioners Requesting Park Dedication Fees be Released to Baldwin Township – Swanson read letter to the Town Board. A couple of revisions were made. Clerk to make revisions and send to Rush to approve before sending to the County Commissioner.

Case/Walker unanimous to approve with 2 revisions.

Discuss/Approve/Disapprove Ordinance 2024-01 Updating Fee Schedule –
Rush/Case unanimous to table until the May 6th Town Board meeting.

New Business:

Discuss CD Through Bremer Bank –

Walker/Rush unanimous to roll interest and principal for an additional year.

Discuss/Approve/Disapprove Secondary Cloud Backup –

This is \$840.00 a year.

Rush/Case unanimous to approve.

Schedule Staff Meeting in April –

Rush/Walker unanimous to approve May 13th at 7:00 p.m.

Discuss/Approve/Disapprove Community Service for Baldwin Township –

Public Works Supervisor to set up and direct tasks that need to be done for the Township. **Rush/Walker unanimous to approve.**

Discuss OSHA Citation and Notification of Penalty –

Case recommends fixing all recommendations but contest the fine.

Case/Rush unanimous to approve.

Discuss/Approve/Disapprove Resolution 24-16 Recognizing and Ratifying Amended Incorporation Petition of Baldwin Township –

Rush/Walker unanimous to approve.

Announcements:

a. Next Baldwin Township Meeting May 6th, 2024 at 7:00 p.m.

- b. Special Planning Commission Meeting April 17th, 2024 at 7:00 p.m.
- c. Park Committee Meeting April 18th, 2024 at 7:00 p.m.
- d. Planning Commission Meeting April 24th, 2024 at 7:00 p.m.
- e. Baldwin Township Clean-Up Day May 4th, 2024, from 8:00 a.m. to 12:00 p.m.
- f. Couri & Ruppe Township Legal Seminar Thursday, June 13th, 2024 from 9:00 to 4:00

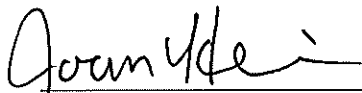
Any Other Business: Correction –

Correction, The Park Committee is meeting at Young Park starting at 6:00 p.m.
Rush is working with the Princeton Hockey and Football Teams to get the volunteer statement and agreement prior to Baldwin Townships clean-up day.

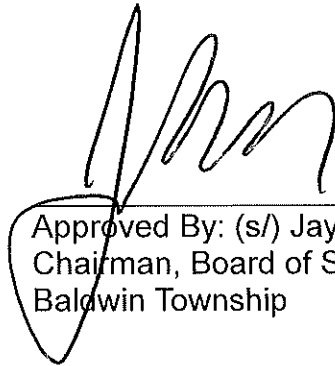
Motion to Approve Bills for Payment:

Rush/Case unanimous to approve check number 27532 – 27562 for \$97,493.59 and 5 EFT Payments for \$9073.51 totaling \$106,567.10.

Adjourn: Rush/Walker unanimous to adjourn at 9:11 p.m.



Submitted By: (s/) Joan Heinen
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

5-6-2024

Date

Attendees: Christi Miller, Larry Doose, Andy Schreder from Rum River Construction Consultants, Brian Bumgarner