

**BALDWIN TOWNSHIP
REORGANIZATION MEETING**

April 1st, 2024

Present – Supervisors Jay Swanson, Tom Rush, Bryan Lawrence and Scott Case
Absent - Jeff Holm

Call to Order – The Baldwin Township Reorganization meeting was called to order by Chairman Jay Swanson at 6:04 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Discuss/Approve/Disapprove Resolution 24-08; Conflict of Interest Resolution – Correction-This is Resolution 24-15.

Resolution 23-46 for Scott Case/Fire Chief's monthly payroll was approved by the Town Board at the regular meeting on December 18th, 2023. Swanson read resolution 24-08; Resolution Authorizing Contract with Interested Officer Under Minn. Stat. § 471.88, subd. 5. Rush made a motion to approve, Lawrence seconded, motion carried.

Reorganization of Town Board:

Select Town Board Chair – Rush nominated Jay Swanson for Town Board Chair. Lawrence seconded the nomination. There being no other nominations, a motion was made by Rush and seconded by Lawrence to cease nominations. Unanimous to elect Jay Swanson as Town Board Chair

Select Town Board Vice-Chair - Swanson nominated Tom Rush for Town Board Vice-Chair. Lawrence seconded the nomination. There being no other nominations, a motion was made by Lawrence and seconded by Rush to cease nominations. Unanimous to elect Tom Rush as Town Board Vice-Chair.

Review Town of Baldwin Organization List – Case made a recommendation to wait on making decisions on the organization list on any of the duties on the list. Swanson to be second contact for the Liaison with Planner. Rush/Lawrence unanimous to approve Swanson 2nd liaison with Planner.

Approve/Disapprove Compensation Rates for Town Officers - Rush/Case unanimous to keep the compensation rates as is for Town Officers.

Discuss/Approve/Disapprove Authorized Signature List – Nick Cole to replace Andy Walker on O'Reilly Auto Parts and Batteries Plus Bulbs. Rush/Lawrence unanimous to approve as amended.

Discuss/Approve/Disapprove Township Fee Schedule and Data Request Form –
Add Fire Department run report for Fire Department of \$20.00 to fee schedule.
Rush/Case unanimous to approve as amended.

Review Employee Safety Program (AWAIR) - Rush recommends looking into MN Aware program. Swanson recommends working directly with OSHA for future corrections and education.

Review Town Ordinance & Resolution Book – The Resolution and ordinance book were not reviewed but the Town Board reviews and discusses all of these throughout the year.

Approve/Disapprove Official Township Newspaper - Lawrence/Rush unanimous to approve the Union Times as the official Township newspaper.

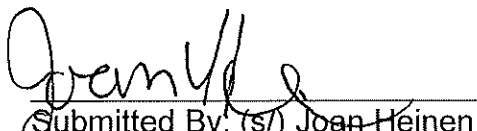
Approve/Disapprove Designated Legal Posting Areas – Rush/Case unanimous to approve the Town Hall and Marv's True Value as the designated legal posting areas. Case recommends contacting Marv's for a spot for our postings.

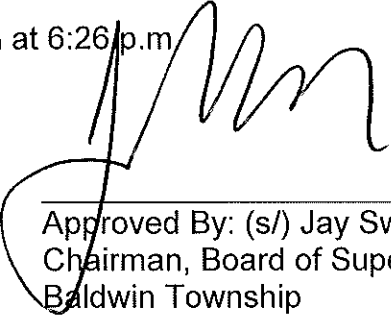
Approve/Disapprove Town Depository – Lawrence/Rush unanimous to approve Bremer Bank as the town depository.

Approve/Disapprove Authorized Personnel for EFT Transfers – Rush/Case unanimous to approve the Clerk/Treasurer and Chairman as authorized personnel for EFT transfers.

Affirm Current Regular Town Board Meeting Schedule – Rush/Case unanimous to affirm the current regular Town Board meeting schedule.

Adjourn – Rush/Case unanimous to adjourn at 6:26 p.m.


Submitted By: (s/) Joan Heinen
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

4-15-2024

Date

Attendees: Pat Skarohlid