

BALDWIN TOWNSHIP SPECIAL MEETING

December 13th, 2023

Present - Supervisors Jay Swanson, Tom Rush, Scott Case, Bryan Lawrence Jeff Holm.

Jeff Holm arrived at 7:06 p.m.

Also Present: Andy Schreder and Barry Brainard with Rum River Construction Consultants, RRCC.

Call to Order – The Special Town Board meeting of Baldwin Township was called to order by Chairman, Jay Swanson, at 7:00 p.m.

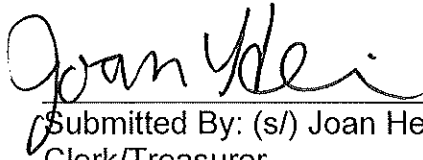
Pledge of Allegiance – All present recited the Pledge of Allegiance

Discussion with Rum River Construction Consultants – Bryan Lawrence met with Andy and Barry from RRCC on December 1st about challenges that Township is having regarding permit fees, service, and administration. Andy went over a handout that he provided on more availability, informational handouts for the Residents and how fees are calculated. They have identified more ways to be proactive and offer informational meetings with contractors if needed. Administration improvements would include complete cursory review of permit documents. This would help to identify and summarize what is missing during the application process along with the most cost-effective means of assuring a complete submittal package to RRCC. The proposal would be to offer personal service and phone calls instead of emailing. Barry spoke on permit fees and calculations. Fees are calculated based on two pieces, building valuations and multiplier formulas. Building valuation must include the material and labor costs needed for the project. The multiplier is a method of calculation that uses the valuation to produce the permit and plan review fees. Valuation is variable and the multiplier is fixed. The proposal is to increase valuation by 7% from Sherburne County fees. This would start January 1st, 2024, and last for 6 years. Sherburne County is currently using the 1997 Uniform Building Code. RRCC would continue to use the International Code Council fees. Lawrence spoke that the fees need to be beneficial to our Residents, not Baldwin Township or RRCC. Lawrence asked what numbers RRCC can get to in order to offer these services to Baldwin Township. The numbers proposed is not working for our Residents. Holm asked about what it costs RRCC and what the inflation rate is. The margin rates have gotten higher according to the handouts provided. Can RRCC do Sherburne County rates instead of adding 7% to the valuations? Barry from RRCC asked about the level of service offered at Sherburne County. Swanson spoke of Residents going to Sherburne County and having someone at a counter to answer questions or someone is available

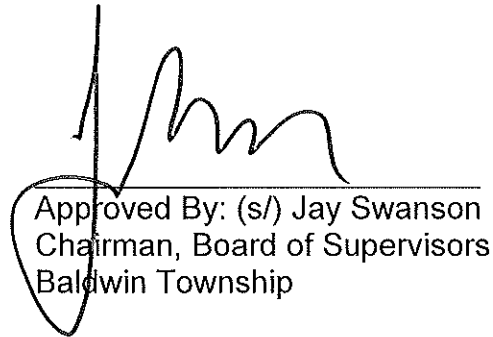
to call to get questions answered. Rush spoke of receiving calls from local builders that have built in the Township for many years. The builders have claimed that they do not want to build in this Township any longer. RRCC has expenses that the County doesn't such as taxes and insurance. Case spoke of using the ICC, which is metro rates. Andy suggested using the 1997 UBC multiplier and raising the valuation used by the County by 15%. This can be reviewed in a year. Holm believes that the 25% that the Township retains for building permits can be decreased. The Town Board will review the information provided by Rum River Construction Consultants.

Tom Rush left at 9:02 p.m.

Adjourn - Lawrence/Holm unanimous to adjourn at 9:24 p.m.



Submitted By: (s/) Joan Heinen
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

1-8-2024
Date

Attendees: None