

VILLAGE OF ALBANY BOARD OF REVIEW
Thursday, August 6, 2026
6:00 p.m. to 8:00 p.m.
Albany Village Hall, 206 North Water Street, Albany, Wisconsin 53502

AGENDA

1. Call the Board of Review (BOR) to Order & Meeting Recording Announcement
2. Roll Call – Confirmation of Appropriate BOR and Open Meetings Notices
3. Select a BOR Chairperson
4. Select a BOR Vice-Chairperson
5. Verify that at least one BOR member has met the mandatory training requirements
6. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. §70.47(7)(af)).
7. Review of New Laws
8. Adoption/Amendment of Policy on Procedure for Sworn Telephone and Sworn Written Testimony
9. Adoption/Amendment of Policy on Procedure for Waiver of Board of Review Hearing Requests
10. Review the Assessor's Level of Assessment (Annual Assessment Report or similar document)
11. Receipt of the Assessment Roll by the Clerk from the Assessor
12. Receive the Assessment Roll and Sworn Statements from the Clerk
13. Review the Assessment Roll and Perform Statutory Duties:
 - a. Examine the Roll
 - b. Correct description or calculation errors
 - c. Add omitted property
 - d. Eliminate double-assessed property
14. Discussion/Action – Certify all correction(s) of any error(s), under state law (Wis. Stat. §70.43)
15. Discussion/Action – Verify with the Assessor that open book changes are included in the Assessment Roll
16. Allow Taxpayers to Examine Assessment Data
17. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file and objection when there is good cause;
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court;
 - c. Requests to testify by telephone or submit a sworn written statement;
 - d. Subpoena requests; and
 - e. Act on any other legally allowed or required BOR matters.
18. Review Notices of Intent to File Objection
19. Proceed to Hear Objections, if any, and if Proper Notice/Waivers are Given Unless Scheduled for Another Date
20. Consider/Act on Scheduling Additional BOR date(s)
21. Adjourn (to future date if necessary)

Michelle C. Brewer, Village Clerk/Treasurer, Village of Albany
Posted August 4, 2026

Requests from persons with disabilities who need assistance to participate in this meeting should be made by calling the Village Clerk at (608) 862-3240 with as much advance notice as possible.